



CITY OF PORTLAND  
Stormwater  
Management  
Manual  
**2025**

# OPERATIONS & MAINTENANCE FORM

## PRIVATE STREET/PRIVATE SHARED STORMWATER FACILITIES

This form supersedes document number: \_\_\_\_\_ Date: \_\_\_\_\_

*(for official county use only)*

### SITE AND PERMIT INFORMATION *(include all parcels)*

6-Digit R#: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Site Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Legal Description:

### RESPONSIBLE PARTY FOR MAINTENANCE

Who is the responsible party for maintenance? *(Choose one)*

Provide contact information for responsible party

Homeowners Association

Property Owner

Name: \_\_\_\_\_

Property Management Company

Tenant

Organization: \_\_\_\_\_

Other (describe) \_\_\_\_\_

*(cannot be contractor or consultant)*

Phone: *(area code required)* \_\_\_\_\_

Email: \_\_\_\_\_

### STORMWATER FACILITY TABLE

Include all permitted facilities meeting *City of Portland Stormwater Management Manual (SWMM)* requirements. Some examples include ecoroofs, permeable pavement, rain gardens, basins, planters, drywells, and detention tanks.

Stormwater facility type	Stormwater facility size	Drainage source: private street, parking lot, or roof	Drainage area managed (ft <sup>2</sup> )	Discharge point
Totals				

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### REQUIRED O&M PLANS

Standard O&M plans are available in the SWMM.

**Choose one:     Standard O&M Plan applies.**

**Site Specific O&M Plan applies.**

Requirements are based on the version of the SWMM in effect on the date of permit submittal.

### SITE PLAN

Owner acknowledges that they have submitted a site plan that includes all of the information required as described in the SWMM, O&M requirements, and submittals.

### SIGNATURE AND ACKNOWLEDGEMENT

Operations and maintenance (O&M) of stormwater management facilities are required by Portland City Code Chapter 17.38 and the version of the Stormwater Management Manual (SWMM) in effect on the date of permit submittal. Any failure to comply with the terms of the required O&M plan may result in enforcement as provided by the SWMM.

Maintaining stormwater management facilities is required for the City's approval of the property's development. This requirement runs with the land and is binding on all current and future owners.

By signing below, all owners agree to the terms of this O&M Form and of any document signed by the owners and on file with the City.

The O&M plan may be modified by written consent of the then-current owners and the Bureau of Environmental Services. A revised O&M plan must state that it supersedes a previous O&M plan (with cited county document number — see top of form).

#### Property Owner or Authorized Representative 1

Signature (1) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

#### Property Owner or Authorized Representative 2

Signature (2) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

#### Property Owner or Authorized Representative 3

Signature (3) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

#### Property Owner or Authorized Representative 4

Signature (4) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

#### Property Owner or Authorized Representative 5

Signature (5) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

#### Property Owner or Authorized Representative 6

Signature (6) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_