



## Zoning Map Error Correction Request Form

### 33.855.070 Corrections to the Official Zoning Maps

The Director of the Bureau of Development Services may initiate and approve a review following the Type II procedure for the types of discretionary corrections to the Official Zoning Maps listed below. Nondiscretionary corrections to the Official Zoning Maps may be initiated by the Director of Planning as described in Section 1.01.037 of the Portland City Code.

**A. Mapping errors.** The correction may be made for mapping errors such as:

1. A map line that was intended to follow a topographical feature does not do so. Topographical features include the tops and bottoms of hillsides, the banks of water bodies, and center lines of creeks or drainage ditches; or
2. There is a discrepancy between maps and there is clear legislative intent for where the line should be located.

**B. Movement of the reference item for the map line.** The correction may be made when it can be clearly shown that a map line is based on the location of a reference item that has since been moved. Reference items are rights-of-way, tentative rights-of-way, utility easements and similar type items. Map line changes in these cases must not be more than a trivial change to the map pattern and must not result in any significant impacts to abutting lots.

**C. Land within the Urban Growth Boundary.** The correction may be made when it involves the removal of the Future Urban overlay zone from properties that are now within the Urban Growth Boundary.

### 1.01.037 Planning Director Authority to Correct Portland Zoning Code Maps.

Subject to the approval of the City Attorney, the Director of the Bureau of Planning shall have the authority to correct Portland Zoning Code maps, including the City's Official Zoning Map:

1. When a map line does not match the legal description or map referenced in the ordinance or approved land use decision that applied the designation; or
2. When there is a discrepancy between maps and there is clear legislative intent for where the line should be located; or
3. When the Open Space zone has been applied to property in private ownership that is not in an open space use, or is not receiving special tax considerations because of its status as open space.

Zoning map corrections initiated under this section must be clear and objective. Discretionary map corrections must be processed under the procedures set forth in PZC 33.855.070.

Your request will be evaluated within 6 weeks of the date of this request. If the evaluation determines that an error exists, the BDS Director has the discretion to initiate a Type II Map Error Correction review, which generally takes 2-3 months.

Please provide the following information using the form on the other side, and submit to [LandUseIntake@portlandoregon.gov](mailto:LandUseIntake@portlandoregon.gov).

## Zoning Map Error Correction Request Form

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**Date** \_\_\_\_\_

### ***Applicant Information***

Applicant Name \_\_\_\_\_

Applicant Telephone \_\_\_\_\_ FAX \_\_\_\_\_ e-mail address \_\_\_\_\_

Applicant Address \_\_\_\_\_

### ***Site Information***

Site Address and Tax Account Number (R#s), include addresses and tax account numbers for all lots

\_\_\_\_\_  
\_\_\_\_\_

Owner of Site \_\_\_\_\_

City's Environmental Resource Inventory Plan and Resource Site Number (inventories can be found at

[www.portland.gov/bps/enviro-planting/environmental-documents](http://www.portland.gov/bps/enviro-planting/environmental-documents)), if applicable \_\_\_\_\_

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### ***Land Use History***

Please provide all Land Use Review case number(s) affecting the site, and brief description of any cases pertaining to the request (land use history can be found at [www.portlandmaps.com](http://www.portlandmaps.com))

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### ***Describe Error***

Must meet one or more of the criteria listed in 33.855.070 on the front of this form

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***Please include site plans. If the request is based on changes to a map maintained by another bureau, also include the updated map.***