

Portland Harbor Community Grant Application

City of Portland Bureau of Environmental Services



Questions? Contact Miranda Mishan, Portland Harbor Community Involvement Coordinator, at 503-865-6801 or miranda.mishan@portlandoregon.gov

Email completed applications to miranda.mishan@portlandoregon.gov by **5:00 p.m. February 15, 2024**.

Contact

Name: _____

Title: _____

Email: _____

Phone number: _____

Organization Overview

REMINDER: Organizations must meet the following requirements. Tax status, bank account and insurance can be provided through a fiscal agent. Please contact Miranda Mishan miranda.mishan@portlandoregon.gov if you have questions about these requirements.

- 501-C3 tax status (or established agreement with a fiscal agent).
- An organizational bank account.
- Insurance (general liability, workers' compensation, automobile).
- Ability to make purchases up-front, with the understanding that reimbursement occurs 30 days after the City receives an invoice.

Name: _____

Address: _____

Website (if applicable): _____

1. Describe your organization's mission, leadership, staff, and the Portland Harbor Superfund-affected communities you work with. If applicable, be sure to include which Superfund-affected communities are in leadership roles. For example, the organization is led by Black and Indigenous community members who fish in this portion of the river.
(Please limit your response to 300 words)
2. Are you a current Portland Harbor community grant recipient? If a current grantee, are you on track to meet the terms of your grant agreement? If you are a current grantee and are not on track to meet the terms of your current grant agreement, please explain why.
(Please limit your response to 250 words)
3. Select the grant program objective(s) your activities, project, or program will achieve.
 Expand and deepen leadership and participation in the cleanup process by communities disproportionately affected by the Portland Harbor Superfund cleanup and contamination

- Provide resources to support under-represented community members' participation in the cleanup design process
- Build community-based organizations' capacity to shape and support Environmental Protection Agency's (EPA) plan to minimize impacts of cleanup construction on housed and unhoused neighbors (i.e., transportation routes, emissions, sound, light, and access restrictions)
- Engage and educate communities about the Portland Harbor Superfund including the [Lower Willamette River Fish Advisory](#) and scientific, technical, policy, and process topics related to the cleanup.
- Support career development in environmental remediation
- Strengthen partnerships among community groups and governments

Activities, Project, or Program Description

1. What is the issue or opportunity you will focus on and why?
(Please limit your response to 300 words)
2. Describe the activities, project, or program you are seeking grant funding for.
(Please limit your response to 300 words)
3. How will you involve Superfund-affected communities and how will they benefit from the proposed project/program?
(Please limit your response to 300 words)
4. Describe the milestones (significant actions, events, or accomplishments), the activities you will conduct to support each milestone, and overall project/program timeline. Timeline should include the estimated date of completion for each milestone.
(Please limit your response to 500 words)
5. What will the success of the activities, project, or program look like? Describe the metrics you will use to assess your outcomes and impacts.
(Please limit your response to 500 words)

Examples of metrics include number of people engaged, educated, trained, or participating; new or stronger relationships and strategic partnerships; increased constituent leadership skills, knowledge, and confidence; sustained, expanded, or deepened constituent participation; recruitment of new core members; hiring and onboarding new staff; and number of meetings, events, and activities held.

This is not an exhaustive list. Applicants are encouraged to define the metrics of success that are meaningful to them and demonstrate achievement of the selected grant program objectives.

6. If applying for funds to support Portland Harbor Fish Advisory education and outreach, please describe your previous work with Multnomah County Health Department's Fish Advisory Education and Outreach Program.
(Please limit your response to 300 words)

Portland Harbor Collaborative Group Participation

The Portland Harbor Collaborative Group meets quarterly to share and receive updates and feedback about the Portland Harbor Superfund cleanup. Community members representing communities disproportionately affected by the Superfund drive the meeting content. The EPA, the Oregon Department of Environmental Quality, and Triangle Associates support the group with technical expertise and facilitation. Anyone is welcome to participate as an observer or member.

1. How does your organization participate in the Portland Harbor Collaborative Group? Check all that apply.

- Active member
- Steering committee member
- Attends meetings as an observer
- Has not participated to date

a) If your organization participates in the Portland Harbor Collaborative Group, who participates on behalf of your organization? Describe how you facilitate communications, updates, community priorities, and questions between your constituents and the Collaborative Group.

(Please limit your response to 300 words)

b) If you have not participated in the Portland Harbor Collaborative Group and are interested in becoming a member, who would represent your organization? Describe how you would facilitate communications, updates, community priorities and questions between your constituents and the Portland Harbor Collaborative Group.

(Please limit your response to 300 words)

Public Records

IMPORTANT NOTICE: Your application documents are potentially subject to disclosure under Oregon public records law.

All documents and information submitted as part of your application may be deemed public records subject to public disclosure under Oregon public records law. Any member of the public has the right to request the documents and information you submit as part of your application.

Before submitting confidential information to the City, you must notify the City's grant manager in writing that you intend to submit confidential information to the City as part of your application. If, after consulting with the City's grant manager, you determine that it is necessary to submit confidential documents and information to the City, you must identify, highlight, and segregate any information that is identified as confidential from information that is not confidential. You must identify applicable exemptions under the Oregon Public Records Act that permit the City to withhold the confidential documents and information from public disclosure. Information that you have not properly marked as confidential may be disclosed by the City in response to a public records request.

The City makes no warranty or representation as to the confidentiality of your application documents or information submitted to the City whether or not the documents or information you submit are identified as confidential. Documents or information you identify as confidential may be disclosed by the City if the City determines, in its sole discretion, that the documents or information are subject to disclosure under Oregon public records law. In the event City receives a public records request applicable to your documents or information, the City will make an independent determination regarding exemptions that may apply to documents or information properly marked as confidential in your application.

By submitting your application, you acknowledge and agree that all application documents and information you submit to the City may be subject to public disclosure in the event of a public records request (1) upon the City's determination that your documents or information are subject to disclosure under public records law, (2) upon an order of the Multnomah County District Attorney, or (3) upon an order of a court. Because the City cannot give you legal advice, you should consult your legal counsel regarding the applicability of Oregon public records law to your documents and information submitted to the City.

Email completed applications to miranda.mishan@portlandoregon.gov by 5pm on February, 15, 2024.

The Bureau of Environmental Services is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids, please call 503-865-6704 or use Oregon Relay Service: 711.

Translation or interpretation | 口笔译服务 | Chiaku me Awewen Kapas | अनुवादन तथा व्याख्या | Traducere și interpretariat | Устный и письменный перевод | Turjumaad iyo Fasiraad | Traducción e interpretación | Письмовий і усний переклад | Biên Dịch và Thông Dịch ☎ **503-865-6704**