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**Levine, Ruth Calendar**

Wednesday, January 1, 2025 – Friday, January 31, 2025

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

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**January 2025**

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| <a href="#">12</a> | <a href="#">13</a> | <a href="#">14</a> | <a href="#">15</a> | <a href="#">16</a> | <a href="#">17</a> | <a href="#">18</a> |
| <a href="#">19</a> | <a href="#">20</a> | <a href="#">21</a> | <a href="#">22</a> | <a href="#">23</a> | <a href="#">24</a> | <a href="#">25</a> |
| <a href="#">26</a> | <a href="#">27</a> | <a href="#">28</a> | <a href="#">29</a> | <a href="#">30</a> | <a href="#">31</a> |                    |

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▲ **Closed for New Year's Day holiday**

Wed, Jan 1

**Service area budget leads-CBO recurring meeting**

1:00 PM – 2:00 PM

PB Med 10 ppl - AV & Video Camera - Rm 1101

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Thu, Jan 2

**Optional: Hold time for Jan. 2nd Council Agenda meeting**

9:30 AM – 12:00 PM

Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001

**BHR Executive Session**

3:45 PM – 5:45 PM

Facilities - City Hall - Rose

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▲ **2025-26 Benefit Renewal**

Fri, Jan 3

9:30 AM – 10:00 AM

Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 921

**HOLD for Data and Engagement Resources Council**

10:00 AM – 10:50 AM

**Onboarding Session**

Portland Building Second Floor Rm 201

**HOLD - Budget Development Discussion**

10:00 AM – 12:00 PM

Hybrid: PB 500 / Teams; PB LG 20 ppl - AV & Video Camera - Rm 500

**Ruth Levine/ Jonas Biery check-in**

1:00 PM – 2:00 PM

Microsoft Teams Meeting

**HOLD for Data and Engagement Resources Council Onboarding Session**

2:00 PM – 2:50 PM

Portland Building Second Floor Rm 201



Mon, Jan 6

**Michael Jordan & Ruth Levine check-in**

2:30 PM – 2:55 PM

City Hall | 3rd floor #330

**DIDM Budget Note Next Steps (recurring monthly through Jan 2025)**

2:30 PM – 3:00 PM

Microsoft Teams Meeting

**Office of Equity/BPS Data Services/CBO Perf Team Collaboration**

3:00 PM – 3:50 PM

Microsoft Teams Meeting

**Budget Community Engagement Planning Meeting**

4:00 PM – 4:45 PM

Microsoft Teams Meeting



**EcoNW HSI Data Request**

Tue, Jan 7 9:30 AM – 10:00 AM

Microsoft Teams Meeting

**(hybrid) Budget Concept Decisions- Public Safety**

11:00 AM – 11:45 AM

Microsoft Teams Meeting; PB LG 20 ppl - AV - No Camera - Rm 1000

**Leadership Team Meeting**

1:00 PM – 3:00 PM

Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500

**Portland Utility Board - Tuesday Meetings FY 2024-25**

3:30 PM – 5:00 PM

Zoom



**Check-in: Tracy Warren, Elyse Roseburg, and Sara Morrissey**

Wed, Jan 8 8:30 AM – 9:00 AM

Microsoft Teams Meeting

**Budget & Finance service area management equity goals workgroup meeting # 2**

9:00 AM – 10:00 AM

Hybrid meeting;; Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001

**Ruth Levine/Jonas Biery check-in**

11:00 AM – 12:00 PM

Teams or Jonas' Office

**Planning for February budget document**

12:00 PM – 1:00 PM

PB LG 20 ppl - AV - No Camera - Rm 1000

**Budget analysis for February document**

1:30 PM – 2:00 PM

PB LG 20 ppl - AV - No Camera - Rm 1000

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|       | <a href="#"><u>Public Safety Budget Governance Committee (Jan Resched)</u></a> | 2:30 PM – 3:00 PM              |
|       | Microsoft Teams Meeting  |                                |
|       | <a href="#"><u>Coffee: Ruth and Sara</u></a>                                   | 3:00 PM – 4:00 PM              |
|       | Starbucks (1211 SW 5th Ave, Portland, OR 97204, United States)                 |                                |
|       | <a href="#"><u>Connect on PBOT Admin Costs</u></a>                             | 4:00 PM – 4:25 PM              |
|       | Ruth's Office (looks like you are in tomorrow)                                 |                                |
| <hr/> |  |                                |
| ▲     | <a href="#"><u>Budget &amp; Finance Leadership Team</u></a>                    | Thu, Jan 9 10:00 AM – 11:00 AM |
|       | PB LG 20 ppl - AV - No Camera - Rm 900   |                                |
|       | <a href="#"><u>Monthly ELT meeting</u></a>                                     | 11:30 AM – 1:00 PM             |
|       | Microsoft Teams Meeting; Room 100  |                                |
|       | <a href="#"><u>City Bureau Internal Coordination</u></a>                       | 12:00 PM – 1:00 PM             |
|       | Microsoft Teams Meeting  |                                |
|       | <a href="#"><u>Check in on February budget document</u></a>                    | 1:00 PM – 1:30 PM              |
|       | Microsoft Teams Meeting  |                                |
|       | <a href="#"><u>Leadership Team Meeting</u></a>                                 | 1:30 PM – 3:30 PM              |
|       | Microsoft Teams Meeting; Rm 500  |                                |
|       | <a href="#"><u>Budget Proposal: Vibrant Communities</u></a>                    | 2:30 PM – 4:30 PM              |
|       | Microsoft Teams Meeting  |                                |
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| ▲     | <a href="#"><u>Ruth Levine / Jonas Biery meeting (virtual)</u></a>             | Fri, Jan 10 9:00 AM – 10:00 AM |
|       | Teams  |                                |
|       | <a href="#"><u>CAPR HRAR Plan</u></a>  | 10:30 AM – 11:00 AM            |
|       | Microsoft Teams Meeting  |                                |
|       | <a href="#"><u>Jonas Biery/Elana Pirtle-Guiney/Ruth Levine</u></a>             | 11:30 AM – 12:30 PM            |
|       | EPG District 2 Office  |                                |
|       | <a href="#"><u>HRBP/Budget Weekly Check-In</u></a>                             | 2:00 PM – 2:30 PM              |
|       | Microsoft Teams Meeting  |                                |
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| ▲     |  | Mon, Jan 13                    |
|       | <a href="#"><u>Amendment support</u></a>                                       | 10:00 AM – 10:30 AM            |
|       | Microsoft Teams Meeting  |                                |
|       | <a href="#"><u>EPG (Inauguration Prep)</u></a>                                 | 12:00 PM – 12:30 PM            |
|       | Microsoft Teams Meeting  |                                |
|       | <a href="#"><u>Jonas Biery/Ruth Levine check-in</u></a>                        | 12:30 PM – 1:00 PM             |
|       | Teams or Jonas office  |                                |
|       | <a href="#"><u>Jonas Biery, Ruth Levine+Elana Pirtle-Guiney check-in</u></a>   | 2:00 PM – 2:30 PM              |
|       | EPG; office  |                                |
|       | <a href="#"><u>Budget 101 check-in</u></a>                                     | 2:30 PM – 3:00 PM              |
|       | Microsoft Teams Meeting  |                                |
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| ▲     | <b><u>PUB check-in</u></b><br>Microsoft Teams Meeting  | Tue, Jan 14 | 9:00 AM – 9:30 AM   |
|       | <b><u>Budget Proposal: Community &amp; Economic Development</u></b><br>Microsoft Teams Meeting               |             | 9:30 AM – 11:30 AM  |
|       | <b><u>Ruth Levine-Lillian Nguyen check-in</u></b><br>Microsoft Teams Meeting                                 |             | 1:30 PM – 2:00 PM   |
|       | <b><u>Ruth Levine/Robert Cheney Check-in</u></b><br>Microsoft Teams Meeting                                  |             | 2:00 PM – 2:50 PM   |
|       | <b><u>Additional January LMBC meeting</u></b><br>Zoom link below   |             | 3:00 PM – 4:30 PM   |
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| ▲     | <b><u>Check-in: Annie Von Burg, Jonas Biery and Ruth Levine</u></b><br>Teams or Jonas' Office                | Wed, Jan 15 | 8:00 AM – 8:30 AM   |
|       | <b><u>Budget Proposal: Public Safety</u></b><br>Microsoft Teams Meeting                                      |             | 11:00 AM – 1:00 PM  |
|       | <b><u>Service area budget leads-CBO recurring meeting</u></b><br>PB Med 10 ppl - AV & Video Camera - Rm 1101 |             | 1:00 PM – 2:00 PM   |
|       | <b><u>2025 TSCC/City of Portland Staff to Staff Meeting</u></b><br>808 SW 3rd Ave, Portland, OR              |             | 2:15 PM – 3:15 PM   |
|       | <b><u>HOLD for TSCC meeting</u></b><br>TBD   |             | 2:15 PM – 3:15 PM   |
|       | <b><u>Council meeting</u></b>  |             | 6:00 PM – 8:00 PM   |
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| ▲     | <b><u>Chelan &amp; Ruth</u></b><br>Microsoft Teams Meeting   | Thu, Jan 16 | 10:00 AM – 11:00 AM |
|       | <b><u>Health Benefits Costs</u></b><br>Microsoft Teams Meeting   |             | 12:30 PM – 1:30 PM  |
|       | <b><u>Return-to-Office Update for Managers</u></b><br>Microsoft Teams Meeting                                |             | 2:00 PM – 2:30 PM   |
|       | <b><u>LMBC materials for January 14 meeting</u></b><br>Microsoft Teams Meeting                               |             | 2:30 PM – 3:00 PM   |
|       | <b><u>Budget Development Discussion</u></b><br>IN PERSON - Mayor's Conference Room - Suite 340               |             | 3:00 PM – 4:00 PM   |
|       | <b><u>FY24-25 Funding</u></b><br>Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521          |             | 4:15 PM – 4:45 PM   |
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| ▲     | <b><u>Mayor's Budget</u></b><br>Mayor's Conference Room - Suite 340  | Fri, Jan 17 | 8:30 AM – 9:15 AM   |
|       | <b><u>Executive Session - Bureau of Human Resources</u></b><br>Rose Room - City Hall                         |             | 9:30 AM – 11:30 AM  |
|       | <b><u>City Ops, Budget &amp; Finance Comms</u></b><br>PB Med 8 ppl - AV & Video Camera - Rm 521              |             | 1:00 PM – 1:30 PM   |

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|       | <a href="#"><u>Ruth/Sonia coffee</u></a>  | 1:00 PM – 2:00 PM              |
|       | Downtown TBD  |                                |
|       | <a href="#"><u>HRBP/Budget Weekly Check-In</u></a>                                    | 2:00 PM – 2:30 PM              |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>City/County Budget Discussion</u></a>                                  | 3:00 PM – 3:50 PM              |
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| ▲     | <a href="#"><u>Closed for MLK Holiday</u></a>   | Mon, Jan 20                    |
| <hr/> |   |                                |
| ▲     | <a href="#"><u>Ruth Levine / Jonas Biery 1x1 (virtual)</u></a>                        | Tue, Jan 21 9:30 AM – 10:30 AM |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Budget Monitoring Dashboard Check-In</u></a>                           | 10:00 AM – 11:00 AM            |
|       | Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001                  |                                |
|       | <a href="#"><u>City Budget 101 Community Education CEE Talk</u></a>                   | 11:00 AM – 12:00 PM            |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Communications Drop-in (in person)</u></a>                             | 11:30 AM – 12:00 PM            |
|       | PB XL 34 ppl - AV & Video Camera - Rm 1500; PB LG 15 ppl Living Room - Rm 1502        |                                |
|       | <a href="#"><u>Budget 101 ppt check-in</u></a>  | 12:00 PM – 12:30 PM            |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Leadership Team Meeting</u></a>  | 1:00 PM – 3:00 PM              |
|       | Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500                    |                                |
|       | <a href="#"><u>Ruth Levine/Robert Cheney Check-in</u></a>                             | 2:00 PM – 2:50 PM              |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>RCT Forecast Update</u></a>  | 3:30 PM – 4:00 PM              |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Business Operations Leadership Team (BOLT) Meeting (in person)</u></a> | 4:00 PM – 5:00 PM              |
|       | Portland Building Room 500 (;); PB LG 20 ppl - AV & Video Camera - Rm 500             |                                |
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| ▲     | <a href="#"><u>Org Changes and IAs</u></a>  | Wed, Jan 22 9:00 AM – 10:00 AM |
|       | Microsoft Teams Meeting; PB Med ppl - AV & Video Camera - Rm 521                      |                                |
|       | <a href="#"><u>Communications drop-in (in person)</u></a>                             | 10:00 AM – 10:45 AM            |
|       | PB XL 34 ppl - AV & Video Camera - Rm 1501  |                                |
|       | <a href="#"><u>OPTIONAL: Budget Office Hours</u></a>                                  | 10:00 AM – 10:55 AM            |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Ruth Levine/Jonas Biery 1x1</u></a>                                    | 11:00 AM – 12:30 PM            |
|       | PB Med 8 ppl - AV & Video Camera - Rm 521   |                                |

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| <b><u>Decision Packages - Technical Process Question</u></b>       | 12:30 PM – 1:00 PM |
| PB Med 10 ppl - AV & Video Camera - Rm 1001; Teams                 |                    |
| <b><u>30x30 Dashboard</u></b>                                      | 1:00 PM – 1:30 PM  |
| Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521 |                    |
| <b><u>CBO Budget Lessons Learned Review</u></b>                    | 1:30 PM – 2:30 PM  |
| Microsoft Teams Meeting; PB LG 20 ppl - AV - No Camera - Rm 1000   |                    |
| <b><u>Span of Control</u></b>                                      | 3:00 PM – 3:30 PM  |
| Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521 |                    |

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| ▲ <b><u>Budget &amp; Finance Leadership Team</u></b> | Thu, Jan 23 | 10:00 AM – 11:00 AM |
| PB LG 20 ppl - AV - No Camera - Rm 900               |             |                     |
| <b><u>Check-in before intro to budget events</u></b> |             | 11:00 AM – 11:30 AM |
| Microsoft Teams Meeting                              |             |                     |
| <b><u>Return to Office Update</u></b>                |             | 11:30 AM – 12:00 PM |
| Microsoft Teams Meeting                              |             |                     |
| <b><u>Communications Drop-in (virtual)</u></b>       |             | 12:00 PM – 12:45 PM |
| Microsoft Teams Meeting                              |             |                     |
| <b><u>Leadership Team Meeting</u></b>                |             | 1:30 PM – 3:30 PM   |
| Microsoft Teams Meeting; Rm 500                      |             |                     |
| <b><u>Budget Development Discussion</u></b>          |             | 3:00 PM – 4:00 PM   |
| IN PERSON - Mayor's Conference Room - Suite 340      |             |                     |
| <b><u>CREEC Financing check-in</u></b>               |             | 4:30 PM – 4:55 PM   |
| Microsoft Teams Meeting                              |             |                     |

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| ▲ <b><u>Communications Drop-in (virtual)</u></b> | Fri, Jan 24 | 10:00 AM – 10:45 AM |
| Microsoft Teams Meeting                          |             |                     |
| <b><u>Labor prep - MAC Group</u></b>             |             | 12:30 PM – 1:30 PM  |
| Microsoft Teams Meeting                          |             |                     |

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| ▲ <b><u>CBO Managers</u></b>   | Mon, Jan 27 | 9:30 AM – 10:00 AM  |
| Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001 |             |                     |
| <b><u>Advance Portland City Implementation Team</u></b>              |             | 10:00 AM – 11:30 AM |
| Microsoft Teams Meeting  |             |                     |
| <b><u>Budget Proposal: Public Works</u></b>                          |             | 1:00 PM – 2:50 PM   |
| City Hall - Mayor's Conference Room - Suite 340                      |             |                     |

**District 4 Community Engagement Event** 6:30 PM – 9:00 PM  
434 NW 6th Ave Suite 202, Portland, Oregon 97209

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- ▲ **Budget Proposal: City Operations and Budget & Finance** Tue, Jan 28 10:30 AM – 12:00 PM  
City Hall - Mayor's Conference Room - Suite 340
- Budget Development** 12:00 PM – 12:30 PM  
Microsoft Teams Meeting; or Mike's office
- EMS Analysis Check-In** 1:30 PM – 2:00 PM  
Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 1021
- Ruth Levine/Robert Cheney Check-in** 2:00 PM – 2:50 PM  
Microsoft Teams Meeting
- Budget & Finance service area management equity goals workgroup meeting # 3** 3:00 PM – 4:00 PM  
Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001
- Check-in: Grants** 3:30 PM – 4:00 PM  
Microsoft Teams Meeting
- Ruth Levine/Jonas Biery check-in** 4:00 PM – 5:00 PM  
Teams or Jonas' Office
- District 1 Community Engagement Event** 6:30 PM – 9:00 PM  
737 SE 106th Ave., Portland, OR 97216
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- ▲ **HRAR 7.10 Draft Development** Wed, Jan 29 9:00 AM – 10:00 AM  
Microsoft Teams Meeting
- Scorecard + 30x30** 10:00 AM – 10:30 AM  
Microsoft Teams Meeting
- Loading CREEC financing** 10:30 AM – 11:00 AM  
Microsoft Teams Meeting; PB LG 20 ppl - AV - No Camera - Rm 1000
- ISF Rate Modeling Project Discussion** 11:00 AM – 12:00 PM  
Teams/PB Med 8 ppl - AV & Video Camera - Rm 521; PB Med 8 ppl - AV & Video Camera - Rm 521
- Personnel Section of CBO Analysis Slide Deck** 12:00 PM – 12:25 PM  
Microsoft Teams Meeting
- Service area budget leads-CBO recurring meeting** 1:00 PM – 2:00 PM  
PB Med 10 ppl - AV & Video Camera - Rm 1101
- ISF Section of Analysis Slide Deck** 2:00 PM – 2:25 PM  
Microsoft Teams Meeting
- City/County Budget Pre-Discussion** 3:00 PM – 3:20 PM  
Microsoft Teams Meeting
- District 2 Community Engagement Event** 6:30 PM – 9:00 PM  
King School Facility, 4815 NE 7th Ave, Portland, OR 97211
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▲ Thu, Jan 30

|   |                     |
|---|---------------------|
| <a href="#"><u>Laurie Wimmer, Jonas Biery and Ruth Levine</u></a><br>Microsoft Teams Meeting  | 9:30 AM – 10:00 AM  |
| <a href="#"><u>Chelan Huddleston &amp; Ruth Levine</u></a><br>Microsoft Teams Meeting   | 10:00 AM – 11:00 AM |
| <a href="#"><u>Media: Jonas Biery/Ruth Levine call with KATU</u></a><br>Jonas' office   | 12:00 PM – 12:30 PM |
| <a href="#"><u>Comms reorg approach</u></a><br>Microsoft Teams Meeting  | 12:30 PM – 1:00 PM  |
| <a href="#"><u>Quick chat re Path to leadership presentation</u></a><br>Microsoft Teams Meeting   | 1:00 PM – 1:30 PM   |
| <a href="#"><u>Leadership Team Meeting</u></a><br>Microsoft Teams Meeting; Rm 1500  | 1:30 PM – 3:30 PM   |
| <a href="#"><u>Budget Development Discussion</u></a><br>IN PERSON - Mayor's Conference Room - Suite 340   | 3:00 PM – 4:00 PM   |
| <a href="#"><u>Ruth Levine/Jonas Biery check-in</u></a><br>Jonas office   | 3:30 PM – 4:00 PM   |
| <a href="#"><u>District 3 Community Engagement Event</u></a><br>Community Hall Building at the Portland Community College<br>Southeast Campus, 2305 SE 82nd Ave., Portland OR 97216 | 6:30 PM – 9:00 PM   |

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Fri, Jan 31

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| <a href="#"><u>District 4 - Bi-weekly check-ins</u></a><br>HYBRID                      | 10:00 AM – 11:00 AM |
| <a href="#"><u>City Ops, Budget &amp; Finance Comms</u></a><br>Microsoft Teams Meeting | 1:00 PM – 1:30 PM   |
| <a href="#"><u>City/County Budget Discussion Part II</u></a>                           | 2:30 PM – 3:15 PM   |

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**Levine, Ruth Calendar**

Saturday, February 1, 2025 – Friday, February 28, 2025

Time zone: (UTC-08:00) Pacific Time (US &amp; Canada)

(Adjusted for Daylight Saving Time)

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**February 2025**

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| 23 | 24 | 25 | 26 | 27 | 28 |    |

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Mon, Feb 3

**[Follow up Check-in: Laurie Wimmer, Ruth Levine and Jonas Biery \(confirmed\)](#)**

11:00 AM – 11:30 AM

Microsoft Teams Meeting

**[Check-in: Mike Jordan, Jonas Biery and Ruth Levine](#)**

12:00 PM – 2:00 PM

Mike's office

**[Budget chat](#)**

3:00 PM – 3:30 PM

Microsoft Teams Meeting

**[Mayor/Executive Office Leadership and Management Meeting](#)**

3:00 PM – 6:00 PM

The Rose room - In person if available

**[Hold for Mayor's Leadership team meeting](#)**

4:00 PM – 5:00 PM

**[Briefing](#)**

Tue, Feb 4 8:45 AM – 9:00 AM

Sara Morrissey/ Ruth Levine

Microsoft Teams Meeting; PB Med 8 ppl - AV &amp; Video Camera - Rm 521

**[Path to Leadership - City Budgeting](#)**

9:00 AM – 12:00 PM

Portland Building; - Rm. 108

**[Ruth Levine/Sonia Schmanski](#)**

11:15 AM – 11:35 AM

Microsoft Teams Meeting

**[Ruth Levine/Jonas Biery 1x1](#)**

12:00 PM – 1:00 PM

Teams or Jonas' Office

**[Leadership Team Meeting](#)**

1:00 PM – 3:00 PM

Microsoft Teams Meeting; PB LG 20 ppl - AV &amp; Video Camera - Rm 500

|       |   |                                |
|-------|---|--------------------------------|
|       | <a href="#"><u>Ruth Levine/Robert Cheney Check-in</u></a>                       | 2:00 PM – 2:50 PM              |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>AFSCME + Budget Development</u></a>                              | 3:00 PM – 3:30 PM              |
|       | Microsoft Teams Meeting   |                                |
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| ▲     | <a href="#"><u>Budget engagement check-in</u></a>                               | Wed, Feb 10:00 AM – 10:45 AM   |
|       | Microsoft Teams Meeting   | 5                              |
|       | <a href="#"><u>Group Walkthrough of Analysis Slide Deck</u></a>                 | 11:00 AM – 12:00 PM            |
|       | PB LG 20 ppl - AV - No Camera - Rm 1000   |                                |
|       | <a href="#"><u>Check In</u></a> with Hayley Blonsely                            | 12:00 PM – 12:30 PM            |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Span of Control</u></a>  | 3:30 PM – 4:00 PM              |
|       | Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521              |                                |
|       | <a href="#"><u>Parks Levy forecast update</u></a>                               | 4:30 PM – 5:00 PM              |
|       | Microsoft Teams Meeting   |                                |
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| ▲     | <a href="#"><u>Budget &amp; Finance Leadership Team</u></a>                     | Thu, Feb 6 10:00 AM – 11:00 AM |
|       | PB 900 / Teams  |                                |
|       | <a href="#"><u>Public Safety Budget Governance Committee</u></a>                | 11:00 AM – 12:00 PM            |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Check in on box checking</u></a>                                 | 12:00 PM – 12:30 PM            |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Leadership Team Meeting</u></a>                                  | 1:30 PM – 3:30 PM              |
|       | Microsoft Teams Meeting; Rm1500   |                                |
|       | <a href="#"><u>Budget Development Discussion</u></a>                            | 3:00 PM – 4:00 PM              |
|       | IN PERSON - Mayor's Conference Room - Suite 340                                 |                                |
|       | <a href="#"><u>IAs</u></a>  | 4:00 PM – 4:30 PM              |
|       | Sara Morrissey/Ruth Levine  |                                |
|       | Microsoft Teams Meeting; Room 521   |                                |
|       | Ruth Levine/Owen Saites <a href="#"><u>Check-in</u></a>                         | 4:30 PM – 5:00 PM              |
|       | Microsoft Teams Meeting   |                                |
| <hr/> |   |                                |
| ▲     | <a href="#"><u>DNS - Budget memo</u></a>  | Fri, Feb 7                     |
|       | <a href="#"><u>PP&amp;D &amp; PBOT interagency for the FY2025-26 budget</u></a> | 8:00 AM – 8:30 AM              |
|       | Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521              |                                |
|       | <a href="#"><u>City Ops, Budget &amp; Finance Comms</u></a>                     | 1:00 PM – 1:30 PM              |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>IGA w/ County for Sobering Funds</u></a>                         | 1:30 PM – 2:00 PM              |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>Ruth Levine/ Jonas Biery</u></a>                                 | 2:30 PM – 3:15 PM              |
|       | Microsoft Teams Meeting   |                                |
|       | <a href="#"><u>TA review</u></a>  | 3:30 PM – 4:00 PM              |

Chelan Huddleston/Ruth Levine  
Microsoft Teams Meeting

**PBOT - PP&D IA**

4:30 PM – 4:55 PM

Priya Dhanapal  
Microsoft Teams Meeting

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▲ **Jonas Biery/Ruth Levine - Fin Comm prep**

Mon, Feb 10 8:30 AM – 9:00 AM

Microsoft Teams Meeting

**Budget and Finance Work session (hybrid)**

9:30 AM – 12:00 PM

Microsoft Teams Meeting

**PUB Check-in**

10:00 AM – 10:30 AM

Microsoft Teams Meeting

**Finance Committee Meeting**

12:00 PM – 2:00 PM

Zoom

**Budget & Finance service area management equity goals workgroup meeting # 4**

2:30 PM – 3:30 PM

Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001

**Check in: Director Ruth Levine and DCA Dhanapal**

4:00 PM – 4:25 PM

Microsoft Teams Meeting

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▲ **PUB check-in**

Tue, Feb 11 9:00 AM – 9:30 AM

Microsoft Teams Meeting

**Council Process for Appropriation Changes**

11:30 AM – 12:00 PM

Microsoft Teams Meeting; PB BRFS Huddle - AV & Video Camera - Rm 1006

**Portland Insights Survey - preliminary briefing (12:15pm start)**

12:00 PM – 1:00 PM

PB LG 20 ppl - AV - No Camera - Rm 1000

**Budget Summaries (Updated time)**

4:30 PM – 5:00 PM

Microsoft Teams Meeting

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▲ **Opioid Fund Budget Walk Through**

Wed, Feb 12 10:30 AM – 11:00 AM

Microsoft Teams Meeting

**Ruth Levine/Jonas Biery**

11:00 AM – 12:00 PM

Teams or Jonas' Office

**Service area budget leads-CBO recurring meeting**

1:00 PM – 2:00 PM

PB Med 10 ppl - AV & Video Camera - Rm 1101

**City Ops, Budget & Finance Comms**

1:30 PM – 2:00 PM

Microsoft Teams Meeting

|       |   |             |                     |
|-------|---|-------------|---------------------|
|       | <a href="#"><u>Ruth Levine/Robert Check-in</u></a>                                  |             | 2:00 PM – 2:50 PM   |
|       | Microsoft Teams Meeting   |             |                     |
|       | <a href="#"><u>March Budget Listening sessions planning</u></a>                     |             | 4:00 PM – 4:45 PM   |
|       | Microsoft Teams Meeting   |             |                     |
| <hr/> |   |             |                     |
| ▲     | <a href="#"><u>Council President Request</u></a>                                    | Thu, Feb 13 | 8:00 AM – 8:30 AM   |
|       | Microsoft Teams Meeting   |             |                     |
|       | <a href="#"><u>Weekly Check-In; Finance Chair: Staff</u></a>                        |             | 10:30 AM – 11:30 AM |
|       | VIRTUAL   |             |                     |
|       | <a href="#"><u>Monthly ELT meeting</u></a>  |             | 11:30 AM – 12:00 PM |
|       | Microsoft Teams Meeting; room 100 is reserved                                       |             |                     |
|       | <a href="#"><u>Leadership Team Meeting</u></a>                                      |             | 1:30 PM – 3:30 PM   |
|       | Microsoft Teams Meeting; Rm 500   |             |                     |
|       | <a href="#"><u>Budget Development Discussion</u></a>                                |             | 3:00 PM – 4:00 PM   |
|       | IN PERSON - Mayor's Conference Room - Suite 340                                     |             |                     |
|       | <a href="#"><u>Confirmation - Portland City Council Scheduling Request Form</u></a> |             | 4:00 PM – 4:30 PM   |
|       | Microsoft Teams Meeting   |             |                     |
|       | <a href="#"><u>Shelter Budget</u></a>   |             | 4:30 PM – 5:00 PM   |
|       | teams   |             |                     |
| <hr/> |   |             |                     |
| ▲     | <a href="#"><u>District 4 - Bi-weekly check-ins</u></a>                             | Fri, Feb 14 | 10:00 AM – 11:00 AM |
|       | HYBRID  |             |                     |
|       | <a href="#"><u>Listening session FAQs &amp; budget comments sharing options</u></a> |             | 1:00 PM – 2:00 PM   |
|       | Microsoft Teams Meeting   |             |                     |
|       | <a href="#"><u>Jonas/Ruth/Mike/Stephanie Check-in</u></a>                           |             | 2:00 PM – 2:30 PM   |
|       | Microsoft Teams Meeting   |             |                     |
|       | <a href="#"><u>Ruth/Joel re. Opioid funding</u></a>                                 |             | 2:30 PM – 3:00 PM   |
|       | Microsoft Teams Meeting   |             |                     |
|       | <a href="#"><u>Check-in: Ruth Levine and Jonas Biery</u></a>                        |             | 3:00 PM – 5:00 PM   |
|       | Microsoft Teams Meeting   |             |                     |
| <hr/> |   |             |                     |
| ▲     | <a href="#"><u>Closed for President's Day</u></a>                                   | Mon, Feb 17 |                     |
| <hr/> |   |             |                     |
| ▲     |   | Tue, Feb 18 |                     |
|       | <a href="#"><u>Follow-up on CBO financial analysis for Council items</u></a>        |             | 10:00 AM – 11:00 AM |
|       | Microsoft Teams Meeting   |             |                     |
|       | <a href="#"><u>District 2 - Bi-weekly check-ins</u></a>                             |             | 1:00 PM – 2:00 PM   |
|       | HYBRID  |             |                     |
|       | <a href="#"><u>Leadership Team Meeting</u></a>                                      |             | 1:00 PM – 3:00 PM   |
|       | Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500                  |             |                     |

**HOLD: Budget and Finance Work Session** 2:00 PM – 4:30 PM  
Chambers

**City Council Work Session** 2:00 PM – 4:30 PM  
Council Chambers in City Hall

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▲ **Rescheduled from 02.17.25- Mayor/Executive Office Leadership and Management Meeting** Wed, Feb 19 8:30 AM – 10:00 AM  
The Rose room

**Council Budget Meeting Scheduling** 10:00 AM – 10:45 AM  
Council President's Office

**Ruth Levine/Jonas Biery check-in** 11:00 AM – 12:00 PM  
Teams or Jonas' Office

**Louis Gobeo & Ruth Levine check-in** 1:00 PM – 1:30 PM  
Microsoft Teams Meeting

**Pre-balancing Meeting** 2:00 PM – 3:00 PM

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▲ **Budget & Finance Leadership Team** Thu, Feb 20 10:00 AM – 11:20 AM  
PB 900 / Teams

**Weekly Check-In; Finance Chair: Staff** 10:30 AM – 11:30 AM  
Councilor Zimmerman's Office

**Quick check-in on BMP timing/next steps** 1:00 PM – 1:30 PM  
Microsoft Teams Meeting

**Leadership Team Meeting** 1:30 PM – 3:30 PM  
Microsoft Teams Meeting; Rm 500

**Budget Development Discussion** 3:00 PM – 4:00 PM  
IN PERSON - Mayor's Conference Room - Suite 340

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▲ **Clean Energy Fund** Fri, Feb 21 8:30 AM – 9:00 AM  
Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521

**Ruth Levine / Jonas Biery** 9:00 AM – 10:00 AM  
Microsoft Teams Meeting

**Budget & Finance Comms Check in (1 of 2)** 1:00 PM – 1:30 PM  
Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521

**Ruth Levine/Sonia Schmanski - PPR budget process question** 1:50 PM – 2:00 PM  
Microsoft Teams Meeting

**Budget clarity** 2:00 PM – 2:30 PM  
Ruth Levine/Laura Oppenheimer  
Laura's office

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▲ Mon, Feb 24  
**Mayor/Executive Office Leadership and Management Meeting** 10:00 AM – 12:00 PM  
The Rose room - In person if available

|       |   |                                 |
|-------|---|---------------------------------|
|       | <a href="#"><u>Finance Committee Meeting</u></a>                                | 12:00 PM – 2:00 PM              |
|       | zoom  |                                 |
|       | <a href="#"><u>Budget Rec Document Review</u></a>                               | 2:30 PM – 3:30 PM               |
|       | Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521              |                                 |
|       | <a href="#"><u>Quick huddle on PBOT/PP&amp;D IA entry</u></a>                   | 3:30 PM – 4:00 PM               |
|       | Microsoft Teams Meeting   |                                 |
| <hr/> |   |                                 |
| ▲     | <a href="#"><u>City Administrator Michael Jordan &amp; Mayor Wilson 1:1</u></a> | Tue, Feb 25 8:00 AM – 9:30 AM   |
|       | TBD - City Hall meeting room  |                                 |
|       | <a href="#"><u>Ruth Levine/Heidi Brown quick check-in</u></a>                   | 9:30 AM – 10:00 AM              |
|       | Microsoft Teams Meeting   |                                 |
|       | <a href="#"><u>Budget &amp; Finance Comms Check in (2 of 2)</u></a>             | 11:30 AM – 12:00 PM             |
|       | Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521              |                                 |
|       | <a href="#"><u>Working lunch: Ruth/Jonas 1x1 (in person)</u></a>                | 12:00 PM – 1:00 PM              |
|       | PB Med 8 ppl - AV & Video Camera - Rm 521                                       |                                 |
|       | <a href="#"><u>Leadership Team Meeting</u></a>                                  | 1:00 PM – 3:00 PM               |
|       | Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500              |                                 |
|       | <a href="#"><u>Ruth Levine/Robert Cheney Check-in</u></a>                       | 2:00 PM – 2:50 PM               |
|       | Microsoft Teams Meeting   |                                 |
|       | <a href="#"><u>3:00 pm Gov. Kotek   Mayor Wilson   Chair Vega Pederson</u></a>  | 3:00 PM – 4:00 PM               |
|       | Zoom  |                                 |
|       | <a href="#"><u>Business Operations Leadership Team (BOLT) Meeting</u></a>       | 4:00 PM – 4:30 PM               |
|       | Virtual Only (Teams)  |                                 |
| <hr/> |   |                                 |
| ▲     | <a href="#"><u>CBO Table Quick Check In</u></a>                                 | Wed, Feb 26 10:00 AM – 10:25 AM |
|       | Microsoft Teams Meeting   |                                 |
|       | <a href="#"><u>Ruth/Jonas quick check-in</u></a>                                | 10:30 AM – 11:00 AM             |
|       | Microsoft Teams Meeting   |                                 |
|       | <a href="#"><u>Service area budget leads-CBO recurring meeting</u></a>          | 1:00 PM – 2:00 PM               |
|       | PB Med 10 ppl - AV & Video Camera - Rm 1101                                     |                                 |
|       | <a href="#"><u>Deputy Directors Meeting</u></a>                                 | 1:00 PM – 2:00 PM               |
|       | City Hall Large Conference Room   |                                 |
|       | <a href="#"><u>Pie Chart</u></a>  | 1:20 PM – 1:50 PM               |
|       | Microsoft Teams Meeting   |                                 |
|       | <a href="#"><u>Budget &amp; Finance Comms Check in (if needed)</u></a>          | 3:00 PM – 3:30 PM               |
|       | Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera - Rm 521              |                                 |
|       | <a href="#"><u>Performance Advisory Committee (PAC) Quarterly Meeting</u></a>   | 3:00 PM – 4:00 PM               |
|       | Microsoft Teams Meeting   |                                 |

[Check in on position changes in CA recommendations](#) 4:00 PM – 4:30 PM  
PB Med 8 ppl - AV & Video Camera - Rm 921

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[Operations/Budget & Finance Labor Management Committee](#) Thu, Feb 9:00 AM – 10:00 AM  
Microsoft Teams Meeting 27 AM  
[HOLD for OMF LMC](#) 9:30 AM – 10:00 AM  
AM  
[Weekly Check-In; Finance Chair: Staff](#) 10:30 AM – 11:30 AM  
Councilor Zimmerman's Office AM  
[Prep for Council budget briefings](#) 1:30 PM – 2:00 PM  
Microsoft Teams Meeting  
[Brief Budget Recommendation overview](#) 2:15 PM – 3:15 PM  
In person - The Rose Room  
[Budget Development Discussion](#) 3:00 PM – 4:00 PM  
IN PERSON - Mayor's Conference Room - Suite 340  
[Brief Budget Recommendation overview](#) 3:15 PM – 4:15 PM  
In person - The Rose Room

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Fri, Feb 28

[Budget release press event](#) 8:30 AM – 12:00 PM  
[HOLD: Preliminary Budget Recommendations Media Release](#) 10:00 AM – 11:00 AM  
PB Room 206 AM  
[District 4 - Bi-weekly check-ins](#) 10:00 AM – 11:00 AM  
HYBRID AM  
[Budget & Finance service area management equity goals  
workgroup meeting # 5](#) 10:30 AM – 11:30 AM  
Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001 AM  
[Spring TAO CBO Check-In](#) 2:00 PM – 2:30 PM  
Microsoft Teams Meeting

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**Levine, Ruth Calendar**

Saturday, March 1, 2025 – Monday, March 31, 2025

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

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**March 2025**

Su Mo Tu We Th Fr Sa

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| <u>2</u>  | <u>3</u>  | <u>4</u>  | <u>5</u>  | <u>6</u>  | <u>7</u>  | <u>8</u>  |
| <u>9</u>  | <u>10</u> | <u>11</u> | <u>12</u> | <u>13</u> | <u>14</u> | <u>15</u> |
| <u>16</u> | <u>17</u> | <u>18</u> | <u>19</u> | <u>20</u> | <u>21</u> | <u>22</u> |
| <u>23</u> | <u>24</u> | <u>25</u> | <u>26</u> | <u>27</u> | <u>28</u> | <u>29</u> |
| <u>30</u> | <u>31</u> |           |           |           |           |           |

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**FY 2024-25 Spring TAO - BFM Opens**

Mon, Mar 3

▲  
**Listening sessions planning check-in**

Ning Jiang/Ruth Levine  
Microsoft Teams Meeting

11:00 AM – 11:45  
AM

**FY 2024-25 Spring TAO Kickoff**

Microsoft Teams Meeting

2:30 PM – 3:00 PM

▲  
**City administrator Michael Jordan /Ruth Levine 1:1**

Microsoft Teams Meeting

Tue, Mar 4

10:30 AM – 10:45  
AM

**Louis Gobeo & Ruth Levine check-in**

Microsoft Teams Meeting

11:00 AM – 11:30  
AM

**Touch base on Council Community Meetings**

Microsoft Teams Meeting; or Annie's office

12:00 PM – 12:30  
PM

**Budget-Ruth Levine/DCA Dhanapal**

Microsoft Teams Meeting

12:30 PM – 1:00  
PM

**Leadership Team Meeting**

Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera  
- Rm 500

1:00 PM – 3:00 PM

**Ruth Levine/Robert Cheney Check-in**

Microsoft Teams Meeting

2:00 PM – 2:50 PM

**Budget Leads Recap** 3:00 PM – 3:25 PM  
Microsoft Teams Meeting

**Portland Utility Board - Tuesday Meetings FY 2024-25** 3:30 PM – 5:00 PM  
zoom

**Debrief** 5:00 PM – 5:30 PM  
Ruth Levine/Annie Von Burg  
Microsoft Teams Meeting

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**Internal Service Fund Rates Project Kick-off Meeting** Wed, Mar 8:00 AM – 8:30 AM  
▲ Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera 5  
- Rm 521

**Span of Control** 8:30 AM – 8:45 AM  
Ruth Levine/Sara Morrissey  
Microsoft Teams Meeting

**Quick check-in on health benefit rate impacts** 9:00 AM – 9:30 AM  
Kristin Kovacs/Chelan Huddleston/Ruth Levine  
Microsoft Teams Meeting

**Council meeting - budget calendar** 9:30 AM – 11:00 AM

**Prep for March 12 Budget meeting** 2:00 PM – 2:45 PM  
Mike's office or I will look for a meeting room

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**Check-in: Ruth Levine and Jonas Biery** Thu, Mar 6 9:30 AM – 10:15 AM  
▲ Microsoft Teams Meeting

**Weekly Check-In; Finance Chair: Staff** 10:30 AM – 11:30 AM  
Councilor Zimmerman's Office

**Executive Session - Bureau of Human Resources** 2:00 PM – 4:00 PM  
Rose Room - City Hall

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Fri, Mar 7

▲ **City Ops, Budget & Finance Comms** 1:00 PM – 1:30 PM  
Microsoft Teams Meeting

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Mon, Mar 10

▲ **Check in on enterprise efficiencies analysis next steps** 10:30 AM – 11:30 AM  
PB Med 8 ppl - AV & Video Camera - Rm 1021

**Discuss PS Spring TAO Policy Set Aside Proposals** 11:30 AM – 12:00 PM  
Microsoft Teams Meeting

**Community Listening Session Check-in** 1:00 PM – 1:30 PM  
Microsoft Teams Meeting; PB LG 20 ppl - AV - No Camera - Rm 900

**Budget Briefing - City Administrator and Electeds** 2:30 PM – 3:30 PM  
PB LG 20 ppl - AV & Video Camera - Rm 500; / Teams

**Budget Briefing - Budget & Finance / City Operations Service Areas** 4:00 PM – 5:00 PM  
PB LG 20 ppl - AV & Video Camera - Rm 500; / Teams

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▲ **Check-in: Ruth Levine, Lillian Nguyen, and Jonas Biery** Tue, Mar 9:00 AM – 9:30 AM  
Microsoft Teams Meeting 11

**Budget & Finance Leadership Team** 10:00 AM – 11:30 AM  
PB 900 / Teams

**Ruth Levine/Robert Cheney Check-in** 11:30 AM – 12:30 PM  
Microsoft Teams Meeting

**Leadership Team Meeting** 1:00 PM – 3:00 PM  
Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera - Rm 500

**Check in on vacancy analysis** 3:30 PM – 4:00 PM  
Microsoft Teams Meeting

**Budget & Finance service area management equity goals workgroup meeting # 6** 4:00 PM – 5:00 PM  
Hybrid meeting;; Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001

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▲ **Budget Discussion** Wed, Mar 8:00 AM – 9:30 AM  
Microsoft Teams Meeting; City Hall 1st floor Sutie 110 Lg Conf room 12

**Budget Listening Session Tech Options** 8:30 AM – 9:00 AM  
Microsoft Teams Meeting

**Ruth Levine/Jonas Biery Check-in** 11:00 AM – 12:00 PM  
Jonas' office

**Service area budget leads-CBO recurring meeting** 1:00 PM – 2:00 PM  
PB Med 10 ppl - AV & Video Camera - Rm 1101

**Spring TAO Check-In** 1:30 PM – 1:55 PM  
Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001

**TAO revenue** 2:00 PM – 2:30 PM  
Microsoft Teams Meeting

**City Ops, Budget & Finance Comms (in person)** 2:30 PM – 3:00 PM  
PB Med 8 ppl - AV & Video Camera - Rm 521

**Opioid Budgeting** 4:00 PM – 4:30 PM  
Microsoft Teams Meeting

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▲ Thu, Mar 8:00 AM – 9:00 AM  
13

**Technical Assessment (virtual only)**  
Virtual Only

|   |                        |
|---|------------------------|
| <b><u>Budget Briefing: Public Works</u></b><br>/ Teams; PB LG 20 ppl - AV & Video Camera - Rm 500         | 9:00 AM – 10:00<br>AM  |
| <b><u>Chelan Huddleston &amp; Ruth</u></b> Levine<br>Microsoft Teams Meeting                              | 10:00 AM – 11:00<br>AM |
| <b><u>Monthly ELT meeting</u></b><br>Microsoft Teams Meeting; room 100 is reserved                        | 11:30 AM – 1:00<br>PM  |
| <b><u>MEET: Ruth L., DCA Biery, Owen S.+CP EPG [In-person]</u></b><br>Facilities - City Hall - Pettygrove | 12:20 PM – 1:00<br>PM  |
| <b><u>Budget Check In</u></b><br>City Hall - Mayor's Conference Room - Suite 340                          | 1:00 PM – 2:00 PM      |
| <b><u>ADA Check-in</u></b><br>Microsoft Teams Meeting   | 2:00 PM – 2:30 PM      |
| <b><u>Budget Development Discussion</u></b><br>IN PERSON - Mayor's Conference Room - Suite 340            | 3:00 PM – 5:00 PM      |

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Fri, Mar 14

|  |                        |
|--|------------------------|
| <b><u>DIDM</u></b><br>Microsoft Teams Meeting  | 10:00 AM – 10:30<br>AM |
| <b><u>Ruth / Jonas 1x1</u></b><br>Microsoft Teams Meeting  | 10:30 AM – 11:30<br>AM |
| <b><u>Budget Briefing: Public Safety</u></b><br>PB LG 20 ppl - AV & Video Camera - Rm 500; / Teams | 1:00 PM – 2:00 PM      |
| <b><u>Quick check-in</u></b><br>Ruth Levine/Robert Cheney/Owen Saites<br>Microsoft Teams Meeting   | 2:00 PM – 2:30 PM      |

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Mon, Mar  
17

|  |                        |
|--|------------------------|
| <b><u>30x30 meeting prep</u></b><br>Microsoft Teams Meeting  | 11:00 AM – 11:30<br>AM |
| <b><u>Firm up shelter numbers for proposed</u></b><br>Microsoft Teams Meeting                            | 12:30 PM – 1:30<br>PM  |
| <b><u>Internal Service Fund Project Check-in</u></b><br>Hybrid: PB 521 / Teams                           | 3:00 PM – 3:30 PM      |
| <b><u>Labor Update</u></b><br>Microsoft Teams Meeting  | 4:00 PM – 4:30 PM      |
| <b><u>Budget Briefing: Vibrant Communities</u></b><br>PB LG 20 ppl - AV & Video Camera - Rm 500; / Teams | 4:00 PM – 5:00 PM      |

|   |                |                       |
|---|----------------|-----------------------|
| <b><u>Budget Briefing: Community &amp; Economic Development</u></b><br>PB LG 20 ppl - AV & Video Camera - Rm 500; / Teams | Tue, Mar<br>18 | 8:00 AM – 9:00 AM     |
| <b><u>Discuss City Budget Data</u></b><br>Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera<br>- Rm 500           |                | 12:30 PM – 1:00<br>PM |

|   |                   |
|---|-------------------|
| <a href="#"><u>City of Portland Employee Town Hall</u></a><br>Zoom  | 1:00 PM – 2:00 PM |
| <a href="#"><u>City of Portland Employee Town Hall: Budget</u></a><br>Zoom  | 1:00 PM – 2:00 PM |
| <a href="#"><u>Leadership Team Meeting</u></a><br>Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera<br>- Rm 500       | 2:00 PM – 3:00 PM |
| <a href="#"><u>Quick huddle</u></a><br>Ruth Levine/Shannon Fairchild/Skyler Bocker-Knapp<br>Microsoft Teams Meeting           | 3:30 PM – 3:45 PM |
| <a href="#"><u>Business Operations Leadership Team (BOLT) Meeting</u></a><br>PB LG 20 ppl - AV & Video Camera - Rm 500; Teams | 3:30 PM – 4:30 PM |
| <a href="#"><u>District 3 Listening Session on FY2025-26 Budget</u></a>   | 6:00 PM – 8:00 PM |

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|  |                |                        |
|--|----------------|------------------------|
| <a href="#"><u>Meet: S. Morrissey, R. Levine, T. Warren, D. Kuhnhausen, D. Oliveira</u></a><br>Microsoft Teams Meeting | Wed, Mar<br>19 | 8:00 AM – 8:30 AM      |
| <a href="#"><u>Health Benefits</u></a><br>PB Med 8 ppl - AV & Video Camera - Rm 521                                    |                | 8:30 AM – 9:00 AM      |
| <a href="#"><u>Performance Metrics   30x30 Project meeting</u></a><br>City Hall, Mayor's Conference Room               |                | 10:30 AM – 11:00<br>AM |
| <a href="#"><u>Ruth Levine/Jonas Biery check-in</u></a><br>Jonas' office   |                | 1:00 PM – 2:00 PM      |
| <a href="#"><u>Ruth Levine/Robert Cheney Check-in</u></a><br>Microsoft Teams Meeting                                   |                | 2:00 PM – 2:50 PM      |
| <a href="#"><u>COEP Discussion</u></a><br>Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera<br>- Rm 521        |                | 3:30 PM – 4:30 PM      |

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|  |                |                        |
|--|----------------|------------------------|
|  | Thu, Mar<br>20 |                        |
| <a href="#"><u>Ruth Levine/ Jonas Biery check-in 1x1</u></a><br>Microsoft Teams Meeting                          |                | 8:30 AM – 9:30 AM      |
| <a href="#"><u>Weekly Check-In; Finance Chair: Staff</u></a><br>Councilor Zimmerman's Office                     |                | 10:30 AM – 11:30<br>AM |
| <a href="#"><u>Ruth/Christian lunch</u></a><br>40 LBS Coffee Bar (101 SW Main St Ste 116, Portland, OR<br>97204) |                | 12:00 PM – 1:00<br>PM  |
| <a href="#"><u>Check-in: Ruth and Sara</u></a><br>Microsoft Teams Meeting  |                | 1:00 PM – 1:15 PM      |
| <a href="#"><u>Leadership Team Meeting</u></a><br>Microsoft Teams Meeting; Rm 500                                |                | 1:30 PM – 3:30 PM      |
| <a href="#"><u>Budget Development Discussion</u></a><br>IN PERSON - Mayor's Conference Room - Suite 340          |                | 3:00 PM – 5:00 PM      |
| <a href="#"><u>Canceled: HOLD: Extended Budget Development Meeting with Mayor</u></a>                            |                | 4:00 PM – 5:00 PM      |

**District 1 Listening Session on FY2025-26 Budget**

6:00 PM – 8:00 PM

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**Budget Development Discussion**

Fri, Mar 21

10:00 AM – 11:00  
AM

▲ Mayor's Conference Room

**Budget conversation**

10:45 AM – 11:30  
AM

Microsoft Teams Meeting

**City Ops, Budget & Finance Comms**

11:30 AM – 12:00  
PM

Microsoft Teams Meeting

**Spring TAO Decisions Comms**

1:00 PM – 1:15 PM

Microsoft Teams Meeting

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**Canceled: HOLD: Budget Development Meeting (to be rescheduled)**

Mon, Mar  
24

8:30 AM – 9:30 AM

**Weekly Check-In; Finance Chair: Staff**

10:00 AM – 11:00  
AM

Councilor Zimmerman's Office

**Check in on policy SA & CORF**

11:00 AM – 11:30  
AM

PB Med 10 ppl - AV & Video Camera - Rm 1001

**Finance Committee meeting**

12:00 PM – 2:00  
PM

**Finance Committee Meeting**

12:00 PM – 2:00  
PM

<https://zoom.us/j/99897930994?tk=rDY6qYIk3K2diasJT>

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lIKMJuZFnDY.DQcAAAAXQmF08hZZQ0R0Sk9ZY1QyU3M1eWlyX2

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**Canceled: Budget Finance Committee meeting**

12:00 PM – 2:00  
PM

Microsoft Teams Meeting

**CBO Staff Meeting**

2:00 PM – 2:30 PM

Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001

**Rescheduled managers meeting**

2:30 PM – 3:00 PM

PB Med 10 ppl - AV & Video Camera - Rm 1001

**Budget Development Meeting**

3:00 PM – 4:00 PM

Mayor's Conference Room

**Canceled: Stephanie/Ruth Ceasefire Check-in**

4:00 PM – 4:30 PM

Microsoft Teams Meeting

**Ruth/Mayor Wilson discussion**

5:30 PM – 6:30 PM

Mayor's conference room

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**Stand-up to review Proposed Packages**

Tue, Mar  
25

9:00 AM – 9:30 AM

▲ Microsoft Teams Meeting

**Program Offer Dashboard**

11:00 AM – 11:45  
AM

Microsoft Teams Meeting; PB Med 10 ppl - AV & Video Camera - Rm 1001

**Leadership Team Meeting** 1:00 PM – 3:00 PM  
Microsoft Teams Meeting; PB LG 20 ppl - AV & Video Camera  
- Rm 500

**Ruth/Robert Check-in** 2:00 PM – 2:50 PM  
Microsoft Teams Meeting

**Community listening session check in** 3:00 PM – 4:00 PM  
Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera  
- Rm 521

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**Bryce/Ruth/Robert Talk PBOT** Wed, Mar 26 10:30 AM – 11:00 AM

**Ruth/Jonas 1x1 (in person)** 11:00 AM – 12:00 PM  
Jonas' office

**Check in on personnel costing stuff** 12:00 PM – 12:30 PM  
PB Med 10 ppl - AV & Video Camera - Rm 1001

**Service area budget leads-CBO recurring meeting** 1:00 PM – 2:00 PM  
PB Med 10 ppl - AV & Video Camera - Rm 1101

**Report on Fund 217** 2:00 PM – 2:45 PM  
Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera  
- Rm 521

**Canceled: HRBP/Budget check-in** 3:00 PM – 3:30 PM  
Microsoft Teams Meeting

**Budget Development Discussion** 3:00 PM – 5:00 PM  
IN PERSON - Mayor's Conference Room - Suite 340

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**Mayor/ DCA/ PSSA Chiefs and Directors** Thu, Mar 27 9:00 AM – 10:00 AM  
Microsoft Teams Meeting

**Prep: Bloomberg Interview** 11:30 AM – 12:00 PM  
Microsoft Teams Meeting; PB Med 8 ppl - AV & Video Camera  
- Rm 521

**Bloomberg Interview** 12:00 PM – 12:30 PM  
Teams; PB Med 8 ppl - AV & Video Camera - Rm 521

**Ruth OOO** Thu, Mar 27 12:30 PM – 5:00 PM  
Fri, Mar 28

**Leadership Team Meeting** 1:30 PM – 3:30 PM  
Microsoft Teams Meeting; Rm 500

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**City Ops, Budget & Finance Comms (virtual)** Fri, Mar 28 10:30 AM – 11:00 AM  
Microsoft Teams Meeting

**Canceled: Ruth / Jonas 1x1** 10:30 AM – 11:00 AM  
Microsoft Teams Meeting

**Canceled: Louis & Ruth Standing** 11:00 AM – 11:30 AM  
Microsoft Teams Meeting

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|--|------------------------|-------------------------------|
| <p><b><u>P-card sign-off and allocation due last business day of the month</u></b></p> | <p>Mon, Mar<br/>31</p> | <p>8:00 AM – 8:30 AM</p>      |
| <p>Microsoft Teams Meeting</p>   |                        | <p>9:30 AM – 10:00<br/>AM</p> |
| <p><b><u>CBO Managers</u></b></p>  |                        | <p>12:30 PM – 1:00<br/>PM</p> |
| <p>Microsoft Teams Meeting; PB Med 10 ppl - AV &amp; Video<br/>Camera - Rm 1001</p>    |                        | <p>1:00 PM – 1:30 PM</p>      |
| <p><b><u>CBO Staff Meeting</u></b></p>   |                        | <p>1:00 PM – 1:45 PM</p>      |
| <p>Microsoft Teams Meeting; PB Med 10 ppl - AV &amp; Video<br/>Camera - Rm 1001</p>    |                        | <p>2:00 PM – 3:00 PM</p>      |
| <p><b><u>Prep: First budget committee meeting (confirmed)</u></b></p>                  |                        | <p>3:00 PM – 3:30 PM</p>      |
| <p>Council President's office</p>  |                        | <p>3:30 PM – 4:15 PM</p>      |
| <p><b><u>Cost Savings BHR/CBO Huddle</u></b></p>                                       |                        | <p>4:00 PM – 4:30 PM</p>      |
| <p>Microsoft Teams Meeting</p>   |                        |                               |
| <p><b><u>ELT Meeting</u></b></p>   |                        |                               |
| <p>Microsoft Teams Meeting; Rm 100</p>   |                        |                               |
| <p><b><u>Internal Service Fund Project Check-in</u></b></p>                            |                        |                               |
| <p>Hybrid: PB 521 / Teams</p>  |                        |                               |
| <p><b><u>Portland Community Budget Advisors - Budget Briefing</u></b></p>              |                        |                               |
| <p>Microsoft Teams Meeting</p>   |                        |                               |
| <p><b><u>Fire Chief AJ Jackson / Mayor Wilson</u></b></p>                              |                        |                               |
| <p>Mayor's Office Conference Room A</p>  |                        |                               |

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