

PORTLAND CLEAN ENERGY COMMUNITY BENEFITS FUND (PCEF) COMMITTEE

MEETING SUMMARY DRAFT

September 19, 2024 • 6:00 PM – 8:00 PM

Zoom Conference Call

Committee Members	Position	Affiliation	Present
Dr. Meg Horst	Co-Chair	Associate Professor, School of Urban Studies & Planning at Portland State University	Yes
Ranfis Giannettino Villatoro	Co-Chair	Oregon State Policy Manager, BlueGreen Alliance	Yes
Alicia Chapman	Member-at-Large	Willamette Technical Fabricators	No
DeAngelo Moaning	Member-at-Large	Raimore Construction	Yes
Faith Graham	Member-at-Large	Elevate Energy	No
Paul Lumley	Member-at-Large	Cascade AIDS Project	Yes
Tracy Scott	Member-at-Large	Energy Trust of Oregon	Yes
Robin Wang	Member-at-Large	Vibrant Future LLC	Yes
Sam Baraso	Program Manager	PCEF	Yes
Jaimes Valdez	Org. Development & Policy Manager	PCEF	No
Rachel Gilmore	Administrative Specialist	PCEF	Yes
Elizabeth Stover	Senior Communications Strategist	PCEF	Yes
Tracy M. Smith	Facilitator	Inhance LLC	Yes
Camerina Galván	Notetaker	Galvan Consulting LLC	Yes
Ciara Pressler	Consultant	Pregame	Yes

Others: Kenny Asher, PCEF; Beth Gilden; Lenny Dee; Babs Vanelli; Jay Richmond; Jenni Hall, Energy Trust of Oregon.

AGENDA OVERVIEW AND INTRODUCTIONS: TRACY M. SMITH, FACILITATOR

- The meeting was called to order at 6:06 PM.
- The quorum was met.
- Committee members and staff introduced themselves.
- This is Paul Lumley’s last meeting.

PUBLIC COMMENTS: TRACY M. SMITH, FACILITATOR

- Lenny Dee asked PCEF to implement impactful projects to reduce carbon emissions that are more visible to the public. Meg Horst responded to Lenny Dee.

PROGRAM UPDATES: SAM BARASO, PCEF

- **RFP #3 at City Council:** The city council approved RFP #3. PCEF has now invested over \$200 million in community awards. In Fall 2024, the staff will share recommendations for updating the community-responsive grants. A celebration for grantees awarded will be held on October 16, 2024.
- **Staff Recruitment Update:** The names and titles of new hires were shared. Kenny Asher introduced himself as the new Deputy Program Manager. Staff recruitment and onboarding will continue. The city recently entered a hiring freeze. Staff will engage with the city to determine how to proceed on hiring staff needed for the work PCEF has committed to doing.
- **PCEF Committee Recruitment:** A recruitment process will be started to fill Paul Lumley's seat.

DISCUSSION: COLLABORATING FOR CLIMATE ACTION FUNDING OPPORTUNITY FULL APPLICATION

PROCESS AND CRITERIA: SAM BARASO, PCEF, AND JAIMES VALDEZ, PCEF

- Sam Baraso reviewed the origins and process of Collaborating for Climate Action. He named the ten proposals invited for full application development and introduced the steps for the second phase, the draft schedule, and the draft evaluation criteria.
 - The application period will open on Sept 30, 2024, because PCEF has migrated into WebGrants, the city's grant portal.
 - It is still being determined if the current or the next council will make the final determination, given that the committee's review and deliberation will be in December 2024.
 - At least one applicant is leveraging federal funds; the draft schedule should work for them.
 - **Action Item:** Staff will confirm with the one applicant that the timeline works for them.
 - **Action Item:** Staff will develop the questions for the ten applicants and share them with Meg Horst and Ranfis Giannettino Villatoro for review.
- Committee members raised concerns about the draft evaluation criteria. Highlights include:
 - The criteria are vague, and it won't work well for all projects.
 - Greater community participation as reviewers.
 - The use of subject matter experts.
 - Lack of transparency.
 - There is lobbying occurring.
 - A perceived conflict of interest for the city.
 - City leadership in selecting the review panel.
 - It would have been helpful if Deputy City Administrator Olivera had attended the meeting to address committee members' questions and concerns.
- Sam Baraso responded to their concerns and advised the committee members to contact Deputy City Administrator Olivera directly with any further concerns.

THE MEETING WAS ADJOURNED AT 7:37 PM

NEXT MEETING: The next public committee meeting is October 29, 2024, from 12:00 PM to 2:00 PM.

Submitted by Camerina Galván, Notetaker, Galvan Consulting LLC.