



Percent for Green Application Form

Complete this application only after the grant coordinator has notified you that your pre-application was accepted. This form must be completed in full and submitted with all required supporting documentation. Find details at portland.gov/bes/grants-incentives/percent-green. For questions or assistance contact the Percent for Green Grant Coordinator at 503-823-7754 or ivy.dunlap@portlandoregon.gov

Section A. Applicant Information

Section I: Project Coordinator

Name: _____

Organization: _____

Mailing Address: _____

Phone Number: _____

E-mail: _____

Section II: Fiscal Agent (if different from project coordinator)

Fiscal Agent Contact Person: _____

Fiscal Agent Organization: _____

Mailing Address: _____

Phone: _____

E-mail: _____

Section B. Project Information

Project Name: _____

Project Location (address or closest street and cross street): _____

Estimated Percent for Green request: \$ _____

Estimated Total Project Cost: _____

Estimated project start date and duration: _____

Impervious Area Managed (square feet): _____

Impervious Area Removed (square feet): _____

The Bureau of Environmental Services is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids, please call 503-823-7740 or Oregon Relay Service 711.

Traducción o interpretación | Chiakun mak me chiakun fos | Chuyển Ngữ hoặc Phiên Dịch | 翻译或传译 | 翻訳または通訳
Письменный или устный перевод | Traducere sau Interpretare | Письмовий або усний переклад | Turjumida ama Fasiraadda
الترجمة التحريرية أو الشفهية | ການແປພາສາ ຫຼື ການອະທິບາຍ | अनुवाद तथा दोभाषे सेवा

<p>Watershed</p> <input type="checkbox"/> Columbia Slough <input type="checkbox"/> Willamette River <input type="checkbox"/> Columbia River <input type="checkbox"/> Johnson Creek <input type="checkbox"/> Tryon Creek <input type="checkbox"/> Fanno Creek <input type="checkbox"/> Unsure	<p>Stormwater System</p> <input type="checkbox"/> Combined Sewer/Stormwater System <input type="checkbox"/> Separated Storm System (MS4) <input type="checkbox"/> Underground Injection or Sump System <input type="checkbox"/> No System <input type="checkbox"/> Unsure	<p>Location</p> <input type="checkbox"/> Private Property <input type="checkbox"/> Public Property (such as on park or school district property) <input type="checkbox"/> Right-of-way <input type="checkbox"/> Unsure
<p>Project Type: Under which program categories does your program fit? (Select all that apply)</p> <input type="checkbox"/> Rain Gardens <input type="checkbox"/> Stormwater Planters <input type="checkbox"/> Ecoroofs <input type="checkbox"/> Pavement Removal and Revegetation <input type="checkbox"/> Green Street (Right-of-way vegetated stormwater management) <input type="checkbox"/> Pervious Paving <input type="checkbox"/> Drainage Improvements and Changes to get stormwater to a new location such as swales and gutters <input type="checkbox"/> Tree Planting <input type="checkbox"/> Other:		<p>Important Considerations!</p> <p>Private Property Depending on the scope, projects on private property may be required to record an Operations and Maintenance Agreement with the County.</p> <p>Right-of-Way Green Street projects and other projects in the street have unique engineering, permitting, construction, and maintenance requirements. If you are considering a project in the right-of-way contact the P4G program coordinator to discuss in more detail.</p>

B1. Briefly describe your organization.

B2. Describe the specific project you wish to undertake with Percent for Green funds.



B3. Describe what, if anything, has been done on the project since submitting the pre-application materials.

B4. Describe the current and proposed role of the project coordinator(s).

B5. Describe your plan for continued community involvement and long-term maintenance, if applicable. Who will be responsible for monitoring/maintaining the project site or assessing the needs of the project after the funding period has ended, if applicable?

Section C. Project Benefits

Based on grant selection criteria - [See Grant Guide](#)

Section I: Watershed Benefits

C1. Describe the watershed health benefits expected from this project.



C2. Describe the educational elements of this proposal, including what people involved will learn about stormwater management and watershed health.

Section II: Community Involvement and Partnerships ([See Grant Guide](#))

C3. Describe the community benefits expected from this project. How will the neighborhood, community, and individuals involved in the project benefit from the project?

C4. List the groups that have committed to working on your project and describe how they will be involved (volunteer labor, in-kind donations, etc.). Be sure to provide letters of support from these groups and account for their contributions in the project budget.

Section III: Equity and Leadership of Underrepresented Communities ([See Grant Guide](#))

C5. Explain how your project helps the Percent for Green grant program meet its goal of promoting equity and the leadership of underrepresented communities.



Section III: Equity in Construction Contracting ([See Grant Guide](#))

C6. Explain diverse employment, job training, and/or education opportunities in project design or construction.

C7. List contractors, subcontractors, and consultants with D/M/W/ES/SDVB certification (or other relevant information) that will help the project meet the 100 Percent D/M/W/ES/SDVB participation goal. See the Grant Guide for more information.

Section D. Project Timeline

Fill in the project timeline provided. Include project tasks such as applying for permits, work parties, outreach activities, major project phases, and estimated completion date.

Month/Year	Tasks to be Completed	Parties Responsible



Section E. Project Budget

Project Name:

Activity/ Expense	Percent for Funds	In-kind donations and other funding	Source of Match	Comments	Totals
Staff/Professional Services					
Project Coordinator	\$	\$			\$
Youth Compensation	\$	\$			\$
Site Survey	\$	\$			\$
Environmental Testing	\$	\$			\$
Infiltration Testing	\$	\$			\$
Contracted Design Services	\$	\$			\$
Community Engagement	\$	\$			\$
Administrative Fees	\$	\$			\$
Insurance	\$	\$			\$
Permits and Fees	\$	\$			\$
Bonds	\$	\$			\$
Other (specify)	\$	\$			\$
Other (specify)	\$	\$			\$
Subtotal					
Construction Services, Materials, and Supplies	These items may be bid out to a construction contractor or performed by volunteers depending on the nature of the project.				
Erosion Control	\$	\$			\$
Traffic Control	\$	\$			\$
Dropbox Rental/Disposal	\$	\$			\$
Excavation	\$	\$			\$
Concrete Work	\$	\$			\$
Pipe Work	\$	\$			\$
Soil, Stormwater Blended Soil, Aggregate	\$	\$			\$
Plants	\$	\$			\$
Trees	\$	\$			\$
Mulch	\$	\$			\$
Rentals	\$	\$			\$
Tools	\$	\$			\$
Other (specify)	\$	\$			\$
Other (specify)	\$	\$			\$
Other (specify)	\$	\$			\$
Other (specify)	\$	\$			\$
Subtotal					



Volunteer Labor		Hours (estimate)	Estimated Value Per Hour	Comments	
Student Volunteers	\$	\$	\$9		\$
Adult Volunteers	\$	\$	\$21		\$
Professional Volunteers	\$	\$	\$25		\$
Volunteer Project Coordinator	\$	\$	\$25		\$
Subtotal					
Refreshments (\$500 max)					
Work Party Snacks	\$	\$			\$
Contingency	10% – 25% of the Staff/Professional Services and Construction Services, Materials, and Supplies Combined Total				
Contingency					
Total for Project	Percent for Green Total	Matching Total			Project Total
	\$	\$			\$

Notes:

- Suggested line items are provided here. These may be amended for your project, but please retain the blue category labels.
- An Excel file is available.
- Minimum wage is required for any paid time or labor.
- Percent for Green recipients may be required to pay prevailing wages if the entire project cost is over \$50,000. If applicable, pay rates for the project must correspond to the rates in the Oregon Bureau of Labor and Industries (“BOLI”) publication titled “Prevailing Wage Rates for Public Works Contracts in Oregon.”

