

City of Portland
OEO BMP Amendment Request Report

DS - Bureau of Development Services **DP Type** **Other Adjustments**

Request Name: 13713 -Shelter Permit Reimbursement Fund Technical Adjustment

Package Description

This is a technical adjustment to correct how the Shelter Permit Reimbursement Fund is budgeted on the expense side. This adjustment is necessary to make the fund fully operational. There is no change in overall appropriation.

Service Impacts

n/a

Equity Impacts

n/a

Account Name		2021-22 OE Requested Adj
Expense	Contingency	-1,000,000
	External Materials and Services	1,000,000
Expense	Sum:	0

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MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 13714 -Technology Services -BTS/P&D

Package Description

External Materials & Services and Interagency adjustments for both Printing & Distribution and Technology Services.

Service Impacts

None

Equity Impacts

None

Account Name		2021-22 OE Requested Adj
Expense	Contingency	166,200
	External Materials and Services	43,250
Expense	Sum:	209,450

Account Name		2021-22 OE Requested Adj
Revenue	Interagency Revenue	209,450
Revenue	Sum:	209,450

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MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 13715 -BHR - Technical Adjustments

Package Description

This request is for technical adjustments to align the budget to spending: Move health fund Admin budget EMS to PS and IMS; Move general fund Bureau of Human Resources PS to EMS and IMS; and correct budget for funds previously received for PFMLA and Classification and Compensation decision packages to correct functional areas. These adjustments will result in no net change to the total division budgets.

Service Impacts

NA

Equity Impacts

NA

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	68,720
	Internal Materials and Services	40,000
	Personnel	-108,720
Expense	Sum:	0

Account Name		2021-22 OE Requested Adj
Revenue	General Fund Discretionary	0
	General Fund Overhead	0
Revenue	Sum:	0

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MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 13716 -CAO - Technical Adjustments

Package Description

This request is for technical adjustments to align the budget to spending: Community Safety Division PS to EM&S and IMS; Move carryforward to correct cost center from CAO to CSD; Move Personnel Budget to External to ensure adequate budget at the major object code level with Business Operations; recognize \$748,964 of General Fund policy set-aside transferred to the Spectator Venues and Visitor Activities program for costs related to the mitigation of excess groundwater in the right-of-way near Providence Park Stadium.

Service Impacts

NA

Equity Impacts

NA

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	1,813,964
	Internal Materials and Services	35,000
	Personnel	-1,060,000
Expense	Sum:	788,964

Account Name		2021-22 OE Requested Adj
Revenue	Fund Transfers - Revenue	748,964
	General Fund Discretionary	0
	Interagency Revenue	40,000
Revenue	Sum:	788,964

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MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 13717 -BRFS - Technical Adjustments

Package Description

This request is for technical adjustments to align the budget to spending: Procurement EMS to IMS; Debt EMS to IMS; Grant's Management EMS to IMS; Treasury PS to IMS and Accounting PS to EMS; CORF ITS contingency to Cash XFER for line of credit costs. These adjustments will result in no net change to total division budgets.

Service Impacts

NA

Equity Impacts

NA

Account Name	2021-22 OE Requested Adj
Expense	
Contingency	-105,728
External Materials and Services	-33,000
Fund Transfers - Expense	105,728
Internal Materials and Services	93,000
Personnel	-60,000
Expense	Sum: 0

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PA - Commissioner of Public Affairs **DP Type** **Internal Transfer**

Request Name: 13718 -CPA-Technical Adjustment

Package Description

This request moves \$3000 from Personnel Services to Internal Materials and Services to prevent a potential overspend at the major object code level.

Service Impacts

NA

Equity Impacts

NA

Account Name		2021-22 OE Requested Adj
Expense	Internal Materials and Services	3,000
	Personnel	-3,000
Expense	Sum:	0

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PS - Commissioner of Public Safety **DP Type** **Internal Transfer**

Request Name: 13719 -CPS-Technical Adjustment

Package Description

This request moves \$15,000 from Personnel Services to External Materials and Services to prevent a potential overspend at the major object code level.

Service Impacts

NA

Equity Impacts

NA

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	15,000
	Personnel	-15,000
Expense	Sum:	0

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PU - Commissioner of Public Utilities **DP Type** **Internal Transfer**

Request Name: 13720 -CPU-Technical Adjustment

Package Description

This request moves \$5000 from Personnel Services to Internal Materials and Services to prevent a potential overspend at the major object code level.

Service Impacts

NA

Equity Impacts

NA

Account Name		2021-22 OE Requested Adj
Expense	Internal Materials and Services	5,000
	Personnel	-5,000
Expense	Sum:	0

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MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 13721 -CityFleet Adjustments

Package Description

This request is for technical adjustments to align the budget to spending in internal materials & services and Interagency adjustments.

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	Capital Outlay	215,736
	Contingency	-35,000
	External Materials and Services	50,000
	Internal Materials and Services	35,000
Expense	Sum:	265,736

Account Name		2021-22 OE Requested Adj
Revenue	Interagency Revenue	265,736
Revenue	Sum:	265,736

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HC - Portland Housing Bureau **DP Type** **Other Adjustments**

Request Name: 13722 -Other Adjustments

Package Description

Adding unobligated CDBG Funds to the Anna Mann project per ordinance # 190593

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	8,030,000
	Personnel	15,000
Expense	Sum:	8,045,000

Account Name		2021-22 OE Requested Adj
Revenue	Beginning Fund Balance	45,000
	Intergovernmental	8,000,000
Revenue	Sum:	8,045,000

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HC - Portland Housing Bureau

DP Type

Other Adjustments

Request Name: 13723 -Technical Adjustment

Package Description

Technical Adjustments

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	0
Expense	Sum:	0

Account Name		2021-22 OE Requested Adj
Revenue	Beginning Fund Balance	85,089
	Intergovernmental	-85,089
Revenue	Sum:	0

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PK - Portland Parks & Recreation

DP Type

Other Adjustments

Request Name: 13725 -Parks Fleet Sub-Fund Budget Transfers

Package Description

Package transfers funds in the current year FY2021-22 General Fund Operating Budget to the Parks Construction Fund to fund current year fleet purchases.

Vehicle List

Cost Est.	Vehicle Description
\$40,643 FEVR 22-0188 PKPR25	Chevy Volt or similar
\$53,564 FEVR 22-0196 PKCN01	Dingo Loader
\$53,564 FEVR 22-0197 PKLM02	Dingo Loader
\$35,000 FEVR 22-0180 PKPR38	Asphalt Kettle Trailer
\$60,000 FEVR 22-0018 PKAM02	Balance needed for early replacement of an Aerial Truck

Service Impacts

This will allow funds set aside for Fleet vehicles in Fiscal Year 2022 to be used for purchase of those vehicles.

Equity Impacts

Account Name	2021-22 OE Requested Adj
Expense	External Materials and Services
	-215,736
	Fund Transfers - Expense
	215,736
	Internal Materials and Services
	215,736
Expense	Sum:
	215,736

Account Name	2021-22 OE Requested Adj
Revenue	Fund Transfers - Revenue
	215,736
Revenue	Sum:
	215,736

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WA - Portland Water Bureau

DP Type

Other Adjustments

Request Name: 13727 -Grant Adjustment

Package Description

Adjustments to budget revenue and expense for Powell-Division grant.

Service Impacts

N/A

Equity Impacts

N/A

Account Name		2021-22 OE Requested Adj
Expense	Contingency	81,000
	External Materials and Services	-35,000
	Personnel	35,000
Expense	Sum:	81,000

Account Name		2021-22 OE Requested Adj
Revenue	Intergovernmental	81,000
Revenue	Sum:	81,000

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MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 13728 -CAO - CSD Resource Transfer to Portland Fire & Rescue

Package Description

This request transfers Community Safety Division resources to Portland Fire and Rescue for staff support provided in the current fiscal year. This package reduces General Fund Discretionary 1x by \$100,000, PFB is expected to increase General Fund Discretionary 1x by \$100,000.

Service Impacts

NA

Equity Impacts

NA

Account Name		2021-22 OE Requested Adj
Expense	Personnel	-100,000
Expense	Sum:	-100,000

Account Name		2021-22 OE Requested Adj
Revenue	General Fund Discretionary	-100,000
Revenue	Sum:	-100,000

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FR - Portland Fire & Rescue

DP Type

Other Adjustments

Request Name: 13733 -Revenue Backfill from CSD

Package Description

Transfer of funding from Community Safety Division (CSD) to backfill PF&R's personnel services costs for 2 FTE sworn PF&R members who have been detailed to CSD in FY2021-22. CSD has entered a corresponding request deappropriating \$100,000.

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	Personnel	100,000
Expense	Sum:	100,000

Account Name		2021-22 OE Requested Adj
Revenue	General Fund Discretionary	100,000
Revenue	Sum:	100,000

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WA - Portland Water Bureau

DP Type

Contingency

Request Name: 13734 -Hydro Adjustment

Package Description

- o Increase External Materials and Services by \$400,000 to cover expenses for additional tree-trimming performed by PGE, and for increased costs for Energy NW.
- o Increase Personal Services by \$50,000 to cover expenses related vacation payout because of a retirement.

Service Impacts

N/A

Equity Impacts

N/A

Account Name		2021-22 OE Requested Adj
Expense	Contingency	-450,000
	External Materials and Services	400,000
	Personnel	50,000
Expense	Sum:	0

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MY - Office of the Mayor

DP Type

Other Adjustments

Request Name: 13735 -Mayor-Survey Expense Return

Package Description

In the Spring Bump, the Mayor's Office reduced their budget by \$20,000 on a 1x basis to fund the community outreach portion of budget survey work. CBO entered a package to recognize the \$20,000 and amended their existing contract to complete the work. This requests returns \$10,000 back to the Mayor's Office to reflect the actual cost of the survey work. CBO has a matching package in their OEO to reduce their budget by \$10,000.

Service Impacts

N/A

Equity Impacts

N/A

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	10,000
Expense	Sum:	10,000

Account Name		2021-22 OE Requested Adj
Revenue	General Fund Discretionary	10,000
Revenue	Sum:	10,000

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NI - Office of Community and Civic Life DP Type Internal Transfer

Request Name: 13737 -Technical Adjustments - zero net effect

Package Description

These are technical adjustments:

\$1.5 million of "Reimagine Community Budgeting" resources were moved out of Civic Life in the Fall BMP, at the same time we moved our entire "Reimagine Community Budgeting" costs into different cost centers. So we were left with negative resources in the old cost center, and unnecessary positive resources in the new cost center.

\$305,193 in encumbrance carryover was moved into the incorrect account code in Fall BMP. This adjustment moves the funds into the correct account code.

Service Impacts

None.

Equity Impacts

None.

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	0
Expense	Sum:	0

Account Name		2021-22 OE Requested Adj
Revenue	General Fund Discretionary	0
	Miscellaneous Fund Allocation	0
Revenue	Sum:	0

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TR - Portland Bureau of Transportation **DP Type** **Contingency**

Request Name: 13738 -Interfund Loan

Package Description

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	Contingency	-25,000,000
	Debt Service	25,000,000
	External Materials and Services	0
	Personnel	0
Expense	Sum:	0

Account Name		2021-22 OE Requested Adj
Revenue	Beginning Fund Balance	0
Revenue	Sum:	0

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PK - Portland Parks & Recreation **DP Type** **Internal Transfer**

Request Name: 13739 -SDC Loan to Grant Fund

Package Description

This package is for a \$25,000,000 temporary, interest-free operating loan from the SDC Parks Capital Construction and Maintenance Subfund to the Grants Fund, Community Development Block Grant Fund, and/or Home Fund on June 30 to cover Grant fund shortfall, to be repaid July 1.

Service Impacts

None.

Equity Impacts

None.

Account Name		2021-22 OE Requested Adj
Expense	Contingency	-25,000,000
	External Materials and Services	25,000,000
Expense	Sum:	0

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BO - City Budget Office

DP Type

Internal Transfer

Request Name: 13740 -Return resource to Mayor's Office

Package Description

Return unspent survey resources to the Mayor's Office. The Spring Supplemental Budget Monitoring Process included an allocation of \$20,000 of resources from the Mayor's Office to the CBO to support payment to a vendor for survey work. It is anticipated the CBO will need to retain \$10,000 of this resource, and the CBO is returning the unspent portion to the Mayor's Office.

Service Impacts

There is no service impact.

Equity Impacts

There is no equity impact.

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	-10,000
Expense	Sum:	-10,000

Account Name		2021-22 OE Requested Adj
Revenue	General Fund Discretionary	-10,000
Revenue	Sum:	-10,000

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TR - Portland Bureau of Transportation DP Type Other Adjustments

Request Name: 13742 -Technical Adjustments

Package Description

This package includes various technical adjustments, including changes to interagency agreement expenses with OMF Facilities and an increase in grant revenue and program expense to support the lease of Sunderland Yard for Safe Rest Villages. Additionally, this package includes a reallocation of contingency within the Fixing Our Streets subfund so that there is sufficient budget appropriation for several projects in the current fiscal year. Overall costs have not changed for these projects.

Service Impacts

No service impacts as these are technical changes.

Equity Impacts

No equity impacts as these are technical changes.

Account Name		2021-22 OE Requested Adj
Expense	Capital Outlay	805,000
	Contingency	-270,600
	External Materials and Services	425,000
	Internal Materials and Services	270,600
	Personnel	50,000
Expense	Sum:	1,280,000

Account Name		2021-22 OE Requested Adj
Revenue	Beginning Fund Balance	0
	Intergovernmental	1,280,000
	Miscellaneous Fund Allocation	0
Revenue	Sum:	1,280,000

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PA - Commissioner of Public Affairs **DP Type** **Contingency**

Request Name: 13746 -Vacation Payout

Package Description

Estimated vacation payout costs for departing staff member. Although this may be offset by vacancy savings, in order to ensure that the office does not overexpend the full resources are being requested at this time. Any unspent resources will fall to balance.

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	Personnel	32,500
Expense	Sum:	32,500

Account Name		2021-22 OE Requested Adj
Revenue	General Fund Discretionary	32,500
Revenue	Sum:	32,500

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MF - Office of Management & Finance **DP Type** **Other Adjustments**

Request Name: 13747 -Facilities--Technical Adjustments

Package Description

Balancing entries for IAs out of balance.

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	305,050
Expense	Sum:	305,050

Account Name		2021-22 OE Requested Adj
Revenue	Interagency Revenue	305,050
Revenue	Sum:	305,050

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HC - Portland Housing Bureau **DP Type** **Internal Transfer**

Request Name: 13748 -Transfer to Bond Fund

Package Description

This change budgets a \$1.4 million cash transfer from the Tax Increment Financing Reimbursement Fund and a \$70,119 transfer from the General Fund both to the Affordable Housing Development Fund.

Service Impacts

Equity Impacts

Account Name		2021-22 OE Requested Adj
Expense	External Materials and Services	1,398,657
	Fund Transfers - Expense	1,468,776
Expense	Sum:	2,867,433

Account Name		2021-22 OE Requested Adj
Revenue	Beginning Fund Balance	1,398,657
	Fund Transfers - Revenue	1,468,776
Revenue	Sum:	2,867,433