

Procurement Basics

“It’s not just buying stuff.”



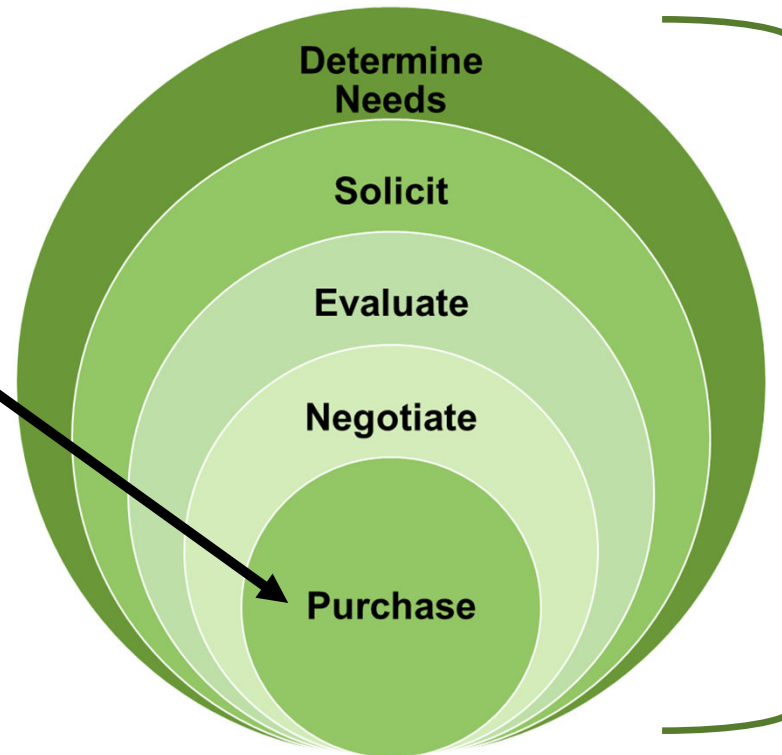
Adapted from the *Introduction to Procurement Services* class.

What is Procurement?

Most people think that procurement is nothing more than just buying or purchasing items. Let's take a look.

Purchasing

buy items

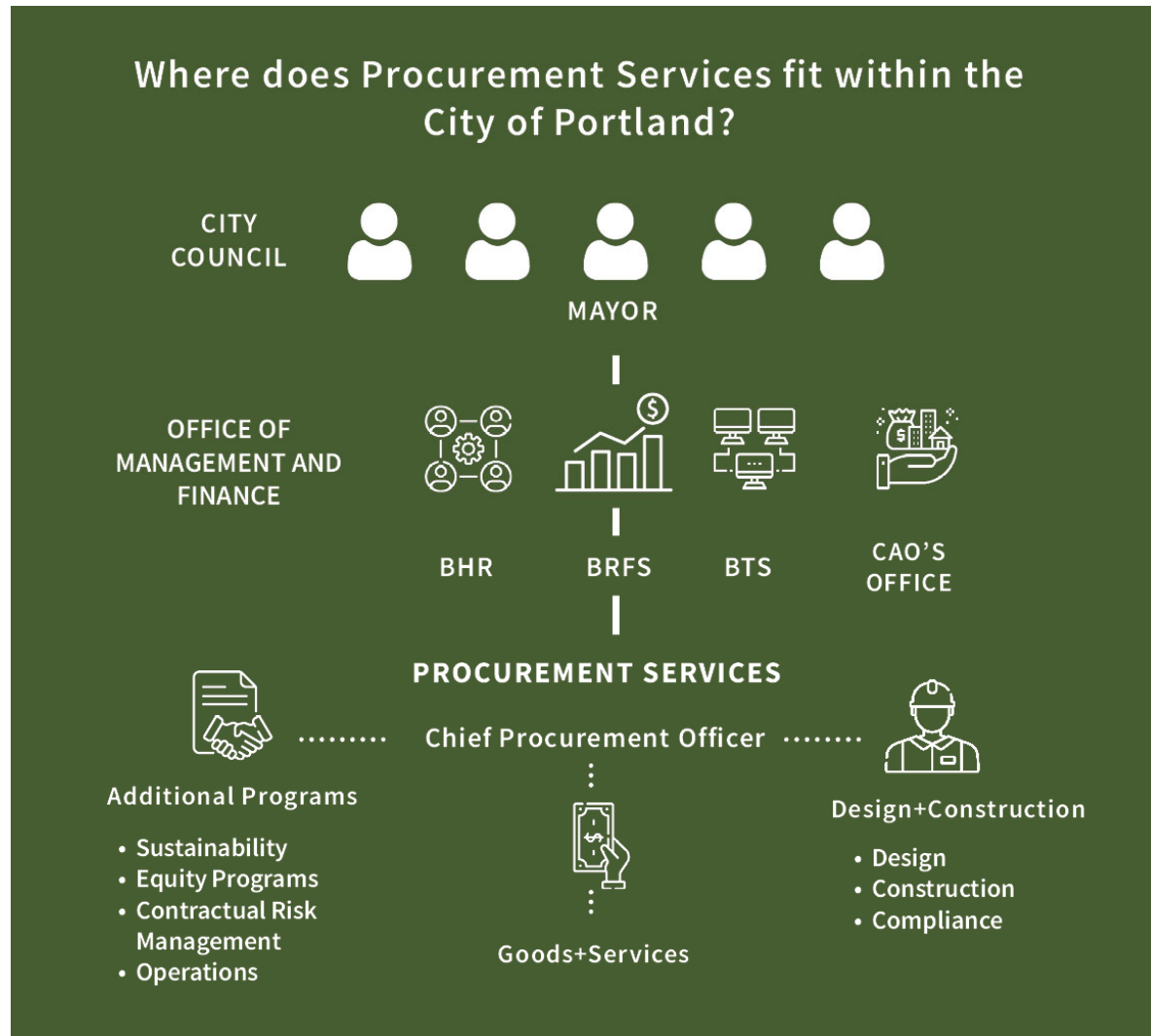


Procurement

act of acquiring goods, services, or works from an external source

What is Procurement Services?

- It's a team in the OMF Bureau of Revenue and Financial Services
- It procures goods and services from external sources, including construction of public improvements, often via a tendering or bid process.
- Procurement Services consists of 4 major teams and smaller sub-teams consisting of programs which support Procurement Services activities to serve the City of Portland.
- Procurement Services is driven by our Mission, Vision, and Values to make the process consistent and transparent.
- Procurement Services adheres to State, and Local Laws and Codes as our guidelines.





Procurement Services Guidelines

- Oregon Constitution
 - Oregon Revised Statutes
 - Portland City Charter
 - Portland City Code
 - Administrative Rules



Procurement Authority

- Where is procurement authority established and delegated?
 - ORS 279A.050
 - Establishes that public contracting agencies have authority to procure.
 - ORS 279A.060
 - Delegates procurement authority to Local Contract Review Boards.
 - PCC 5.33.020
 - Exempts the City from most of the Attorney General's Model Public Contracting Rules, and allows the City to set out its own procurement rules in 5.33, 5.34, 5.68. .
 - PCC 5.33.040
 - Delegates some procurement authority to the Chief Procurement Officer (CPO).
 - PCC 5.33.060
 - Delegates some procurement authority to Bureau Directors (G&S purchases up to the Small Procurement limit).