

## October 2022

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### ▲ Mon, Oct 3

- 8:30 AM – 10:20 AM Repurposing Workshop with WPRC
  - 10:30 AM – 12:00 PM NEW Section Sups Meeting
  - 11:30 AM – 12:15 PM Commissioner Briefing with Bureau of Environmental Services
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  - 1:00 PM – 2:00 PM Stage Gate Zero - recurring meeting
  - 2:00 PM – 2:25 PM Farshad & Dawn 1-1
  - 2:30 PM – 2:55 PM Exit Interview - Yianna Bekris
  - 3:00 PM – 3:45 PM Kristen 1-1
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### ▲ Tue, Oct 4

- 8:15 AM – 12:45 PM BES BLT Work Session
  - 8:30 AM – 12:30 PM BLT Work Session
  - 1:00 PM – 2:30 PM Work Session
  - 2:30 PM – 3:20 PM Dawn and Chenoa 1-1
  - 3:30 PM – 5:00 PM Portland Utility Board - full board Meeting
  - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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### ▲ Wed, Oct 5

- 8:30 AM – 9:30 AM Chat with BES Interim Director - Dawn Uchiyama
  - 9:30 AM – 9:55 AM BES/MultCo Vector Control Check in
  - 10:00 AM – 12:00 PM BES Management Team Meetings
  - 1:00 PM – 1:45 PM Michelle & Dawn 1-1
  - 4:15 PM – 4:30 PM Audit Discussion
  - 4:30 PM – 4:55 PM HS Internships next steps
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### ▲ Thu, Oct 6

- 8:30 AM – 9:20 AM Dawn and Rachel 1-1
- 9:30 AM – 10:00 AM check-in Andi/Dawn
- 11:30 AM – 1:00 PM Bureau Directors Monthly Meeting
- 1:00 PM – 1:30 PM check in – Dan Bauer
- 2:00 PM – 3:30 PM DP Management Team

- 3:30 PM – 4:00 PM repurposing vacancies
  - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Fri, Oct 7**

- 8:30 AM – 9:15 AM Steve & Dawn 1-1
  - 9:30 AM – 10:00 AM Bi-Monthly Meeting: Interim Director Dawn Uchiyama, Bureau of Environmental Services
  - 10:00 AM – 10:30 AM BES HSSE & Security Manager Check-in
  - 10:30 AM – 10:45 AM Brief Director - SE Powell Blvd between SE 99th Ave and East City Limits Ordinance
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  - 1:00 PM – 1:30 PM Biogas Meeting
  - 1:00 PM – 2:20 PM Bureau Admin Support Study
  - 2:00 PM – 2:30 PM check in Dan Bauer
  - 2:00 PM – 5:00 PM work session
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▲ **Mon, Oct 10**

- 10:30 AM – 11:15 AM Angela 1-1
  - ▨ 10:30 AM – 12:00 PM NEW Section Sups Meeting
  - 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 1:00 PM – 1:30 PM Mike J./ Dawn Check-in
  - ▨ 1:00 PM – 1:50 PM TESC Monthly Meeting
  - 3:00 PM – 3:45 PM Kristen 1-1
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▲ **Tue, Oct 11**

- 8:00 AM – 5:00 PM Northwest Public Employees Diversity Conference 2022
  - 8:30 AM – 11:30 AM State Land Board Award for Oaks Bottom
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  - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Wed, Oct 12**

- 9:00 AM – 9:25 AM Paul & Dawn 1-1
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- 10:00 AM – 10:25 AM TSG Technology Items and Data Strategy
- 10:30 AM – 11:00 AM Mentorship Program-Speaker Series

- - 1:00 PM – 1:45 PM Dan Bauer 1-1
  - 2:30 PM – 3:20 PM Trainings
  - 3:30 PM – 4:00 PM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
  - 4:00 PM – 4:50 PM Floodplain Regulations
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#### ▲ Thu, Oct 13

- 9:00 AM – 9:50 AM Workforce Planning and Review Committee
  - 10:00 AM – 10:50 AM Work Session
  - 10:30 AM – 12:00 PM P&D Directors Monthly Meeting
  - 1:00 PM – 2:00 PM Weekly Budget Update
  - 2:00 PM – 2:45 PM Steve & Dawn 1-1
  - 3:00 PM – 3:30 PM Rhonda and Dawn 1-1
  - 3:30 PM – 4:00 PM AMI Discussion
  - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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#### ▲ Fri, Oct 14

- 8:00 AM – 8:50 AM Bi-weekly standing Alice/Dawn check-in
  - 9:00 AM – 9:25 AM Columbia WWTP
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  - 10:00 AM – 10:50 AM BES-HRBP Check-in
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  - 1:00 PM – 1:50 PM Dawn and Shannon Check-In
  - 2:00 PM – 2:25 PM Michelle & Dawn 1-1
  - 3:30 PM – 4:30 PM BLT schedule
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#### ▲ Mon, Oct 17

- 11:00 AM – 11:25 AM PBOT/BES IAA Strategy
- 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
- 1:30 PM – 2:00 PM Farshad & Dawn 1-1
- 2:00 PM – 3:30 PM DAM CSG - Q4 Bureau Director's Meeting
- 3:30 PM – 4:15 PM Kristen 1-1
- 4:15 PM – 4:30 PM Commissioner's Fall BMP request
- 4:30 PM – 4:55 PM Mentorship Speaker Series-Final Prep

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▲ **Tue, Oct 18**

- 9:00 AM – 9:25 AM Paul & Dawn 1-1
- 10:00 AM – 12:00 PM BLT Weekly Team Meeting
- 1:00 PM – 1:50 PM Dawn & Matt 1-1
- 1:30 PM – 3:00 PM Design Division Meeting
- 3:00 PM – 4:00 PM INFOR Executive Steering Committee
- 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
- 4:30 PM – 4:55 PM 2018 BES Audit Discussion

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▲ **Wed, Oct 19**

- 8:30 AM – 9:20 AM Dawn & Rachel Check-In
- 9:30 AM – 10:00 AM Caregiver Survey Results with Directors
- 10:00 AM – 11:00 AM Management Team Check-In
- 11:00 AM – 11:50 AM Delivery Programs Next Steps
- 1:00 PM – 1:45 PM Dan Bauer 1-1
- 2:00 PM – 2:30 PM Michelle & Dawn 1-1
- 3:00 PM – 4:00 PM Development Director's Monthly Meeting
- 4:00 PM – 4:25 PM Fall BMP request

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▲ **Thu, Oct 20**

- 9:00 AM – 10:00 AM BES Director/Deputy Directors Work Session
- 10:30 AM – 12:30 PM Mentorship Program Speaker Series
- 11:00 AM – 12:30 PM Portland Utility Board - full Board meeting
- 1:00 PM – 2:00 PM Weekly Budget Update
- 2:00 PM – 2:50 PM Forecasting tool - Contracts
- 3:15 PM – 4:15 PM Secondary Treatment Expansion Program Oversight Committee
- 4:00 PM – 4:30 PM Directors 2x Weekly Check-in

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▲ **Fri, Oct 21**

- 1:00 PM – 1:30 PM Check in on Communications
  - 2:00 PM – 3:00 PM Reschedule: New PUB member briefing section
  - 3:00 PM – 3:45 PM Donnie / Dawn
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▲ **Mon, Oct 24**

- 8:30 AM – 8:55 AM Farshad & Dawn 1-1
  - 9:30 AM – 9:55 AM Check-In w/Barbara Adkins
  - 10:00 AM – 10:30 AM Annual Reports (MS4-TMDL-UIC, Stormwater Regs)
  - 10:30 AM – 11:15 AM Angela 1-1
  - ▨ 10:30 AM – 12:00 PM NEW Section Sups Meeting
  - 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 1:00 PM – 3:00 PM Back to on-line - LMCOC Monthly Meeting
  - 3:00 PM – 3:45 PM Kristen 1-1
  - 4:00 PM – 5:00 PM budget meeting prep
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▲ **Tue, Oct 25**

- 8:30 AM – 9:20 AM Dawn and Kerry Check-In
  - 9:30 AM – 9:55 AM Permit Improvement Check In
  - 10:00 AM – 12:00 PM BLT Weekly Meeting
  - 10:00 AM – 12:00 PM BLT Weekly Team Meeting
  - 1:00 PM – 1:50 PM Work Session
  - 2:00 PM – 4:00 PM Technical Budget Prep Mtg #2
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  - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
  - 4:30 PM – 4:55 PM Exit Interview - Raechel Frogner
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▲ **Wed, Oct 26**

- 10:00 AM – 10:50 AM Delivery Programs Next Steps (2nd Meeting)
  - 11:00 AM – 12:00 PM Water/BES Monthly Meeting
  - 12:00 PM – 3:00 PM O&M Strategy Session
  - 3:00 PM – 3:25 PM Check-In w/Stephen Himes & Joe Blanco
  - 4:00 PM – 4:50 PM Dawn & Rachel Check-In
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▲ **Thu, Oct 27**

- 8:00 AM – 8:50 AM Dan Bauer 1-1
- 9:00 AM – 9:50 AM Workforce Planning and Review Committee
- 10:00 AM – 12:00 PM BLT Check In
- 2:30 PM – 3:00 PM BES HSSE & Security Manager Check-in

- 3:00 PM – 4:00 PM Steve & Dawn 1-1
  - 4:00 PM – 4:25 PM Check-In with Arielle Bradford
  - 4:30 PM – 4:50 PM PSU Project - Taylor Wilson
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#### ▲ Fri, Oct 28

- 9:00 AM – 9:50 AM Bi-weekly standing Alice/Dawn check-in
  - 10:00 AM – 10:50 AM BES-HRBP Check-in
  - ▨ 10:30 AM – 12:00 PM MEET: Permit Task Force
  - 1:00 PM – 1:45 PM Megan Callahan 1-1
  - 2:00 PM – 2:25 PM Paul & Dawn 1-1
  - 2:30 PM – 3:00 PM Michelle & Dawn 1-1
  - 3:00 PM – 4:00 PM Meeting: BES & OGR re: Federal Agenda
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#### ▲ Mon, Oct 31

- 11:00 AM – 11:25 AM Exit Interview - Taffy Spencer
  - 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 1:00 PM – 4:00 PM Recon around Big4
  - 4:00 PM – 4:25 PM Farshad & Dawn 1-1
  - 4:30 PM – 4:55 PM Dawn & Kristen Check-In
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### November 2022

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#### ▲ Tue, Nov 1

- 8:30 AM – 12:30 PM BLT Work Session
  - 12:45 PM – 1:00 PM E11155 CPO Report
  - 1:00 PM – 1:50 PM Dawn & Matt 1-1
  - 2:00 PM – 2:20 PM BES Audit Status - Stormwater and Restoration
  - 2:30 PM – 2:55 PM Dawn and Chenoa 1-1
  - 3:30 PM – 4:00 PM Check-in Angela
  - 3:30 PM – 5:00 PM Portland Utility Board - full board Meeting
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#### ▲ Wed, Nov 2

- 8:00 AM – 8:25 AM Delivery Programs Check In

- 8:30 AM – 9:30 AM Chat with BES Interim Director - Dawn Uchiyama
  - 9:30 AM – 9:55 AM Check-In W/Eli Callison
  - 10:00 AM – 12:00 PM BES Management Team Meetings
  - 1:00 PM – 1:30 PM Dan Bauer 1-1
  - 1:30 PM – 1:55 PM check in Kurt Krueger
  - 2:00 PM – 2:30 PM Michelle & Dawn 1-1
  - 2:00 PM – 4:00 PM Group Manager/PfM/Financial Planning budget work session continued
  - 4:00 PM – 4:50 PM Portland Harbor BES Exec Advisory Team
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▲ **Thu, Nov 3**

- 8:00 AM – 8:45 AM Dawn and Bret Check-In
  - 8:45 AM – 9:00 AM Directors Park
  - 9:00 AM – 10:00 AM Dawn/Steve Check in
  - 10:00 AM – 12:00 PM BLT Check In
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▲ **Mon, Nov 7**

- 9:30 AM – 9:50 AM MFA - Dawn's cell phone update
  - 10:30 AM – 11:20 AM Angela-Success Factors: Assess
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  - ▨ 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 2:00 PM – 2:25 PM Farshad & Dawn 1-1
  - 3:00 PM – 3:50 PM Kristen - Success Factors: Assess
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▲ **Tue, Nov 8**

- 8:30 AM – 12:30 PM BLT Weekly Team Meeting
  - 10:30 AM – 10:55 AM PBOT/BES IA
  - 1:00 PM – 2:00 PM Bi-weekly standing Alice/Dawn check-in
  - 2:00 PM – 2:25 PM Exit Interview Discussion
  - 2:30 PM – 3:30 PM Vector Control move & City Dump Rd property
  - 3:30 PM – 4:20 PM Budget Guidance - questions/approach
  - 4:30 PM – 4:55 PM Biogas Meeting
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▲ **Wed, Nov 9**

- 8:30 AM – 10:30 AM Final Budget Decisions
  - 10:30 AM – 11:00 AM Rhonda and Dawn 1-1
  - 11:00 AM – 11:45 AM Megan Callahan 1-1
  - 1:00 PM – 1:55 PM BES Contracts and Grants
  - 2:00 PM – 2:30 PM Michelle & Dawn 1-1
  - 2:30 PM – 3:30 PM BES Climate Change Roundtable
  - 3:30 PM – 4:00 PM Security Incident CBWTP Update
  - 4:00 PM – 5:00 PM Final Budget Decisions
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▲ **Thu, Nov 10**

- 8:30 AM – 10:00 AM Budget Advisory Committee meeting
  - 9:00 AM – 9:50 AM Workforce Planning and Review Committee
  - ▨ 10:30 AM – 11:30 AM P&D Directors Monthly Meeting
  - 11:30 AM – 1:00 PM Bureau Directors meeting
  - ▨ 12:00 PM – 1:00 PM Confirmed - Plant Manager Info Session
  - 1:45 PM – 2:00 PM Check In Michelle Rodriguez
  - 2:00 PM – 2:50 PM Steve-Success Factors: Assess
  - 3:00 PM – 3:50 PM Agenda for Delivery Programs Open House
  - 3:45 PM – 4:00 PM Dawn and Nate - Check-In
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▲ **Mon, Nov 14**

- 8:30 AM – 9:00 AM Mike J./ Dawn Check-in
  - 10:00 AM – 11:00 AM Delivery Program All Hands
  - 11:00 AM – 11:25 AM Dawn & Elisabeth Check-In
  - 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 1:00 PM – 1:50 PM TESC Monthly Meeting
  - 2:30 PM – 2:55 PM Ordinances - Check-In
  - 3:00 PM – 3:45 PM Kristen 1-1
  - 4:00 PM – 5:00 PM T4T Meeting
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▲ **Tue, Nov 15**

- 9:00 AM – 9:25 AM Paul & Dawn 1-1
- 9:30 AM – 9:55 AM Dawn & Rachel - Check-In
- 10:00 AM – 12:00 PM BLT Weekly Team Meeting



- 1:00 PM – 1:55 PM T4T - Debrief
  - 2:00 PM – 2:25 PM Farshad & Dawn 1-1
  - 2:30 PM – 2:55 PM Dawn and Fletcher Check-In
  - 3:00 PM – 4:00 PM INFOR Executive Steering Committee
  - 4:00 PM – 4:30 PM Bureau Directors Meeting
  - 4:30 PM – 4:55 PM DPG FY23-24 Proposed Budget Debrief
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### ▲ Wed, Nov 16

- 8:30 AM – 8:50 AM Special Tax Assessments & Aged Balances Update
  - 9:00 AM – 9:45 AM Dan Bauer 1-1
  - 9:30 AM – 10:00 AM DPG Budget discussion
  - 10:00 AM – 11:00 AM Management Team Check-In
  - 11:00 AM – 11:50 AM Dawn & Matt 1-1
  - 1:00 PM – 1:45 PM Community Engagement Project: follow-up w/Megan
  - 2:00 PM – 2:30 PM Michelle & Dawn 1-1
  - 2:45 PM – 3:00 PM Contract/Temp Staffing RFP
  - 3:00 PM – 4:15 PM Division Meeting
  - 4:15 PM – 5:00 PM Community Engagement Project: follow-up w/Angela
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### ▲ Thu, Nov 17

- 8:30 AM – 9:00 AM Admin TO check in
  - 9:00 AM – 10:00 AM BES Director/Deputy Directors Work Session
  - 10:00 AM – 12:00 PM BLT Check In
  - 11:00 AM – 12:30 PM Portland Utility Board - full Board meeting
  - 1:00 PM – 1:45 PM Community Engagement Project: follow-up w/Kristen
  - 2:00 PM – 3:00 PM Strategy and Integrated Planning coming together
  - ▨ 2:15 PM – 2:45 PM Mike J & Farshad update on Tryon Creek
  - 3:00 PM – 4:00 PM Secondary Treatment Expansion Program Oversight Committee
  - 4:00 PM – 4:30 PM Stark Trunk Rehab Project
  - 4:30 PM – 4:45 PM Apply for FHWA Grant for the Hwy 43 Culvert Replacement Project
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### ▲ Fri, Nov 18

- 9:30 AM – 10:00 AM Bi-Monthly Meeting: Interim Director Dawn Uchiyama, Bureau of Environmental Services
- 10:00 AM – 10:30 AM Dan Bauer - Success Factors: Assess

- 11:00 AM – 11:50 AM Dawn & Rachel - Success Factors Assess
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  - 1:30 PM – 2:00 PM Infor Implementation Project: Meet N Greet Roxanne and Dawn
  - 2:30 PM – 2:55 PM Dawn & Lynn Check-In
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▲ **Mon, Nov 21**

- 9:30 AM – 10:20 AM Sewer Service Decisions in Middle Housing Land Divisions
  - 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 12:30 PM – 1:30 PM Dawn and Becky
  - 2:00 PM – 2:25 PM Farshad & Dawn 1-1
  - 2:30 PM – 2:55 PM Dawn & Bret Check-In
  - 3:00 PM – 3:25 PM BES HSSE & Security Manager Check-in
  - 4:00 PM – 5:00 PM Nourishing the Next Generation of Leaders
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▲ **Tue, Nov 22**

- 8:30 AM – 9:00 AM Paul & Dawn 1-1
  - 12:00 PM – 1:00 PM Person-centered bureau culture discussion
  - 2:30 PM – 3:00 PM admin check in
  - 3:30 PM – 4:00 PM Check in on Rate Study Outreach
  - 4:00 PM – 4:45 PM Community Engagement Project: follow-up w/Jessica
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▲ **Wed, Nov 23**

- 8:30 AM – 9:15 AM Community Engagement Project: follow-up w/Aaron
  - 9:30 AM – 10:15 AM Community Engagement Project: follow-up w/Shyvonne
  - 11:00 AM – 12:00 PM Water/BES Monthly Meeting
  - 12:00 PM – 12:30 PM Easement signing - notary needed
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  - 2:00 PM – 2:30 PM Michelle & Dawn 1-1
  - 2:30 PM – 3:20 PM Lauren Wilcox-Success Factors: Assess
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▲ **Mon, Nov 28**

- 10:30 AM – 10:55 AM P&D Meeting Debrief
- 11:00 AM – 11:30 AM Kristen 1-1

- 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
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  - 1:30 PM – 2:30 PM Floodplains, Title 24, Title 33
  - 2:30 PM – 2:55 PM Discuss upcoming INFOR decision
  - 4:30 PM – 6:30 PM Technology Oversight Committee (presenters)
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▲ **Tue, Nov 29**

- 8:30 AM – 9:20 AM RNG/Organic Waste Facility Review
  - 10:00 AM – 12:00 PM BLT Weekly Team Meeting
  - 1:30 PM – 2:30 PM CBWTP Women's Affinity Group
  - 3:00 PM – 3:30 PM Michelle & Dawn 1-1
  - 3:30 PM – 4:30 PM Bureau Leadership-Commissioner's staff-Bureau Leadership check in
  - 4:00 PM – 4:30 PM Bureau Directors meeting
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▲ **Wed, Nov 30**

- 9:00 AM – 9:50 AM Paul & Dawn 1-1
  - 10:00 AM – 10:45 AM Dan Bauer 1-1
  - ▨ 10:30 AM – 11:00 AM Optional: Continued conversation on Budget
  - 11:00 AM – 12:00 PM BLT C\C\G next steps
  - ▨ 11:30 AM – 1:20 PM Updated location 1st Floor Portland Building: ESG Employee Appreciation Lunch
  - 1:00 PM – 4:00 PM LEAD - Emotional Intelligence (Day 1)
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**December 2022**

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▲ **Thu, Dec 1**

- 8:00 AM – 10:00 AM CEO Forum: DEI Lessons Learned
- 9:00 AM – 10:00 AM BES Director/Deputy Directors Work Session
- 10:00 AM – 12:00 PM BLT Equity As Action In-Person Session
- 1:00 PM – 2:00 PM Weekly Budget Update
- 2:00 PM – 2:45 PM Steve & Dawn 1-1
- 3:00 PM – 3:50 PM PROTEC17 Meeting

■ 3:45 PM – 4:00 PM Columbia Court

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▲ **Fri, Dec 2**

- 8:30 AM – 8:55 AM Crystal Springs Acquisition, Partnership with Metro
  - 9:00 AM – 10:45 AM Finish Success Factors
  - 12:00 PM – 12:45 PM Discuss next steps w/T4T
  - 1:00 PM – 4:00 PM LEAD - Emotional Intelligence - Part 2
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▲ **Tue, Dec 6**

- 12:00 PM – 12:50 PM Crystal Springs opportunity - time-sensitive
  - 2:30 PM – 2:45 PM \$3.7M be added to contract #31000640
  - 3:00 PM – 4:00 PM Potential consultant support for leadership 360 reviews
  - 3:30 PM – 5:00 PM Portland Utility Board - full board Meeting
  - 4:00 PM – 4:30 PM Bureau Directors Meeting
  - 4:30 PM – 5:00 PM Check in - Angela
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▲ **Wed, Dec 7**

- 8:30 AM – 9:30 AM Chat with BES Interim Director - Dawn Uchiyama
  - 9:30 AM – 10:00 AM Check in Kristen
  - 10:00 AM – 12:00 PM BES Management Team Meetings
  - 12:30 PM – 1:00 PM Columbia Steel/ BES Briefing
  - 1:00 PM – 1:25 PM Director and Chief Engineer Delegation of Authority
  - 1:30 PM – 2:00 PM Exit Interview-Journie Gering
  - 4:00 PM – 4:30 PM Michelle & Dawn 1-1
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▲ **Thu, Dec 8**

- 9:00 AM – 9:50 AM Workforce Planning and Review Committee
  - 10:00 AM – 12:00 PM BLT Check In
  - 11:00 AM – 12:30 PM NACWA's 2022 Region 10 Utility Executive Dialogue
  - 12:00 PM – 12:30 PM Check-In on hiring
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▲ **Mon, Dec 12**

- 8:30 AM – 9:00 AM Mike J./ Dawn Check-in
  - 10:00 AM – 10:25 AM BES/MultCo Vector Control Check in
  - 10:00 AM – 10:30 AM Dawn and Farshad 1-1
  - 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 1:00 PM – 1:50 PM TESC Monthly Meeting
  - 1:00 PM – 3:30 PM LMCOC Nov. - Dec. Mtg.
  - 3:00 PM – 3:50 PM Kristen 1-1
  - 4:00 PM – 4:30 PM (Megan obo Cmr. Rubio) MEET: Dir. Dawn Uchiyama, Bureau of Environmental Services (BES)
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### ▲ Tue, Dec 13

- 9:30 AM – 9:45 AM MEET: Cmr Ryan / Director Dawn Uchiyama, Bureau of Environmental Services
  - 10:00 AM – 12:00 PM BLT Weekly Meeting
  - 2:00 PM – 2:25 PM PBOTMO
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### ▲ Wed, Dec 14

- 8:30 AM – 9:15 AM Meeting with DEQ leadership
  - 9:30 AM – 9:55 AM Paul & Dawn 1-1
  - 10:00 AM – 10:30 AM Michelle & Dawn 1-1
  - 10:45 AM – 11:00 AM Infor Project - Quick Check-In
  - 3:00 PM – 3:50 PM Portland Harbor BES Exec Advisory Team
  - 4:00 PM – 4:30 PM Biogas Meeting
  - 4:30 PM – 4:45 PM Debt relief to sewer only tenant accounts
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### ▲ Thu, Dec 15

- 8:30 AM – 8:55 AM BES Breaktime Policy Clarification
- 9:00 AM – 10:00 AM BES Director/Deputy Directors Work Session
- 10:00 AM – 11:00 AM BLT Check In
- 11:00 AM – 12:30 PM Portland Utility Board - full Board meeting
- 11:30 AM – 1:30 PM In Person - Bureau Director Meetings
- 1:00 PM – 2:00 PM Weekly Budget Update
- 3:00 PM – 4:00 PM Secondary Treatment Expansion Program Oversight Committee
- 4:00 PM – 4:50 PM PWB/BES/BTS and AMI

▲ **Fri, Dec 16**

- 8:00 AM – 9:00 AM MTL Security Upgrade Discussion
  - 9:00 AM – 3:00 PM CONFIRMED (NON-VAN RIDERS): Gonzalez Infrastructure Tour
  - 1:00 PM – 2:30 PM Budget Advisory Committee meeting
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  - 3:30 PM – 4:15 PM Dan Bauer 1-1
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▲ **Mon, Dec 19**

- 8:30 AM – 9:30 AM check-in Eliza Lindsay
  - 9:30 AM – 9:55 AM PEER Volunteer-Recruitment Training
  - 10:00 AM – 10:25 AM Farshad & Dawn 1-1
  - 10:30 AM – 11:15 AM Kristen 1-1
  - 11:30 AM – 12:00 PM Commissioner Briefing with Bureau of Environmental Services
  - 3:00 PM – 3:50 PM Status Update on BES Safety and Security Efforts
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▲ **Tue, Dec 20**

- 8:30 AM – 9:30 AM Dawn & Rachel Check-In
  - 9:30 AM – 9:55 AM Check-In: KL's Assign. to Commissioner's Office
  - 10:00 AM – 12:00 PM BLT Weekly Meeting
  - 1:00 PM – 1:15 PM Sale of SW McDonnell Surplus Property
  - 1:30 PM – 2:00 PM MEET: BES Briefing on Tryon Creek - Commissioner Ryan / Director Uchiyama (Darion)
  - 2:00 PM – 2:50 PM Follow-Up - Community Engagement
  - 3:00 PM – 3:30 PM BES sewer-only debt relief proposal
  - 4:00 PM – 4:30 PM Bureau Director Meeting
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▲ **Wed, Dec 21**

- 8:30 AM – 9:25 AM Breaktime Policy direction
  - 2:00 PM – 3:00 PM BES Budget Presentations for Commissioner Mapps
  - 3:00 PM – 3:25 PM Exit Interview - Peter Bryant
  - 3:30 PM – 4:00 PM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
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▲ **Thu, Dec 22**

- 10:00 AM – 10:45 AM Dawn & Elisabeth Check-In
  - 1:00 PM – 2:00 PM Weekly Budget Update
  - 3:30 PM – 4:00 PM Discuss Rate Study timeline in 2023
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▲ **Fri, Dec 23**

- 9:00 AM – 9:50 AM Bi-weekly standing Alice/Dawn check-in
  - 10:00 AM – 10:45 AM Megan Callahan 1-1
  - 10:00 AM – 10:50 AM BES-HRBP Check-in
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▲ **Tue, Dec 27**

- - 3:00 PM – 3:25 PM Exit Interview - Robert Garfias
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▲ **Wed, Dec 28**

- 1:00 PM – 1:45 PM Dan Bauer 1-1
  - 2:00 PM – 2:30 PM Michelle & Dawn 1-1
  - 4:00 PM – 4:50 PM Dawn & Arielle Check-In
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▲ **Thu, Dec 29**

- 9:00 AM – 10:00 AM Dawn & Shawn Perez - Coffee Check-In
  - 10:15 AM – 11:00 AM Dawn and Rachel - Check-in
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▲ **Fri, Dec 30**

- 9:00 AM – 10:30 AM BLT planning
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