



Sheila Black-Craig
Grants Manager

Michelle R. Kirby, CPA
Chief Financial
Officer

Michael Jordan
Chief Administrative
Officer

Ted Wheeler
Mayor

CITY OF PORTLAND
**Office of Management
and Finance**
1120 SW 5th Avenue
Portland, OR 97204

P: (503) 823-6863
F: (503) 823-5384
TTY: (503) 823-6868
portlandoregon.gov/brfs

Date: September 7, 2022

To: City Budget Office
Jane Marie Ford

FROM: Sheila Black-Craig, City Grants Manager *Sheila Craig*

RE: Special Appropriations FY 2022-23 Fall BMP Submittal

Attached you will find the FY 2021-22 Special Appropriations Fall BMP submission.

If you have any questions, please contact Sheila Craig.

Thank you.



BRFS BUREAU OF REVENUE
AND FINANCIAL
SERVICES

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

SA - Special Appropriations

DP Type

Technical Adjustments & True-ups

Request Name: 14309 -Tech Adjustments

Package Description

This request reflects a number of technical changes, primarily re-aligning budget amounts within existing appropriations. One adjustment leads to a small amount of net General Fund savings.

Service Impacts

These adjustments have no impact on service levels. They are intended to provide better transparency and management information for existing programming.

Equity Impacts

These adjustments have no impact on on equity metrics for the programming involved. They are intended to provide better transparency and management information for existing programming.

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$1,339,365
	Internal Materials and Services	(\$71,310)
	Personnel	\$4,529
Expense	Sum:	\$1,272,584

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$1,260,940
Revenue	Sum:	\$1,260,940

SA - Special Appropriations

DP Type

Technical Adjustments & True-ups

Request Name: 14415 -Re-Budgets

Package Description

This request re-budgets two existing grants. The grants were received later in the past fiscal year, and anticipated spending did not occur. One grant from the State of Oregon provides funding for the Sunderland Safe Rest RV Park. These grant funds supplement federal ARP funds and are specific to an RV Safe Park site. The other grant is the Byrne Grant for Violence Prevention

Service Impacts

The Sunderland Safe Rest RV Park will serve residents at an estimated 45-60 spaces (actual number may vary due to actual site capacity and vehicle size).

Equity Impacts

The Safe Rest Village RV Park intends to benefit communities of color at the rate they experience unsheltered homelessness in our region at minimum. There are no anticipated negative impacts from this program on Indigenous people, Black people, immigrants and refugees, people of color, and people with disabilities.

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$200,000
	Personnel	\$200,000
Expense	Sum:	\$400,000

2022-23 FALL Requested Adj		
Revenue	Intergovernmental	\$400,000
Revenue	Sum:	\$400,000

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14416 -Encumbrance Carryovers

Package Description

This request contains a number of encumbrance carryovers. These include almost \$1.3 million for several Gun Violence Prevention contracts, \$807K for the Elections Fund, \$220K for the Gateway Domestic Violence Center agreement with Multnomah County, \$322K for several Street Level Outreach contracts, \$202K for the Charter Review Commission, and \$175K for Cultural Institution grants.

Service Impacts

Approval of this package will allow the services funded in FY 21-22 to be completed in the current fiscal year.

Equity Impacts

These adjustments would allow continued progress on equity metrics for the programming involved.

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$3,231,298
Expense	Sum:	\$3,231,298

2022-23 FALL Requested Adj		
Revenue	Beginning Fund Balance	\$807,857
	Fund Transfers - Revenue	\$0
	General Fund Discretionary	\$2,423,441
Revenue	Sum:	\$3,231,298

SA - Special Appropriations

DP Type

**Urgent/Unforeseen GF
Contingency Request**

Request Name: 14417 -City Arts - Statue Storage

Package Description

The City Division of Asset Management recently informed the City Arts Program and RACC that six city-owned bronze sculptures must be moved from their current location (a City-leased property) to a commercial storage facility. The sculptures are “Teddy Roosevelt” “Abraham Lincoln,” “Harvey Scott,” “George Washington,” “Promised Land,” and “Thompson Elk.”
The City Arts Program will soon embark upon a cultural planning process with robust community engagement to help us determine the ultimate disposition of these sculptures. We estimate that it will take 12 months to make final decisions, and 18 months to move them all to their new homes.

Service Impacts

The City is currently paying \$878 per month to store these sculptures in a 2,194 square-foot space through a permit issued by the Division of Asset Management (\$0.40/sq ft). The City is currently searching for suitable locations to store these sculptures as well as the damaged “York” artwork and several Black Lives Matter murals that were salvaged in 2021.
The Division estimates that a suitable commercial storage facility of approximately 2,500 square feet will cost between \$1.30-\$1.75 per square foot (including NNN), resulting in \$30,000 to \$40,000 in unanticipated expenses in FY2022-23 to store the sculptures for 9 months (October 1, 2022 through June 30, 2023.)
RACC estimates that the cost to transport these large and heavy sculptures to their new location is \$25,000 to \$35,000. This decision package request for \$65,000 includes \$35,000 in unanticipated rental expenses and \$30,000 in unanticipated relocation expenses.

Equity Impacts

We acknowledge that Portland’s monuments have played an important role in our region’s racial justice reckoning, offering stark reminders of our city, state, and country’s colonial, racist past.
We need to ensure that BIPOC communities are engaged meaningfully and thoughtfully in discussions about how our City memorializes and celebrates noteworthy individuals. We are working with a consultant to develop an inclusive and thorough community engagement process to determine the ultimate disposition of the monuments that were damaged and/or toppled in 2020, and the sculptures must remain in storage until then.

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$30,000
	Internal Materials and Services	\$35,000
Expense	Sum:	\$65,000

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$65,000
Revenue	Sum:	\$65,000

SA - Special Appropriations

DP Type

**Urgent/Unforeseen GF
Contingency Request**

Request Name: 14419 -Peer Support for PCCEP Members

Package Description

Due to PCCEP's engagement with the Settlement Agreement, the committee has an interest in recruiting and retaining members with lived experience of mental health conditions. This is mandatory under the Settlement Agreement. The membership application expressly commits to providing accommodations and a safe environment to support full participation of all PCCEP members. PCCEP regularly discusses charged issues that may be triggering to people with experience of mental health conditions, yet has failed to provide the promised accommodations to support this population. This has resulted in tensions within the group and an inefficient work culture for the committee. As a result, the latest version of the PCCEP Plan specifically commits to providing peer support services to members. This decision package will ensure that PCCEP is able to provide the required support for its membership, promote a healthier and safer environment for its members, and retain members to ensure compliance with the Settlement Agreement.

Service Impacts

The delivery model for this is through contracting to an outside entity to provide designated peer support specialists for members of PCCEP. There are no City FTE associated with this request. Assumptions include: membership of PCCEP will be higher if member resignations are reduced; members with support are less likely to resign; member disparities in resignation based on status (see "Equity Impacts" below) will be reduced with peer support; higher membership count will increase the ability of PCCEP to meet its responsibilities under the settlement agreement. Outcomes are mostly qualitative in nature, but reducing the disparity in resignation rates between members who have self-identified as having mental illness or PTSD, or being of overpoliced communities, and those who have not self-identified as such, as well as reducing overall resignation rates, are secondary but quantitative metrics.

Equity Impacts

While all PCCEP members will benefit from receiving peer support, those PCCEP members who have lived experience with mental illness, PTSD, and more will benefit in particular. Additionally, the mental health toll of discussing subject matter relevant to PCCEP may be expected to most impact those from overpoliced communities. Peer support will provide members from overpoliced communities and those with mental health conditions an opportunity to engage with challenging subject matter in a more supported way.

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$122,000
Expense	Sum:	\$122,000

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$122,000
Revenue	Sum:	\$122,000

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14420 -Re-Budget Portland Metropolitan Levee System

Package Description

This a request to carry over \$89,000 in General Fund special appropriations resources that were allocated for costs associated with the Portland Metropolitan Levee System (PMLS) in FY 21-22 but were not spent by the conclusion of that fiscal year primarily due to slipping of the federally driven timelines of the Army Corps' PMLS Project and a federal grant that will require a local cost share. The requested resources will be used to: 1) continue to allow key existing positions at BDS, Parks, and PBOT to spend a portion of their time on planning and coordination efforts with other City bureaus and external partners and consultant support to ensure the U.S. Army Corps of Engineer's Portland Metropolitan Levee System (PMLS) Project moves forward, meets City requirements, and aligns with City interests; and 2) provide the required local match contributions to upgrade a critical pump station near Portland International Raceway that keeps City facilities protected during flooding events.

Service Impacts

All components of this request serve to strengthen the Portland Metropolitan Levee System's protection of lives, property, and critical infrastructure within the CCDDs, in line with federal standards.

The portion of this request supporting City staff time on the PMLS project helps ensure that project moves forward, meets City requirements, and aligns with City interests. The potential consequences of not funding this portion of the request include the Corps' project not moving forward, or the project not aligning with City requirements and interests. The existing PMLS is structurally vulnerable during high water, and unless the PMLS can be improved to better protect lives and property in compliance with current federal levee standards, the Corps will map all of the properties behind the levees into the floodplain. If this happened, then local governments with land use authority like the City of Portland would have to implement new and onerous development standards in the area as it would no longer be mapped by FEMA as a protected area with reduced flood risk. This would lead to various development constraints that would generally make development practically and economically infeasible in the area. In addition, if properties behind the levees were mapped into the floodplain, property owners there would no longer have access to more affordable federally backed flood insurance through the National Flood Insurance Program, affecting lower-income residents the most. There would also likely be a decrease in property values in the area and associated reduced revenues to public entities.

If the portion of this request seeking local match funds for the FEMA grant for PIR pump station replacement design work is not funded, the City will not be able to leverage this grant opportunity, which will gift an expected \$1.6 million in federal money for the necessary design and permitting work (75% of the design/permitting costs). The LRC City Team's understanding is that the City's grant application for this work is particularly competitive in this year's grant funding round, due to fewer pre-applications received in Fall 2021. The same may not be true in future application years, particularly because wildfire risks will be added to fundable items for FEMA. Further, the longer the replacement of the pump station is deferred, the greater the likelihood that the pump station will fail prior to replacement.

Equity Impacts

Flood risk affects communities unequally. The history of the 1948 Vanport flood, and the displacement caused by the flood—especially for the Black population of Vanport—are inequities our region is still struggling to address. There are many examples that show that flood loss disproportionately affects lower income populations, especially lower-income BIPOC communities. The most vulnerable residents are the least equipped to deal with emergency situations and have the hardest time recovering.

The PMLS project will reduce the risk of flooding in PEN-2, which is one of the most populated areas in the system, including some low- and fixed-income residents.

- The PMLS Project addresses multiple weaknesses in the PMLS that will need to be addressed in order to recertify the levees. Property owners—residential, industrial, and commercial—behind accredited levees have access to low-cost flood insurance through FEMA's National Flood Insurance Program. Behind accredited levees, flood insurance is generally voluntary. Without accreditation many property owners would be required to purchase flood insurance on the private market, often at prohibitively high rates, affecting lower-income residents the most.
- A higher concentration of BIPOC communities reside in the CCDDs compared to many other areas of the City. PBOT, PPR, and BDS's active participation in the planning and design of the Corps' PMLS Project will promote compliance with local development requirements and alignment with City interests for the benefit of those communities and the broader City.

2022-23 FALL Requested Adj

Expense	External Materials and Services	\$89,000
Expense	Sum:	\$89,000

2022-23 FALL Requested Adj

Revenue	General Fund Discretionary	\$89,000
Revenue	Sum:	\$89,000

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14549 -Urban League - Reimagine Oregon Carryover

Package Description

Service Impacts

Equity Impacts

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$1,500,000
Expense	Sum:	\$1,500,000

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$1,500,000
Revenue	Sum:	\$1,500,000

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14550 -Truth and Reconciliation Program Carryover

Package Description

Service Impacts

Equity Impacts

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$250,000
Expense	Sum:	\$250,000

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$250,000
Revenue	Sum:	\$250,000

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14551 -EPAP Community Support Fund Round 2 Grant Program

Package Description

Service Impacts

Equity Impacts

2022-23 FALL Requested Adj

Expense	External Materials and Services	\$21,000
Expense	Sum:	\$21,000

2022-23 FALL Requested Adj

Revenue	General Fund Discretionary	\$21,000
Revenue	Sum:	\$21,000

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14552 -Community Activation Grants

Package Description

Service Impacts

Equity Impacts

2022-23 FALL Requested Adj

Expense	External Materials and Services	\$50,000
Expense	Sum:	\$50,000

2022-23 FALL Requested Adj

Revenue	General Fund Discretionary	\$50,000
Revenue	Sum:	\$50,000

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14553 -Public Engagement Planning for City Monuments Program Carryover

Package Description

The City of Portland has public bodies and individuals that oversee the selection, placement and maintenance of public art and other works that are given special historic designations. However, those processes are not appropriate or adequate for use in the context of historical monuments that currently are in question. The situation requires a public process that is inclusive of all individuals and communities, and an external partner is needed to achieve a process where all voices are heard. The goals of this work are to inform the decisions about the monuments currently in question and also to inform a new public policy and process should this issue arise again. The procurement process was not completed by the end of the fiscal year; this request would carry these funds over into the current fiscal year.

Service Impacts

Approval of this package will allow the services funded in FY 21-22 to be completed in the current fiscal year.

Equity Impacts

These adjustments would allow continued progress on equity metrics for the programming involved.

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$50,000
Expense	Sum:	\$50,000

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$50,000
Revenue	Sum:	\$50,000

SA - Special Appropriations

DP Type Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14554 -Gun Violence Reduction and Prevention Carryover

Package Description

Service Impacts

Equity Impacts

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$496,741
Expense	Sum:	\$496,741

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$496,741
Revenue	Sum:	\$496,741

SA - Special Appropriations

DP Type

Encumbrance Carryover (Fund 100 ONLY)

Request Name: 14555 -Office of Violence Prevention Carryover

Package Description

This request is to carryover the amount remaining from the original allocation of funds to spend on grants to the community for Gun Violence Reduction and Prevention.

Service Impacts

Approval of this package will allow the grants funded in FY 21-22 to be completed in the current fiscal year.

Equity Impacts

This adjustment would allow continued progress on equity metrics for the programming involved. .

2022-23 FALL Requested Adj		
Expense	External Materials and Services	\$174,249
	Internal Materials and Services	\$89,000
Expense	Sum:	\$263,249

2022-23 FALL Requested Adj		
Revenue	General Fund Discretionary	\$263,249
Revenue	Sum:	\$263,249

Prior Year Fund Reconciliation Report

Special Appropriations

100 - General Fund

EXPENDITURES	2021-22 Revised Budget	2021-22 Actuals	Percent of Actuals to Revised
Personnel	2,182,412	1,569,651	71.92%
External Materials and Services	23,487,985	18,345,814	78.11%
Internal Materials and Services	406,747	303,526	74.62%
Debt Service	0	0	
TOTAL EXPENDITURES	26,077,144	20,218,991	77.54%

REVENUES	2021-22 Revised Budget	2021-22 Actuals	Percent of Actuals to Revised
Charges for Services	0	-5,254	
Intergovernmental	130,871	111,848	85.46%
General Fund Discretionary	25,085,314	0	0%
Fund Transfers - Revenue	0	0	
Interagency Revenue	353,145	238,568	67.56%
General Fund Overhead	507,814	0	0%
TOTAL REVENUES	26,077,144	345,162	1.32%

Expenditure Discussion

Expenses are \$5.9 million or 23% below budget due to several special Appropriations not getting expended due to funds being appropriated late in the year, or capacity issues with recipients of the funds. Some of this underspending was encumbered at the end of the fiscal year, and is being requested as carryover in the fall BMP. Amounts that were not encumbered are also being requested in the fall BMP.

Revenue Discussion

Use of General Fund Discretionary and General Fund Overhead resources was 76% of the anticipated amount, reflecting the under expenditures discussed above.

Other Notes

Prior Year Fund Reconciliation Report

Special Appropriations

100 - General Fund

EXPENDITURES	2021-22 Revised Budget	2021-22 Actuals	Percent of Actuals to Revised
Personnel	2,182,412	1,569,651	71.92%
External Materials and Services	23,487,985	18,345,814	78.11%
Internal Materials and Services	406,747	303,526	74.62%
Debt Service	0	0	
TOTAL EXPENDITURES	26,077,144	20,218,991	77.54%

REVENUES	2021-22 Revised Budget	2021-22 Actuals	Percent of Actuals to Revised
Charges for Services	0	-5,254	
Intergovernmental	130,871	111,848	85.46%
General Fund Discretionary	25,085,314	0	0%
Fund Transfers - Revenue	0	0	
Interagency Revenue	353,145	238,568	67.56%
General Fund Overhead	507,814	0	0%
TOTAL REVENUES	26,077,144	345,162	1.32%

Expenditure Discussion

Expenses are \$5.9 million or 23% below budget due to several special Appropriations not getting expended due to funds being appropriated late in the year, or capacity issues with recipients of the funds. Some of this underspending was encumbered at the end of the fiscal year, and is being requested as carryover in the fall BMP. Amounts that were not encumbered are also being requested in the fall BMP.

Revenue Discussion

Use of General Fund Discretionary and General Fund Overhead resources was 76% of the anticipated amount, reflecting the under expenditures discussed above.

Other Notes

Prior Year Fund Reconciliation Report

Special Appropriations

217 - Grants Fund

EXPENDITURES	2021-22 Revised Budget	2021-22 Actuals	Percent of Actuals to Revised
Personnel	1,440,000	2,155,974	149.72%
External Materials and Services	87,794,481	26,167,611	29.81%
Internal Materials and Services	122,900	170,555	138.78%
Fund Transfers - Expense	0	0	
TOTAL EXPENDITURES	89,357,381	28,494,141	31.89%

REVENUES	2021-22 Revised Budget	2021-22 Actuals	Percent of Actuals to Revised
Intergovernmental	88,357,381	16,725,666	18.93%
Miscellaneous	0	678,244	
Beginning Fund Balance	1,000,000	0	0%
TOTAL REVENUES	89,357,381	17,403,910	19.48%

Expenditure Discussion

The are two reasons for the large under expenditure in the Grants Fund. American Rescue Plan (ARP) Grant - the budgeted amount reflects the first year of programming for the first allocation of ARP projects. Given that projects did not get fully underway until past the mid point of the fiscal year. a 40% expenditure of the amount budgeted, plus another 30% encumbered is a good start to the programs. CARES Grant - This grant shows a 92% under expenditure, but this is reflective of the need to appropriate funds in excess of what was needed in order to process multi-million dollar advances, primarily to Multnomah County.

Revenue Discussion

Revenues were lower than budgeted reflecting the discussion above on expenditures. Because ARP and CARES funds are received in tranches as opposed to being received as reimbursements, revenues reflect the use of \$10.4 million of grants funds on hand in addition to the grant funds received.

Other Notes
