
Uchiyama, Dawn Calendar

Dawn.Uchiyama@portlandoregon.gov

Saturday, April 1, 2023 – Sunday, April 30, 2023

Time zone: (UTC-08:00) Pacific Time (US & Canada)






(Adjusted for Daylight Saving Time)

April 2023



▲ Mon, Apr 3

-  9:00 AM – 10:00 AM Rating Presentation - Walk through #1
 -  10:00 AM – 10:50 AM Bi-weekly standing Alice/Dawn check-in
 -  1:00 PM – 1:25 PM Farshad & Dawn 1-1
 -  1:30 PM – 2:00 PM BES Commissioner Briefing
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▲ Tue, Apr 4

-  10:00 AM – 12:00 PM BLT Work Session
 -  1:00 PM – 1:50 PM PP&R/BES Natural Area Management
 -  2:00 PM – 2:20 PM Dawn & Shannah 1-1
 -  3:30 PM – 5:00 PM Portland Utility Board - full board Meeting
 -  4:00 PM – 4:45 PM Bureau Directors Meeting
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▲ Wed, Apr 5

-  10:00 AM – 12:00 PM BES Management Team Meetings
-  1:00 PM – 1:45 PM Dan Bauer 1-1

■ 3:00 PM – 4:00 PM BES Climate Change Roundtable

▲ **Thu, Apr 6**

▨ 11:00 AM – 12:30 PM CONFIRMED: Planning & Development Directors Meeting (agenda attached)

▨ 1:00 PM – 2:00 PM Weekly Budget Update

■ 1:00 PM – 2:30 PM DAM CSG - Q2 Bureau Director's Meeting

▲ **Fri, Apr 7**

■ 1:00 PM – 2:00 PM Public Works Charter Reform Prep

■ 2:00 PM – 2:50 PM Dawn & Ken - Check-In

▲ **Mon, Apr 10**

■ 1:00 PM – 1:25 PM Farshad & Dawn 1-1

▨ 1:00 PM – 2:00 PM Meet with Portland Water Bureau on CAP Article

▨ 1:30 PM – 2:00 PM BES Commissioner Briefing

■ 2:00 PM – 2:50 PM Dawn & Rachel - Check-In

▨ 3:00 PM – 4:00 PM Rehearsal/Prep Meeting: Rating Presentation (Sewer Revenue Bonds)

■ 3:00 PM – 4:15 PM Bureau Directors Charter Reform Meeting (bi-weekly)

■ 4:30 PM – 5:00 PM Rating Presentation Check in w/Dawn

▲ **Tue, Apr 11**

- 1:00 PM – 2:30 PM Portland OR Sewer - Moody's Rating Call
 - 2:30 PM – 3:00 PM MEET: Directors' Cabinet
 - 3:30 PM – 4:00 PM Intake Meeting: Deputy Director III (2023-00630)
 - 4:30 PM – 5:00 PM Contract Issue
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▲ **Wed, Apr 12**

- 10:00 AM – 11:30 AM Solidarity in Sovereignty: Session One
 - 10:00 AM – 11:30 AM Tribal Sovereignty - PSU Women's Leadership Center
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:00 PM – 4:00 PM Path to Leadership - Emotional Intelligence
 - 3:00 PM – 3:50 PM Portland Harbor BES Exec Advisory Team
 - 4:00 PM – 4:15 PM Brief Director: Reauthorize Neighborhood to the River Grant Program
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▲ **Thu, Apr 13**

- 9:00 AM – 9:50 AM Workforce Planning and Review Committee
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 2:00 PM – 3:30 PM Portland OR Sewer - S&P Rating Call
 - 3:30 PM – 4:15 PM Dawn & Lauren Wilcox Check-In
 - 4:30 PM – 4:55 PM Prep for DEQ Director
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▲ **Fri, Apr 14**

■ 8:00 AM – 9:00 AM MMTCP

▲ **Mon, Apr 17**

- 8:15 AM – 9:00 AM Natural Resource Service Delivery workshop preparation
 - 9:00 AM – 9:25 AM Kristen 1-1
 - 9:30 AM – 9:55 AM Dawn & Rachel - Weekly Check-In
 - 10:00 AM – 10:50 AM Bi-weekly standing Alice/Dawn check-in
 - 11:00 AM – 11:50 AM DEQ | Environmental Cleanup Sites
 - ▨ 11:30 AM – 12:00 PM Special Tax Assessments And Aged Balances (Check-in)
 - 12:00 PM – 1:00 PM PEACE Earth Week symposium: King County
 - 1:00 PM – 1:25 PM Farshad & Dawn 1-1
 - 1:30 PM – 2:00 PM BES Commissioner Briefing
 - 2:30 PM – 3:20 PM Dawn & Laura Flanigan 1-1
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▲ **Tue, Apr 18**

- 8:00 AM – 9:00 AM CBWTP Space Planning
- 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
- 9:00 AM – 9:50 AM PROTEC meeting with Director
- 11:00 AM – 1:30 PM PWSA - 3-Hour Work Session
- 1:30 PM – 2:00 PM Dawn & Paul 1-1

- 2:00 PM – 2:25 PM Dawn & Rachel - EA Interviews
 - 3:00 PM – 3:30 PM Dawn & Misty 1-1
 - 3:30 PM – 4:00 PM BES Public Works Service Area Team | Program Assessment Approach
 - 4:00 PM – 4:30 PM Bureau Director meeting
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▲ Wed, Apr 19

- 8:30 AM – 9:00 AM Spring Summit - Quick Check-In
 - 9:00 AM – 9:30 AM Dawn & Michelle 1-1
 - 9:30 AM – 11:00 AM Executive Assistant Interviews
 - 10:00 AM – 11:00 AM Management Team Check-In
 - 11:00 AM – 11:45 AM IA Team Cross-bureau Structure Meeting
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:00 PM – 4:30 PM Executive Assistant Interviews
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▲ Thu, Apr 20

- 8:30 AM – 9:30 AM Chat with BES Director - Dawn Uchiyama
- 9:30 AM – 9:45 AM Chat PBOT/BES Trees
- 10:30 AM – 12:00 PM Permit Improvement Task Force
- ▨ 10:30 AM – 12:00 PM Permit Improvement Task Force, Thurs., 4/20: Meeting Materials, Agenda & Zoom Link
- 11:00 AM – 12:30 PM Portland Utility Board - full Board meeting
- ▨ 12:00 PM – 1:00 PM PEACE Earth Week symposium: City of Los Angeles
- 1:00 PM – 2:00 PM Weekly Budget Update

- 2:00 PM – 2:45 PM Steve & Dawn 1-1
 - 3:00 PM – 3:30 PM Onboarding Program
 - 3:30 PM – 4:30 PM SET Meeting
 - 4:00 PM – 5:30 PM City collaboration
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▲ **Fri, Apr 21**

- 7:30 AM – 9:00 AM Dawn & Misty - Coffee Check-in
 - 9:00 AM – 3:00 PM Natural Resources Service Delivery Director's Workshop
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▲ **Mon, Apr 24**

- 8:15 AM – 9:15 AM Dawn & John - Check-In
- 9:30 AM – 9:55 AM Dawn & Rachel - Weekly Check-In
- 10:00 AM – 10:25 AM Organic Waste Project/Metro Partnership Update
- 10:30 AM – 11:15 AM Angela Henderson 1-1
- 11:15 AM – 11:30 AM Reference Call
- 11:30 AM – 11:55 AM Dawn & Arielle - Check-In
- 12:00 PM – 1:00 PM Facilities
- 1:00 PM – 1:25 PM Farshad & Dawn 1-1
- 1:00 PM – 3:00 PM LMCOC - Updated Meeting Information
- 1:30 PM – 2:00 PM BES Commissioner Briefing
- 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
- 4:00 PM – 4:30 PM BES Permit Task Force Check In

▲ **Tue, Apr 25**

- 8:00 AM – 8:15 AM Reference Call
- 8:30 AM – 8:55 AM Dawn & Misty 1-1
- 9:00 AM – 9:25 AM Dawn & Paul 1-1
- 9:30 AM – 10:00 AM Dawn/Commissioner Mapps check in
- 12:00 PM – 1:00 PM 13th Annual Wonder Woman Awards Ceremony
- 1:00 PM – 1:50 PM Dawn & Laura 1-1
- 1:45 PM – 2:00 PM Reference Call: Judy Harrison ext. 4
- 2:00 PM – 3:00 PM MEET: Directors' Cabinet
- 3:00 PM – 3:25 PM Realignment Resolution
- 3:30 PM – 3:55 PM Check-In: Emotional Intelligence
- 4:30 PM – 4:45 PM touch base

▲ **Wed, Apr 26**

- 8:00 AM – 8:30 AM PEER Training - Touch Base
- 8:30 AM – 9:00 AM Manager III intake
- 9:00 AM – 9:25 AM Development of Implementation & Investment Priorities
- 9:30 AM – 12:00 PM BSG All Hands Meeting
- 1:00 PM – 1:45 PM Dan Bauer 1-1
- 1:00 PM – 1:50 PM Dawn & Michelle 1-1
- 2:00 PM – 2:15 PM Brief Director: CWSP grants

- 2:15 PM – 2:25 PM Notarize
 - 2:30 PM – 3:00 PM Dawn & SK Amaro Check-In
 - 3:00 PM – 3:50 PM Dawn and Heather King - Check-In
 - 4:00 PM – 4:25 PM Dawn & Kristen 1-1
 - 4:30 PM – 4:55 PM Dawn & Dan 1-1
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▲ Thu, Apr 27

- 8:30 AM – 9:50 AM Workforce Planning and Review Committee
 - 11:00 AM – 11:25 AM CBWTP Space Planning
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 2:00 PM – 2:55 PM Dawn & Kerry 1-1
 - 3:00 PM – 3:50 PM Dawn & Lauren Wilcox Check-In
 - 4:00 PM – 4:25 PM T4T - next steps
 - 4:30 PM – 5:00 PM Dawn & Misty 1-1
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▲ Fri, Apr 28

- 9:30 AM – 9:55 AM Dawn & Rachel - Scheduling Check-In
 - 11:15 AM – 12:15 PM Dawn and Ivy 1-1
 - 1:15 PM – 2:00 PM Megan Callahan 1-1
 - 2:00 PM – 2:30 PM Check in
 - 2:30 PM – 3:00 PM prepare for call w/Misty
 - 3:00 PM – 3:50 PM Dawn & Misty 1-1
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May 2023

▲ Mon, May 1

- 7:30 AM – 8:30 AM BES & The Water Research Foundation
- 10:00 AM – 10:50 AM Bi-weekly standing Alice/Dawn check-in
- 10:00 AM – 10:50 AM Dawn & Laura 1-1
- 11:00 AM – 11:25 AM check in
- 1:00 PM – 1:25 PM Farshad & Dawn 1-1
- 1:30 PM – 2:00 PM BES Commissioner Briefing
- ▨ 2:00 PM – 2:30 PM Weekly Water Bureau Check ins
- ▨ 2:00 PM – 3:00 PM Follow up on the SDC increases discussion from April 20 DRAC meeting
- 2:00 PM – 4:30 PM BLT Afternoon Work Session
- 4:45 PM – 5:00 PM Tree Team joint RFP with PP&R

▲ Tue, May 2

- 7:30 AM – 7:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
- 8:00 AM – 12:30 PM BLT Work Session
- 12:30 PM – 1:30 PM Dawn & Paul - Lunch
- 2:05 PM – 3:00 PM Dawn Coaching Session
- 3:00 PM – 3:25 PM Dawn & Kerry 1-1

- 3:30 PM – 5:00 PM Portland Utility Board - full board Meeting
 - 4:30 PM – 5:00 PM Quarterly BDS/BES Directors Check-in
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▲ Wed, May 3

- 8:00 AM – 8:25 AM Kristen 1-1
 - 8:30 AM – 11:00 AM PWSA - 3-Hour Work Session
 - 10:00 AM – 12:00 PM BES Management Team Meetings
 - 11:00 AM – 5:00 PM May 3, 2023, Intertwine Alliance, Intertwine Summit 2023, - City of Portland "We Are Better Together" Outreach Team - Welcome Guests
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:00 PM – 1:50 PM Dawn & Michelle 1-1
 - 2:00 PM – 2:30 PM Call Paige Barton: 503-573-8588
 - 3:00 PM – 3:25 PM Exit Interview
 - 3:30 PM – 5:00 PM check in
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▲ Thu, May 4

- 9:30 AM – 9:55 AM E07383 Springwater Wetlands Restoration Floodplain Remapping
- 11:00 AM – 12:30 PM Planning & Development Directors Meeting
- 1:00 PM – 2:00 PM Weekly Budget Update
- 1:50 PM – 2:00 PM Misty and Dawn
- 2:00 PM – 2:45 PM Steve & Dawn 1-1
- 3:00 PM – 3:50 PM Dawn & Lauren Wilcox Check-In

- 4:00 PM – 4:20 PM Kenton Cove - potential acquisition
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▲ Fri, May 5

- 8:00 AM – 8:30 AM Dawn & Kerry 1-1
 - 9:30 AM – 10:00 AM Bi-Monthly Meeting: Interim Director Dawn Uchiyama, Bureau of Environmental Services
 - 10:00 AM – 10:25 AM Dawn & Bob Sallinger Monthly Check-In
 - 10:30 AM – 10:55 AM PSU Seminar Prep
 - 11:45 AM – 12:00 PM touch base
 - 1:00 PM – 1:50 PM Dawn & Misty 1-1
 - 2:05 PM – 3:00 PM Coaching Session
 - 4:00 PM – 4:30 PM Natural Resources Service Delivery
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▲ Mon, May 8

- 9:00 AM – 9:15 AM Brief Director: Approval to acquire permanent conservation easement at 4217 SE Harney
- 9:30 AM – 9:55 AM Dawn & Rachel - Weekly Check-In
- 10:00 AM – 10:50 AM Slalom + Dawn Check in
- 11:00 AM – 11:45 AM Angela Henderson 1-1
- 12:00 PM – 1:00 PM Dawn & Kerry - Lunch
- 1:00 PM – 1:25 PM Farshad & Dawn 1-1
- 1:00 PM – 1:50 PM TESC Monthly Meeting

- 1:30 PM – 2:45 PM Utility Rate Hearing Prep Meeting w/Commissioner Mapps
 - 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:00 PM – 4:45 PM Kristen 1-1
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▲ Tue, May 9

- 8:30 AM – 9:00 AM TSG Technology Items and Data Strategy
 - 12:00 PM – 1:00 PM Dawn and Steve - Lunch
 - 2:00 PM – 3:00 PM MEET: Directors' Cabinet
 - 2:30 PM – 3:30 PM Guest Speaker at Sustainability Seminar at Portland State University
 - 4:00 PM – 5:00 PM Water/BES Monthly Meeting
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▲ Wed, May 10

- 8:30 AM – 9:30 AM Chat with BES Director - Dawn Uchiyama
 - 10:00 AM – 10:50 AM Onboarding Plan
 - 11:00 AM – 11:25 AM Dawn & Tonya 1-1
 - 12:00 PM – 1:00 PM Dawn & Farshad - Lunch
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:15 PM – 2:15 PM Dawn & Angela 1-1
 - 2:30 PM – 3:00 PM Work Session Prep Meeting (Water/BES/Katie)
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▲ Thu, May 11

- 8:00 AM – 8:25 AM Dawn & Kerry

- 8:30 AM – 8:55 AM Dawn & Paul 1-1
 - 9:00 AM – 9:50 AM Workforce Planning and Review Committee
 - ▨ 9:00 AM – 10:00 AM User Fees & Charges Work Session Prep
 - 9:15 AM – 10:00 AM check in
 - 10:30 AM – 11:45 AM Thursday Chiefs
 - 11:00 AM – 11:50 AM BES Permit Task Force Check In
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 1:00 PM – 2:00 PM Weekly Budget Update
 - 2:00 PM – 2:45 PM Steve & Dawn 1-1
 - 3:00 PM – 3:50 PM Dawn & Lauren Wilcox Check-In
 - ▨ 3:00 PM – 4:00 PM Run of Show Meeting
 - 4:00 PM – 4:50 PM Dawn & Michelle 1-1
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▲ **Fri, May 12**

- 7:00 AM – 7:50 AM Dawn & Monica - Coffee Check-In
 - 11:00 AM – 11:25 AM Dawn & Sara 1-1
 - 12:00 PM – 1:00 PM Dawn & Elyse - Lunch
 - 1:00 PM – 1:30 PM Dawn & Misty 1-1
 - 1:30 PM – 2:45 PM Work session prep
 - 2:45 PM – 4:15 PM User Rates and Fees Work Session
 - 4:00 PM – 5:00 PM Dawn & Kristen - HH
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▲ **Mon, May 15**

- 9:30 AM – 9:50 AM Dawn & Lynn - DD Recruitment
 - 10:00 AM – 10:50 AM Bi-weekly standing Alice/Dawn check-in
 - 10:00 AM – 10:50 AM TSG Director Meet and Greet at TPB
 - 11:00 AM – 11:50 AM DPG Director Meet and Greet TPB
 - 12:00 PM – 1:00 PM Dawn & Arielle Lunch
 - 1:00 PM – 1:25 PM Farshad & Dawn 1-1
 - 2:00 PM – 2:50 PM Slalom + Dawn Check in
 - 3:00 PM – 3:30 PM Metro | St. John's Landfill Lease & Food Processing Project Next Steps
 - 3:30 PM – 3:55 PM Kristen 1-1
 - 4:00 PM – 4:50 PM Rate Study Progress Discussion
 - 4:30 PM – 5:00 PM check in
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▲ **Tue, May 16**

- 8:00 AM – 8:30 AM Dawn/Gabe Meeting
 - 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
 - 9:00 AM – 9:25 AM Dawn & Rachel - Weekly Check-In
 - 9:30 AM – 9:55 AM Dawn & Paul 1-1
 - 12:00 PM – 1:00 PM Dawn & Megan – Lunch
 - 2:00 PM – 2:45 PM BES Deputy Director Recruitment
 - 3:00 PM – 4:00 PM INFOR Executive Steering Committee
 - 3:30 PM – 6:00 PM HAP Portland Spirit Cruise
 - 4:00 PM – 4:30 PM Bureau Director meeting
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▲ **Wed, May 17**

- 8:00 AM – 8:15 AM Sign & Notarize w/Virginia
 - 8:30 AM – 9:00 AM Switch Cell Phone for Travel
 - 9:00 AM – 9:25 AM Development of Implementation & Investment Priorities
 - 9:30 AM – 10:00 AM Dawn & Lauren Wilcox Check-In
 - 9:30 AM – 10:00 AM Arbitration Prep (2021-011303-20 KB)
 - 10:00 AM – 11:00 AM Management Team Check-In
 - 10:00 AM – 1:00 PM PWSA - 3-Hour Work Session
 - 10:45 AM – 11:15 AM (INFOR) City Council
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:00 PM – 1:50 PM Dawn & Michelle 1-1
 - 2:00 PM – 2:30 PM Steve & Dawn 1-1
 - 2:00 PM – 4:00 PM budget hearing
 - 2:30 PM – 3:00 PM check in
 - 3:00 PM – 3:50 PM Dawn & Angela 1-1
 - 3:45 PM – 4:00 PM 5 minute check in
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▲ **Thu, May 18**

- 9:00 AM – 10:00 AM Charter Employee Town Hall
- 11:00 AM – 12:30 PM Portland Utility Board - full Board meeting
- ▨ 12:00 PM – 1:00 PM WE Community - Let's Connect
- 1:00 PM – 2:00 PM Weekly Budget Update
- 3:30 PM – 4:30 PM SET Meeting

▲ **Fri, May 19**

- 2:30 PM – 3:00 PM check in
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▲ **Mon, May 22**

- 12:00 PM – 12:15 PM quick check in
 - 12:35 PM – 1:00 PM Dawn & Rachel - Weekly Check-In
 - 1:00 PM – 1:25 PM Farshad & Dawn 1-1
 - 1:00 PM – 3:00 PM LMCOC - Updated Meeting Information
 - 1:30 PM – 2:00 PM BES Commissioner Briefing
 - 2:00 PM – 2:30 PM Weekly Water Bureau Check ins
 - 3:00 PM – 4:00 PM Bureau Directors Charter Reform Meeting (bi-weekly)
 - 4:00 PM – 4:30 PM Kristen 1-1
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▲ **Tue, May 23**

- 2:00 PM – 2:25 PM Exit Interview
 - 3:00 PM – 3:25 PM Dawn & Paul 1-1
 - 3:30 PM – 4:15 PM Angela Henderson 1-1
 - 4:30 PM – 4:55 PM Biological Sciences Team Evaluation
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▲ **Wed, May 24**

- 11:00 AM – 12:00 PM Water/BES Monthly Meeting
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:00 PM – 1:50 PM Dawn & Michelle 1-1
 - 2:00 PM – 5:00 PM Utility Rate Hearing - HOLD
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▲ **Thu, May 25**

- 8:00 AM – 9:50 AM Workforce Planning and Review Committee
 - 11:00 AM – 11:30 AM CERTIFY TIMESHSEETS
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 2:00 PM – 2:45 PM Steve & Dawn 1-1
 - 3:00 PM – 3:50 PM Dawn & Lauren Wilcox Check-In
 - 4:00 PM – 4:25 PM Dawn & Kerry
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▲ **Fri, May 26**

- 3:00 PM – 3:25 PM Dawn & Maty - Check-In
 - 3:30 PM – 4:30 PM Slalom + Dawn Check in
 - 4:30 PM – 4:45 PM Dawn & Chenoa 1-1
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▲ **Mon, May 29**

- 10:00 AM – 10:50 AM Bi-weekly standing Alice/Dawn check-in

■ 1:00 PM – 1:25 PM Farshad & Dawn 1-1

▲ **Tue, May 30**

■ 8:00 AM – 12:30 PM BLT Work Session

■ 2:00 PM – 2:45 PM Review of Vector Control Move Proposal

▲ **Wed, May 31**

■ 1:00 PM – 1:45 PM Dan Bauer 1-1

■ 2:30 PM – 2:55 PM Dawn & Rachel - Check-In

■ 3:00 PM – 3:25 PM Exit Interview

■ 3:30 PM – 3:55 PM Kristen 1-1

■ 4:00 PM – 4:30 PM Houselessness Response Team

June 2023

▲ **Thu, Jun 1**

■ 10:00 AM – 10:50 AM BLT Check In

■ 11:00 AM – 11:15 AM Interview Panel Prep

▨ 11:00 AM – 12:30 PM Planning & Development Directors Meeting

■ 11:15 AM – 11:50 AM BES Deputy Director Interview - Essra Mostafavi

- 12:00 PM – 12:35 PM BES Deputy Director Interview - Muriel Gueissaz-Teufel
 - 12:45 PM – 1:20 PM BES Deputy Director Interview - Shana Williams
 - 1:30 PM – 2:20 PM BES Strike Recovery next steps
 - 2:30 PM – 3:00 PM Dawn & Casey - Check In
 - 3:00 PM – 3:30 PM check in
 - 3:30 PM – 4:15 PM Steve & Dawn 1-1
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▲ Fri, Jun 2

- 11:00 AM – 2:00 PM PWSA - Compile Draft Report
- 1:00 PM – 1:50 PM Dawn & Lauren Wilcox: Success Factors
- 2:00 PM – 2:25 PM Dawn & Bob Sallinger Monthly Check-In
- 2:30 PM – 3:00 PM Megan Callahan 1-1
- 3:00 PM – 3:30 PM check in
- 3:30 PM – 4:00 PM BES Commissioner Briefing

▲ Mon, Jun 5

- 1:00 PM – 1:25 PM Farshad & Dawn 1-1
 - 1:30 PM – 1:55 PM Dawn & Casey - Check-In
 - 2:30 PM – 2:55 PM Dawn & Terri Check-In
 - 4:00 PM – 4:45 PM Angela Henderson 1-1
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▲ Tue, Jun 6

- ▨ 10:00 AM – 12:00 PM BLT Weekly Team Meeting

- 12:00 PM – 12:35 PM BES Deputy Director Interview
 - 12:45 PM – 1:20 PM BES Deputy Director Interview
 - 1:30 PM – 2:05 PM BES Deputy Director Interview
 - 2:15 PM – 2:50 PM BES Deputy Director Interview
 - 3:00 PM – 3:35 PM BES Deputy Director Interview
 - ▨ 3:30 PM – 5:00 PM Portland Utility Board - full board Meeting
 - 3:45 PM – 4:20 PM BES Deputy Director Interview
 - 4:30 PM – 5:05 PM BES Deputy Director Interview
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▲ **Wed, Jun 7**

- 10:00 AM – 12:00 PM BES Management Team Meetings
 - ▨ 11:00 AM – 11:45 AM WARD - Pre-Mediation Meeting (CAO, Risk, PBOT & BES)
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:30 PM – 2:00 PM Dawn & Michelle 1-1
 - 2:00 PM – 2:20 PM IA Reorganization monthly check-in - Kurt Krueger / Director Uchiyama
 - 2:30 PM – 2:55 PM Dawn and Joe – briefing
 - 3:00 PM – 3:35 PM BES Deputy Director Interview
 - 3:45 PM – 4:20 PM BES Deputy Director Interview
 - ▨ 4:00 PM – 4:50 PM City funding for expenses related to the Portland Metro Levee System (PMLS) in FY 23-24
 - 4:30 PM – 5:05 PM BES Deputy Director Interview
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▲ **Thu, Jun 8**

- 8:00 AM – 8:45 AM BES Deputy Debrief
 - 9:00 AM – 9:50 AM Workforce Planning and Review Committee
 - 9:00 AM – 4:00 PM City Organization Retreat
 - 10:00 AM – 10:50 AM BLT Check In
 - 1:00 PM – 2:00 PM Weekly Budget Update
 - 4:05 PM – 4:45 PM Summit Prep check-in
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▲ **Fri, Jun 9**

▲ **Mon, Jun 12**

- 8:00 AM – 8:30 AM Dawn & Casey 1-1
 - 8:30 AM – 9:20 AM Council Directive
 - 10:00 AM – 10:25 AM Natural Resources Service Delivery
 - 10:00 AM – 10:50 AM Bi-weekly standing Alice/Dawn check-in
 - 11:00 AM – 11:45 AM Dawn & Maiya 1-1
 - 12:00 PM – 5:00 PM BLT Afternoon Work Session
 - 1:00 PM – 1:25 PM Farshad & Dawn 1-1
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▲ **Tue, Jun 13**

- 8:00 AM – 8:25 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
 - 8:00 AM – 12:30 PM BLT Work Session
 - 1:00 PM – 1:30 PM Mike J./ Dawn Check-in
 - 2:00 PM – 3:00 PM MEET: Directors' Cabinet
 - 3:00 PM – 3:50 PM Stage Gate Zero
 - 4:00 PM – 4:30 PM Bureau Directors Meeting
 - 4:00 PM – 4:50 PM Infor QA Recommendations with MC²
 - 4:30 PM – 5:00 PM Quarterly BDS/BES Directors Check-in
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▲ Wed, Jun 14

- 7:30 AM – 8:20 AM Dawn & Rachel - Success Factors
 - 8:30 AM – 9:30 AM Chat with BES Director - Dawn Uchiyama
 - 10:30 AM – 11:25 AM Slalom + Dawn Check in
 - 12:30 PM – 12:45 PM Virginia - Notarize Easement
 - 1:00 PM – 1:45 PM Dan Bauer 1-1
 - 1:00 PM – 1:50 PM Dawn & Michelle 1-1
 - 2:00 PM – 5:00 PM HOLD Meet & Greet with Bureau Director
 - 2:30 PM – 3:30 PM TSG Director Meet and Greet at WPCL
 - 3:30 PM – 4:30 PM DPG Director Meet and Greet at WPCL
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▲ Thu, Jun 15

- 7:30 AM – 3:00 PM BES Deputy Director Interviews Round II
 - ▨ 11:00 AM – 12:30 PM Portland Utility Board - full Board meeting
 - 12:30 PM – 2:00 PM Alice's "slán" party (drop-in time)
 - ▨ 2:00 PM – 2:45 PM BDS and IA Bureau Employee Town Hall: Update on process improvements and unification of development review and permitting functions
 - 3:00 PM – 3:50 PM Dawn & Lauren Wilcox Check-In
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▲ Fri, Jun 16

- 8:15 AM – 9:00 AM Dawn Coffee with Misty
 - 9:30 AM – 10:00 AM Bi-Monthly Meeting: Interim Director Dawn Uchiyama, Bureau of Environmental Services
 - 10:15 AM – 10:40 AM Dawn-Dan check-in
 - 11:00 AM – 11:20 AM IA Reorganization check-in - Kurt Krueger / Director Uchiyama
 - 11:30 AM – 11:55 AM Quick Check in?
 - 1:00 PM – 1:25 PM Dawn Uchiyama & Laura Briefer
 - 1:30 PM – 1:55 PM Dawn & Eli Check-in
 - 2:00 PM – 2:45 PM Steve & Dawn 1-1
 - ▨ 2:00 PM – 3:00 PM Manager/Supervisor CPPW Update - BHR Labor Relations
 - 2:35 PM – 3:05 PM Check in
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▲ Mon, Jun 19

- All Day Juneteenth
 - 3:00 PM – 3:50 PM BES Permit Task Force Check In
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▲ **Tue, Jun 20**

- 8:00 AM – 9:00 AM Public Works Bureau Directors
 - ▨ 8:00 AM – 9:00 AM WISE All Hands Meeting - Year 2
 - 9:00 AM – 9:25 AM Dawn & Paul 1-1
 - 10:00 AM – 12:00 PM BLT Weekly Team Meeting
 - ▨ 12:00 PM – 1:00 PM Invitation: join MCF annual activity planning for FY23-24?
 - 1:00 PM – 2:00 PM Future personnel reductions conversation
 - 2:00 PM – 2:25 PM Exit Interview
 - 2:30 PM – 2:45 PM SW Capitol Highway Ribbon Cutting
 - 2:45 PM – 3:15 PM Dawn & Casey 1-1
 - 4:00 PM – 4:25 PM Exit Interview
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▲ **Wed, Jun 21**

- 8:30 AM – 9:30 AM PMO All Staff w/ Dawn Uchiyama (Hybrid)
- 9:30 AM – 9:45 AM Natural Resources Delivery
- 10:00 AM – 11:00 AM Management Team Check-In
- ▨ 10:00 AM – 1:00 PM PWSA - 3-Hour Work Session
- 11:00 AM – 11:25 AM Natural Resources Service Delivery
- 1:00 PM – 1:50 PM Dawn & Michelle 1-1

- 2:15 PM – 3:45 PM Treatment & Pumping Transition Leadership Work Session
 - 4:30 PM – 5:30 PM Mike J & Dawn U HH
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▲ Thu, Jun 22

- 8:00 AM – 8:20 AM Reference Call
 - 8:30 AM – 8:55 AM Dawn & Jeff Check-In
 - 10:00 AM – 10:20 AM Reference Call
 - 10:30 AM – 10:55 AM Dawn & Kerry
 - 12:00 PM – 12:30 PM Reference call
 - ▨ 12:30 PM – 1:00 PM Bureau Directors meeting
 - 1:00 PM – 5:00 PM Organizational development design charette
 - 4:30 PM – 6:00 PM Summertime Women's Affinity Group Meet-Up
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▲ Fri, Jun 23

- 8:00 AM – 9:30 AM MMTCP
- 11:00 AM – 11:45 AM Dawn & John Check-In
- 1:00 PM – 1:45 PM BES Strike Recovery Project Management Transition
- 2:00 PM – 2:50 PM check in
- 3:00 PM – 3:45 PM Megan Callahan 1-1
- 4:00 PM – 4:50 PM Discuss Rate Study Items
- 4:50 PM – 5:20 PM call ting

▲ **Mon, Jun 26**

- 8:30 AM – 9:00 AM Dawn & Casey 1-1
- 9:00 AM – 11:30 AM Natural Resources Service Delivery follow-up meeting
- 12:00 PM – 5:00 PM BLT Work Session

▲ **Tue, Jun 27**

- 8:00 AM – 12:30 PM BLT Work Session
- 8:00 AM – 3:00 PM Cascadia Rising Citywide exercise-Communications
- 8:30 AM – 8:55 AM Public Works / Infrastructure Bureau Directors Bi-Weekly Check-in
- ▨ 11:00 AM – 1:00 PM GETS/WPS card testing-Virtual on your own
- ▨ 11:30 AM – 1:00 PM SAVE DATE: MCF 30 mins Zoom Training on Multicultural Collaboration + Debrief (30m) + Scenario (30m)
- 1:00 PM – 1:25 PM BES Strike Recovery
- 1:00 PM – 2:30 PM Hold for Tryon Creek Site Visit with Sen. Merkely's staff
- 1:00 PM – 5:00 PM BES Roll Call Accountability check-in
- 2:00 PM – 2:45 PM Coffee meet-up Dawn/Shah
- 3:00 PM – 3:25 PM Admin Study
- 3:30 PM – 3:55 PM P&D mtg prep
- 4:00 PM – 4:30 PM Bureau Director meeting

▲ **Wed, Jun 28**

- 8:30 AM – 8:55 AM Farshad & Dawn 1-1
- 9:00 AM – 9:25 AM Development of Implementation & Investment Priorities
- 9:30 AM – 9:55 AM Exit Interview
- 10:00 AM – 1:00 PM PWSA - 3-Hour Work Session
- 10:30 AM – 12:00 PM LiUNA Strike Response After Action Review
- ▨ 12:00 PM – 2:00 PM Leading Through Change (in-person option 1/2)
- 1:00 PM – 1:50 PM Dawn & Michelle 1-1
- 2:00 PM – 2:30 PM BES IT Governance / Data Governance Visit (6/28, 2pm - Director: Time Certain)
- 2:30 PM – 2:55 PM Exit Interview
- ▨ 2:30 PM – 4:30 PM Leading Through Change (in-person option 2/2)

▲ **Thu, Jun 29**

- 8:30 AM – 9:30 AM BES Director Meet & Greet w/HSSE
 - 10:00 AM – 10:50 AM BLT Check In
 - 11:00 AM – 11:30 AM Dawn Uchiyama/Donnie Oliveira check-in
 - 2:00 PM – 2:45 PM Steve & Dawn 1-1
 - 3:00 PM – 3:50 PM Dawn & Lauren Wilcox Check-In
 - 4:15 PM – 4:45 PM Coffee with Nancy
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▲ **Fri, Jun 30**

- 9:00 AM – 9:30 AM Dawn + Casey check-in
 - 9:30 AM – 10:00 AM Temp Appointments
 - 10:30 AM – 11:15 AM Coffee with Ting
 - 12:00 PM – 1:00 PM Dawn & Rachel - Lunch
 - 2:00 PM – 2:50 PM Slalom + Dawn Check in
 - 3:00 PM – 3:30 PM Call with Essra
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