

**PORTLAND CLEAN ENERGY COMMUNITY BENEFITS FUND (PCEF) COMMITTEE**

**MEETING SUMMARY DRAFT**

**October 29, 2024 • 12:00 PM – 2:00 PM**

**Zoom Conference Call**

<b>Committee Members</b>	<b>Position</b>	<b>Affiliation</b>	<b>Present</b>
Dr. Meg Horst	Co-Chair	Associate Professor, School of Urban Studies & Planning at Portland State University	Yes
Ranfis Giannettino Villatoro	Co-Chair	Oregon State Policy Manager, BlueGreen Alliance	Yes
Alicia Chapman	Member-at-Large	Willamette Technical Fabricators	No
DeAngelo Moaning	Member-at-Large	Raimore Construction	No
Faith Graham	Member-at-Large	Elevate Energy	Yes
Tracy Scott	Member-at-Large	Energy Trust of Oregon	No
Robin Wang	Member-at-Large	Vibrant Future LLC	Yes
Sam Baraso	Program Manager	PCEF	Yes
Jaimes Valdez	Org. Development & Policy Manager	PCEF	Yes
Rachel Gilmore	Administrative Specialist	PCEF	Yes
Tracy M. Smith	Facilitator	Inhance LLC	Yes
Camerina Galván	Notetaker	Galvan Consulting LLC	Yes
Ciara Pressler	Consultant	Pregame	Yes

**Others:** Jenni Hall, Energy Trust of Oregon; Jess Cline, PCEF; Wendy Serrano, PCEF; Anthony De Los Reyes; Chenoa Philabaum, Bureau of Environmental Services, City of Portland; Cory Wolfe, Urban Farm Collective; Eric Engstrom, BPS Director; Hamdi Ali, PCEF; Jason Ford; Jeni Hall, Energy Trust of Oregon; Johnny Dea; Kenny Asher, PCEF; Kerry Conley; Kristen Hull, PBOT; Lenny Dee; Liane Davis; Madison Maschger; Maura Paxton, PSU planning student; Micha Meskel; Raffaele Timarchi; Shannon Mills; Spencer Young; Stacey Bennet, City Fleet; Tresor Kukuena; Donny Oliveira, City of Portland; August Burns; Wendy Koelfgen, PCEF; Bill Harris; Adam Brundage, Nike; Andria Jacob; Sarah Murphy Santner, Portland Water Bureau; Micah Meskel, Bird Alliance of Oregon; Dave Beaulieu, TRC Companies.

**AGENDA OVERVIEW AND INTRODUCTIONS:** TRACY M. SMITH, FACILITATOR

- The meeting was called to order at 12:03 PM.
- Committee members and PCEF staff introduced themselves.

**PUBLIC COMMENTS:** TRACY M. SMITH, FACILITATOR

- No public comments.

#### **APPROVAL OF MEETING MINUTES:**

- The meeting minutes will be approved at the next meeting as quorum is not met today.

#### **PROGRAM UPDATES: SAM BARASO, PCEF**

- **Community Grants Celebration:** Past and current grantees connected at an event.
- **RFPs:** The RFP for Strategic Program 3 RFP (clean energy improvements in single-family homes) has closed. RFP for Strategic Program 6 (e-bike access & support) is open after engagement sessions.
- **Staff Recruitment:** The staff is now 32 FTE and will recruit 10-11 more positions. Raffaele Timarchi and Jess Cline introduced themselves.

#### **Q&A WITH DEPUTY CITY ADMINISTRATOR DONNIE OLIVEIRA: DONNIE OLIVEIRA, CITY OF PORTLAND**

- Donnie Oliveira presented on the city's new form of government. A scan of existing committees and commissions is being conducted, and the new leadership will determine how they function.
- Tracy Scott and Faith Graham joined the meeting at 12:27 PM
- Committee members had questions about the implications for PCEF and the next Climate Investment Plan (CIP).
- Highlights from Donnie Oliveira's responses:
  - PCEF is under the Bureau of Planning and Sustainability with an indirect reporting to the Mayor. The Mayor-elect can engage directly with PCEF or delegate to other city staff. The policy recommendation process still needs to be clarified. The Council Operations Team, which is under development, will be charged with moving policy from the administrative side to the council. Also, the city is consulting with attorneys regarding the authority of city administrators to approve grants and RFPs in the future.
  - The next CIP will run through the administrative side. If the city council proposes an amendment, it must be shared before the PCEF Committee. If it proposes an amendment or new city code, the PCEF committee will follow the legislative steps.
  - The PCEF committee member appointment process is outlined in the code.
  - If the amendment or proposed code change comes from the committee, it will go directly to the Mayor-elect's office. A new CIP will go through the Mayor's office.
  - The city council will decide on the composition and focus of the council committees. They will not be based on service area but rather on topics.

#### **2024 CITY CLIMATE PROJECT-UPDATES & FEEDBACK: SAM BARASO, PCEF**

- Sam Baraso summarized how the 2024 City Climate Project came about.
- Jaimes Valdez gave an overview of the 2024 City Climate Project portfolio, including key outcomes, and goals. He shared the elements that changed from the initial allocation made by the city council during their budget process and reporting expectations for bureaus.
- The committee members raised the following questions and concerns:
  - The future of PCEF and who will make decisions on allocations.

- Implication that PCEF will be the long-term funding option for bureaus.
- City bureaus received funding that nonprofits did not receive.
- Regenerative agriculture was not funded.
- The process for adding allocations to the Portland Cooling Program.
- Reason for Strategic Project 27 is nearly complete versus being shovel-ready, as was the intent of the funding.
- Limited transparency and lack of control of the process.
- Potential project delays beyond the 5-year window and how the committee will be updated.
- The absence of a definition for “resilience.”
- The committee raised the following ideas:
  - Be proactive as a committee instead of reactive to make funding recommendations that are more intentional and aligned with the original intent of PCEF.
  - Community groups, partners, employees, and trainees can be better included in workforce development and contracting development.
  - Publish the changes made to the allocation recommendation to the website.
  - Balance the needs of city government, the public, and workers.
  - Have structured and planned conversations with bureaus.
  - Connect bureaus to community members through an event.
  - Revisit metrics and reporting for workforce and contract development.
  - A plan for responding to potential project delays.
  - Revisit the conversation on workforce and contract development.
  - Greater consistency in communicating the benefits of PCEF.
- Data will be available in December 2025.
- **Action Items**—Committee members will share additional comments and feedback with PCEF staff by November 1, 2024.

**THE MEETING WAS ADJOURNED AT 1:55 PM**

Next Meeting: The next public committee meeting will be on November 21, 2024, from 6:00 to 8:00 PM.

Submitted by Camerina Galván, Notetaker, Galvan Consulting LLC.