
Uchiyama, Dawn Calendar

Monday, April 1, 2024 – Sunday, June 30, 2024

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

April 2024

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May 2024

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June 2024

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Mon, Apr 1

BES Tree Program	9:00 AM – 9:25 AM
Exceptions process and next steps	11:00 AM – 11:25 AM
Permitting Authority budget	11:30 AM – 12:30 PM
BES Commissioner Briefing	1:30 PM – 2:00 PM
EUM Focus Group Meeting Placeholder	2:10 PM – 3:25 PM



Tue, Apr 2

ONE BES: All Employees - Session 1	8:30 AM – 12:00 PM
BES Leadership Meeting	10:00 AM – 12:00 PM
Dawn & Adena - natural resource delivery	1:50 PM – 2:25 PM
PUB Tuesday Full Board Meetings FY23-24	3:30 PM – 5:00 PM

Tuesday ELT 4:00 PM – 4:30 PM

▲ Wed, Apr 3

Director's Advisory Team - mid-week huddle 9:00 AM – 9:50 AM

BES Management Team Meetings 10:00 AM – 12:00 PM

▲ Thu, Apr 4

ONE BES Spring Cohort: Session 1 8:00 AM – 12:15 PM

DAM - Bureau Directors/Finance Managers Meeting - Q2 CSG 9:00 AM – 10:00 AM

Planning & Development Directors Meeting 11:00 AM – 12:30 PM

Follow Up Re: Security Resolution 1:00 PM – 2:00 PM

▲ Fri, Apr 5

Director's Advisory Team - Weekly Strategy Session 9:30 AM – 10:50 AM

OMSI Master Plan Bureau Director Coordination 10:00 AM – 11:00 AM
***Confirmed**

▲ Mon, Apr 8

Plan the Week 9:00 AM – 9:50 AM

Infrastructure Bureau Leadership Bi-Weekly Meeting 10:00 AM – 10:50 AM

Rescheduled: BES Newsletter Briefing 12:30 PM – 1:30 PM

BES Commissioner Briefing 1:30 PM – 2:00 PM

LMC support 4:00 PM – 4:15 PM

▲ Tue, Apr 9

Lessons learned/FOW morale event 2:30 PM – 2:55 PM

Portland Harbor Grants 4:00 PM – 4:45 PM

PP&R Board Meeting 5:00 PM – 7:00 PM

▲ Wed, Apr 10

Director's Advisory Team - mid-week huddle	9:00 AM – 9:50 AM
Ordinance (Emergency consent) to accept the Metro 2040 Grant for Eastbank Crescent Mitigation Bank	10:30 AM – 10:45 AM
Chemical root control services ordinance	11:00 AM – 11:10 AM
Briefing on new Sustainability & Climate Commission	3:30 PM – 4:15 PM
OMSI waterfront prep meeting	4:15 PM – 4:40 PM

▲ Thu, Apr 11

Reminder: New Permitting Entity Naming Drop-In Event	10:00 AM – 1:00 PM
Comms & Dawn check-in	10:30 AM – 11:00 AM
Thursday ELT	11:30 AM – 1:00 PM
Labor Relations Training for Supervisors and Managers - In person	12:30 PM – 2:00 PM

▲ Fri, Apr 12

Director's Advisory Team - Weekly Strategy Session	9:30 AM – 10:50 AM
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▲ Mon, Apr 15

Farshad & Dawn (CPPW touch base)	9:30 AM – 9:50 AM
Plan the Week	10:00 AM – 10:50 AM
DU/SH/DB Permit Unification	11:00 AM – 12:00 PM
Waterfront Education Park Discussion *Confirmed	12:00 PM – 1:00 PM
BES Commissioner Briefing	1:30 PM – 2:00 PM
EUM Focus Group Meeting Placeholder	2:05 PM – 3:20 PM

▲ Tue, Apr 16

BES Leadership Meeting	10:00 AM – 12:00 PM
Montage patio expansion in Alder shaft easement	2:00 PM – 2:25 PM

▲ Wed, Apr 17

LEAD - Emotional Intelligence discussion	8:30 AM – 8:55 AM
BES Group Managers weekly meeting	9:00 AM – 9:50 AM
Management Team Check-In	10:00 AM – 11:00 AM
Natural Resources discussion	4:00 PM – 4:25 PM

▲ Thu, Apr 18

Natural resources check-in	9:00 AM – 9:25 AM
UFC	9:45 AM – 10:05 AM
BES's MHLD Shared Sewer Policy – Updates	10:30 AM – 10:55 AM
PUB Thursday Full Board Meetings FY23-24	11:00 AM – 12:30 PM

▲ Fri, Apr 19

Director's Advisory Team - Weekly Strategy Session	1:00 PM – 2:20 PM
Public Works Budget Discussion	2:30 PM – 5:00 PM
PMO/CIP & Watershed/Collection System O&M	3:30 PM – 4:20 PM

▲ Mon, Apr 22

Plan the Week	9:00 AM – 9:50 AM
MEET: Natural Resources Briefing (Megan)	10:00 AM – 10:30 AM
ATTEND: Infrastructure Bureau Leadership Bi-Weekly Meeting	10:30 AM – 10:50 AM
Updated Information - In-person LMCOC Special Meeting	11:00 AM – 2:30 PM
BES Commissioner Briefing	1:30 PM – 2:00 PM
MEET: PP&R Weekly Check-In	2:00 PM – 3:00 PM
Technology Oversight Committee	4:30 PM – 6:30 PM

▲ Tue, Apr 23

SPA	8:00 AM – 8:15 AM
Dawn Uchiyama : Leah Feldon	10:00 AM – 10:50 AM

▲ Wed, Apr 24

BES Group Managers weekly meeting	9:00 AM – 9:50 AM
MTM 2024 Topic Proposal	10:30 AM – 10:55 AM
Longevity awards discussion	3:00 PM – 3:25 PM

▲ Thu, Apr 25

Comms & Dawn check-in	9:00 AM – 9:50 AM
Budget note- natural resources	10:00 AM – 10:20 AM
Treatment & Pumping Transition Leadership Meeting	10:00 AM – 10:50 AM
Peer Panel and Workshop	11:30 AM – 1:30 PM

▲ Fri, Apr 26

Water/BES Monthly Meeting	11:00 AM – 12:00 PM
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▲ Mon, Apr 29

Mike Jordan & Dawn Uchiyama 1:1	8:30 AM – 9:00 AM
Plan the Week	10:00 AM – 10:50 AM
DU/SH/DB Permit Unification	11:00 AM – 12:00 PM
BES Commissioner Briefing	1:30 PM – 2:00 PM
EUM Focus Group Meeting Placeholder	2:05 PM – 3:20 PM
Contract check-in	4:00 PM – 4:25 PM

▲ Tue, Apr 30

End of FY acquisition questions	8:30 AM – 8:45 AM
Racial equity and anti-racism literacy building with the Bureau leadership team	9:00 AM – 10:00 AM
BES Leadership Meeting	10:00 AM – 12:00 PM
PROTEC17 Check in with Dawn Uchiyama	2:00 PM – 2:25 PM
Cultivating Care: Nurturing a Person-Centered Workplace in BES–WORKSHOP	3:00 PM – 5:00 PM
P&D mtg prep	3:30 PM – 3:55 PM
Amend Code Chapter 17.32 and replace Code Chapter 17.33 - ordinance briefing	4:00 PM – 4:10 PM

▲	Wed, May 1	
	Wednesday 8 am Meeting and then O&M Meeting at 8:15 am	8:00 AM – 9:00 AM
	BES Group Managers weekly meeting	9:00 AM – 9:50 AM
	BES Management Team Meetings	10:00 AM – 12:00 PM
	Natural resources check-in	12:00 PM – 12:30 PM
	Rate study implementation check in	2:45 PM – 3:00 PM
	Divisional Manager Recruitment update	4:00 PM – 4:30 PM

▲	WWTP & Convention Center	Thu, May 2
	Planning & Development Directors Meeting	11:00 AM – 12:30 PM
	May 2, 2024, Oregon Association of Minority Entrepreneurs (OAME), 36th Annual Tradeshow-Luncheon- City of Portland "We Are Better Together" Outreach Team- TABLE 5!	12:00 PM – 1:30 PM
	ELT Proposed Budget Preview	12:30 PM – 1:00 PM
	Systems Development division meeting	2:00 PM – 3:00 PM
	Briefing 2 council ordinances	3:00 PM – 3:25 PM

▲		Fri, May 3
	Natural resources workplan presentation	8:30 AM – 8:55 AM
	OMSI Master Plan Bureau Director Coordination *Confirmed	10:00 AM – 11:30 AM
	Director's Advisory Team - Weekly Strategy Session	10:30 AM – 11:50 AM
	Rate Study check in	2:00 PM – 2:15 PM
	Adena:Dawn	3:00 PM – 3:30 PM

▲ 000 Mon, May 6

▲ 000 Tue, May 7

▲ 000	Wed, May 8
▲ 000	Thu, May 9
▲ 000	Fri, May 10
▲ 000	Sat, May 11
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▲ 000	Mon, May 20
▲ 000	Tue, May 21
▲ 000	Wed, May 22
▲ 000	Thu, May 23
▲ 000	Fri, May 24
▲ Memorial Day	Mon, May 27

▲	Tue, May 28	
	BES Leadership Meeting	10:00 AM – 12:00 PM
	Path to Leadership Lunch and Learn at BES	12:00 PM – 12:50 PM
	INFOR Executive Steering Committee	1:00 PM – 1:50 PM
	BES Climate Change Roundtable	2:00 PM – 3:00 PM
	OMSI Master Plan briefing	3:00 PM – 3:25 PM
	Public Works Service Area Planning Meeting	4:00 PM – 5:00 PM

▲	Wed, May 29	
	BES Group Managers weekly meeting	9:00 AM – 9:50 AM
	Tree program consolidation	11:45 AM – 12:00 PM
	June 13 ELT Panel- Lunch Planning Meeting	12:00 PM – 1:00 PM

▲	Thu, May 30	
	BES Leadership Team Retreat - Attendance Required	8:30 AM – 3:30 PM

▲	Fri, May 31	
	Portfolio status update and communications	8:15 AM – 9:00 AM
	Director's Advisory Team - Weekly Strategy Session	9:00 AM – 10:50 AM
	Natural resource workplan next steps w/ Catalysis	11:00 AM – 11:55 AM
	Budget Advisory Committee meeting	1:00 PM – 2:00 PM
	Rate media plan - briefing Dawn/Farshad	3:00 PM – 3:30 PM

▲	Errol Heights Park Joint Grand Opening	Sat, Jun 1	10:30 AM – 12:00 PM
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▲	BES Commissioner Briefing	Mon, Jun 3	1:30 PM – 2:00 PM
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▲ Tue, Jun 4

PUB Tuesday Full Board Meetings FY23-24	3:30 PM – 5:00 PM
Tuesday ELT	4:00 PM – 4:45 PM

▲ CWWTP	Wed, Jun 5	
BES Group Managers weekly meeting		9:00 AM – 9:50 AM
BES Management Team Meeting		10:00 AM – 12:15 PM
Travel to CWWTP		12:00 PM – 12:30 PM
PMLS & Levee Ready Columbia Briefing		3:00 PM – 3:25 PM
Exit Interview		4:00 PM – 4:30 PM

▲	Thu, Jun 6	
Briefing ordinances		8:30 AM – 8:55 AM
TSG Division Managers and Dawn		9:00 AM – 10:00 AM
Comms & Dawn check-in		10:00 AM – 10:50 AM
Planning & Development Directors Meeting		11:00 AM – 12:30 PM
EUM Focus Group Meeting Placeholder		2:05 PM – 3:20 PM

▲	Fri, Jun 7	
OMSI Master Plan Bureau Director Coordination w/ OMSI - In Person		10:00 AM – 12:00 PM
Public Works Service Area Planning Meeting		12:00 PM – 1:00 PM
Director's Advisory Team - Weekly Strategy Session		1:00 PM – 1:50 PM

▲	Mon, Jun 10	
PCEF & Natural Resources workplan buildout		8:30 AM – 10:00 AM
Briefing		9:15 AM – 9:45 AM
Public Works Service Area Planning Meeting		11:00 AM – 12:00 PM
BES Commissioner Briefing		1:30 PM – 2:00 PM
BES Commissioner Briefing		1:30 PM – 2:00 PM
BES resignations		4:00 PM – 4:55 PM

▲	Tue, Jun 11	
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Virtual: BES Leadership Meeting (extended with Anti-racism and Racial Equity Literacy Building)	9:00 AM – 12:00 PM
Align: SuccessFactors Step 3 check-in w/ Megan	1:00 PM – 1:50 PM
Align: SuccessFactors Step 3 check-in w/ Farshad	2:00 PM – 2:50 PM
Align: SuccessFactors Step 3 check-in w/ Lauren	3:00 PM – 3:50 PM
Align: SuccessFactors Step 3 check-in w/ Angela	4:00 PM – 4:45 PM

▲	Wed, Jun 12	
	BES Group Managers weekly meeting	8:30 AM – 9:50 AM
	Future Budget Process Project Input "Open House"	12:00 PM – 1:00 PM
	Align: SuccessFactors Step 3 check-in w/ Paul	3:00 PM – 3:50 PM
	Align: SuccessFactors Step 3 check-in w/ Ting	4:00 PM – 4:50 PM

▲	Thu, Jun 13	
	CSDM Debrief	8:00 AM – 8:15 AM
	Align: Success Factors Step 3 check-in w/Dan	8:15 AM – 9:00 AM
	Quick check in RE HRBPs	10:00 AM – 10:30 AM
	ELT + DCAs Meeting	11:30 AM – 1:00 PM
	STEP end of FY24 Oversight Committee Meeting	1:30 PM – 3:00 PM

▲	OOO	Fri, Jun 14 to Mon, Jun 24
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▲	Singapore International Water Week	Mon, Jun 17
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▲	Singapore International Water Week	Tue, Jun 18
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▲	Singapore International Water Week	Wed, Jun 19
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▲ **Singapore International Water Week** Thu, Jun 20

▲ **Singapore International Water Week** Fri, Jun 21

▲ Mon, Jun 24

Plan the Week	9:00 AM – 9:50 AM
DU/SH/DB Permit Unification	11:00 AM – 12:00 PM
All-Bureau and Office Briefing Booklet Prep Meeting	11:30 AM – 12:00 PM
2024 LMCOC Meetings (Updated Meeting Dates)	1:00 PM – 3:00 PM
DCA - Preparation Meeting	1:30 PM – 2:30 PM

▲ Tue, Jun 25

Coordination on DCA Request	8:00 AM – 8:20 AM
WPCL safety concerns on the roadway	8:30 AM – 8:55 AM
2024 Classification and Compensation Study Public Works Service Area Leaders Interview Session	9:45 AM – 10:45 AM
BES Leadership Meeting	10:00 AM – 12:00 PM
Exit Interview	2:00 PM – 2:30 PM
Confirmed FEMA BiOp Implementation Agreement renewal	4:30 PM – 4:55 PM

▲ Wed, Jun 26

BES Group Managers weekly meeting	8:15 AM – 9:30 AM
LMC Planning Session	9:30 AM – 11:00 AM
City Council reminder	9:30 AM – 1:00 PM
BES - Parks MOU on ESTP tree program	4:45 PM – 5:00 PM

▲ Thu, Jun 27

BES Leadership Team Retreat - Anti-racism and Racial Equity Literacy Building (Session 2)	8:30 AM – 3:30 PM
Thursday ELT	11:30 AM – 1:00 PM

City Council reminder	2:00 PM – 5:00 PM
Crystal Springs Project	3:30 PM – 4:00 PM

▲ Fri, Jun 28

Director's Advisory Team - Weekly Strategy Session	9:30 AM – 10:50 AM
Public Works Service Area Planning Meeting	11:00 AM – 12:00 PM
Scott & Dawn	12:30 PM – 1:00 PM
Director 1:1	2:00 PM – 3:00 PM

▲ Sat, Jun 29

Cathedral Park Dock Grand Opening Party	2:00 PM – 8:00 PM
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▲ Sun, Jun 30
