



THE BUREAU OF
**PLANNING &
SUSTAINABILITY**

Privacy Notice

The City of Portland takes your privacy seriously. This statement is designed to let you know what information the City is collecting for the LGBTQ+ Historic Sites Project, why we collect, and how we use the information.

What personal information are we collecting and how will we collect it?

The information is being collected by the Historic Resources, a program of the Bureau of Planning and Sustainability in the City of Portland, for review and use by program staff. This form collects the minimum amount of personal information to deepen the LGBTQ+ Historic Sites Project's understanding of Portland's LGBTQ+ historic built environment.

We only collect personal information when you provide it to us by sending us an email, subscribing to notifications, participating in a survey, completing an online form, or engaging in an online transaction. Personal information is information that can identify a specific individual such as the individual's name, address, telephone number or email address.

If personal information is requested on this web site or volunteered by you, federal or state law may protect it. However, this information is treated like any other information provided to the City and may be subject to public records request and subjected to federal and state regulations.

[Find more information about City of Portland's general Privacy Policy.](#)



City of Portland, Oregon | Bureau of Planning and Sustainability | www.portland.gov/bps
1810 SW 5th Avenue, Suite 710, Portland Oregon, 97201 | phone: 503-823-7700 | tty: 503-823-6868

The City of Portland is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact 503-823-7700, Relay: 711.

Traducción e Interpretación | Biên Dịch và Thông Dịch | अनुवादन तथा व्याख्या | 口笔译服务 | Устный и письменный перевод | Turjumaad iyo Fasiraad | Письмовий і усний переклад | Traducere și interpretariat | Chiaku me Awewen Kapas | 翻訳または通訳 | ການແປພາສາ ຫຼື ການອະທິບາຍ | الترجمة التحريرية أو الشفوية | Portland.gov/bps/accommodation

This form is a custom survey which service is provided by Survey123. You can learn how this third-party platform manages their privacy by accessing their policy here: <https://www.esri.com/en-us/privacy/privacy-statements/privacy-statement>.

Third-party platforms may impact your privacy by collecting information that the City will not use like your IP address, browser type and version, operating system type and version, and other computer metrics. Third-party services may also install the software in your computer in the form of cookies for tracking actions, authentication, and other user interactions. The City makes the effort to assess the services used to collect data from the public.

Will we share responses with anyone else?

The Bureau of Planning of Sustainability will use the information collected through the LGBTQ+ Historic Sites Project for the sole purpose of documenting, contextualizing, and preserving Portland's lesbian, gay, bisexual, trans, and queer+ histories and places.

Individual form responses will be shared beyond program staff. Form responses may be aggregated and summarized to meet project goal(s) above. Read on to learn how personal information is used.

Information collected as part of the LGBTQ+ Historic Sites Project will be utilized for project reports and deliverables. These deliverables include historic property survey records, National Register of Historic Places nomination forms, and a historic context statement that provides a narrative of Portland's LGBTQ+ history. City staff will review form responses before sharing with professional architectural historians authoring property survey records and National Register of Historic Places nomination forms.

The Historic Resources Program is also developing an LGBTQ+ historic sites map that will be made accessible to the broad public and may serve as the basis for future updates to the citywide Historic Resources Inventory.

The Historic Resource Inventory is a record of buildings, portions of buildings, structures, objects, landscapes, trees, sites, places, and districts that have been documented as having or potentially having architectural, historical, or cultural significance. The LGBTQ+ Historic Sites Project, through identification and documentation of associated resources, could update that documentation to reflect LGBTQ+ historical significance for resources already recorded as part of the larger City Historic Resource Inventory.

Therefore, information submitted to the LGBTQ+ Historic Sites Project may be incorporated into existing Historic Resource Inventory information. The information collected will expand on existing archival research compiled over several decades by multiple community historians, especially by seeking intersectional experiences that are missing from archival materials. Together, the archival



research and submitted information deepens and nuances the understandings of Portland's LGBTQ+ built environment and past.

The physical documentation, nominations, and context will be submitted to the City of Portland's Historic Landmarks Commission, the Oregon State Historic Preservation Office, and the National Park Service for review. Further, the deliverables will be available online through the City of Portland's Historic Resource Program, the Oregon State Historic Preservation Office database, and the National Register Database. This information has potential to be utilized in future preservation planning and designation efforts, such as local and national historic resource listings.

Submitted information will be stored within the Historic Resources Program through the duration of the 2023-2024 phase of the LGBTQ+ Historic Sites Project. Information will be considered public record during and beyond that time period.

How is your personal information used?

Your information will be used only for the specific purpose defined by this project. We may collect information like your name, email, personal address, or phone number. All data or information collected by the City becomes a public record and subjected to State and Federal law.

In Oregon, laws exist to ensure that government is open and that the public has a right to access appropriate records and information entrusted to the City government. There are exceptions to the public's right to access public records including privacy and safety of individuals.

In the event of a conflict between this Privacy notice and the Oregon Public Records Act or other law governing the disclosure of records, the law will take precedence.

Security measure to protect your information

The City of Portland takes appropriate security measures to protect against unauthorized access, alteration, or destruction of data. [See the administrative rules around information protection and cybersecurity.](#)

How to Submit A Request for exemptions

The law allows the City to consider individual requests for exemption from disclosing information when there are personal safety concerns. The law allows for the following personal information to be exempt from disclosure if disclosing the personal information would be a danger to your personal safety or that of a family member residing with you ("Family Member"):



- Home address
- Personal telephone number
- Personal electronic mail address.

You can make a request to exempt from disclosure the above personal information by providing satisfactory information for the City's review.

The law requires a written request for exemption. To submit an exemption request, please fill out the Public Record Exemption Request Form below and email it to

PublicRecordSafetyExemption@portlandoregon.gov

Contact information

If you have questions or concerns about the City of Portland's use of your information or about this Privacy Statement as it relates to the LGBTQ+ Historic Sites Project, please send an email to

historic.resources@portlandoregon.gov.

