



Simple Site Plan

Project or Permit Number: _____

Project Address: _____

Name of On-Site Erosion and Sediment Control Manager (print) _____

Day Phone _____ email _____

General Information and Applicability Criteria

This form represents an agreement that the applicant and/or responsible parties will implement erosion, sediment, and pollutant control Best Management Practices (BMPs) during this project as required by PCC Title 10 and the Erosion Control (EC) Manual. To meet the plan requirements of PCC 10.40.020, this form must be completed and signed by the responsible party. This form may be used only for sites that meet all the following criteria. Check all that apply:

- Flat (disturbance area has a less than 10% slope before development. See link below for slope information.)
<https://www.portlandmaps.com/advanced/?action=gallery>
- Less than 10,000 sq. ft. of ground disturbance
- More than 50 feet from a wetland or waterbody
- Not a land division of 10,000 sq. ft. or more
- Outside of an environmental, greenway, or river overlay zone

Erosion Control Measures Section

Erosion, sediment, and pollutant control measures are required on this site. Because of the size, slope, or location of the project, a graphical plan is not required. This written plan identifies the minimum BMPs that must be used at the site. Additional measures may be required at any time to achieve erosion, sediment, and pollutant control. Changes to BMPs used during a project must be noted in the daily inspection logbook. City inspections are required prior to ground disturbing activity and will be used to verify BMP installations. Details related to the Minimum Control Measures outlined below are located at www.portland.gov/bds

Minimum Erosion Control BMPs (check all BMPs that will be used)	Additional Requirements
1. Plan for and implement both basic measures listed below: <ul style="list-style-type: none"> <input type="checkbox"/> Trash and Debris Containment <input type="checkbox"/> Trash Removal and Disposal 	<ul style="list-style-type: none"> • Refer to EC Manual, Section 4.1.1 for more detail.
2. Stabilize access points. Select one or more of the following BMPs: <ul style="list-style-type: none"> <input type="checkbox"/> A Paved Driveway <input type="checkbox"/> Stabilized Construction Entrance (BMP 3.12) Do not use rock or dirt ramps in the gutter, use a wood ramp if needed to get over curb.	<ul style="list-style-type: none"> • Limit construction vehicle access on/offsite. • Whenever possible use a single, stabilized route. • All site traffic must enter and exit from a stabilized access/exit. Sediment may not be discharged off-site. Any sediment discharges must be removed immediately by scraping and sweeping and disposed of at an approved location. • Provide street and sidewalk cleaning by sweeping or shoveling any sediment that may have been tracked out.
3. Temporarily stabilize all soils, including stockpiles that are temporarily exposed. Select one or more of following BMPs: <ul style="list-style-type: none"> <input type="checkbox"/> Temporary Vegetative Cover (BMP 3.4) <input type="checkbox"/> Mulch (BMP 3.5) <input type="checkbox"/> Rolled Erosion Control Products (BMP 3.6) <input type="checkbox"/> Plastic Sheeting (BMP 3.7) <input type="checkbox"/> Other (specify): _____ In addition, implement the following BMP: <ul style="list-style-type: none"> <input type="checkbox"/> Dust Control (BMP 3.11) 	<ul style="list-style-type: none"> • See EC Manual, Section 1.4 and 2.5.1 for more detail. • All denuded sites must be provided with temporary stabilization within the following guidelines: <ul style="list-style-type: none"> ○ Between October 1 and April 30th – within two (2) days after ground disturbing activity occurs. ○ Between May 1 and September 30 – within seven (7) days after ground disturbing activity occurs.



Minimum Erosion Control BMPs (check all BMPs that will be used)		Additional Requirements
4.	Prevent and control sediment from existing the site and from entering all storm drains, including ditches, which receive runoff from the site. Select the perimeter sediment control BMP(s) that will be utilized for this site. (Note: Storm Drain Inlet Protection is always required) <input type="checkbox"/> Storm Drain Inlet Protection (BMP 3.19) (Always required) <input type="checkbox"/> Temporary Sediment Control (Silt) Fence (BMP 3.15) <input type="checkbox"/> Filter Bags and Socks (BMP 3.16) <input type="checkbox"/> Fiber Rolls and Wattles (BMP 3.17) <input type="checkbox"/> Sidewalk Sub-grade Barrier (BMP 3.14) <input type="checkbox"/> Other: _____	<ul style="list-style-type: none"> Inspection required following installation of sediment control measures. Call for #200 inspection.
5.	Post signage on-site that identifies the City's Erosion Control complaint number. <input type="checkbox"/> Post signage	<ul style="list-style-type: none"> See EC Manual, Section 2.4 for additional detail. Online signage available at: https://www.portland.gov/sites/default/files/2020-09/erosion-control-sign.pdf
6.	Maintain erosion, sediment, and pollutant controls identified in requirements 1 through 4. For additional detail, see maintenance specifications for individual BMPs in Section 2.7 of the EC Manual.	<ul style="list-style-type: none"> Inspect, maintain, and log required erosion, sediment, and pollutant controls to ensure continued performance of their intended function. Follow Section 2.6.3.1 (Frequency of Inspections) and 2.6.3.3 (Inspection Log) requirements. See Appendix D of ESCM for example inspection log.
7.	Comply with Concrete Waste Management controls and other necessary development controls.	<ul style="list-style-type: none"> During construction, prevent the introduction of pollutants in addition to sediment into stormwater. See EC Manual, Section 4 for additional detail.
8.	Permanent vegetative or non-vegetative stabilization, or a combination thereof, is required to permanently stabilize soils before the final building inspection. List the types or materials used for vegetative and non-vegetative stabilization used. <input type="checkbox"/> Permanent Vegetative Stabilization (BMP 3.27) Types/Materials: <input type="checkbox"/> Non-Vegetative Permanent Stabilization (BMP 3.28) Materials:	<ul style="list-style-type: none"> Temporary stabilization controls must remain in place and functional until final stabilization is fully completed. If removal is required for grading but stabilization is not completed, BMPs must be reinstalled at the end of the day. See EC Manual, Sections 2.5.2 for more detail. Inspection is required after removal of BMPs, final site clean-up, and installation of permanent stabilization. Call for #210 inspection.

Important Notice of Responsibility (initials required for each box)

- A Pre-Construction Erosion Control Inspection by the City is required prior to the start of ground disturbing activity. Call 503-823-7000 and request a #200 inspection using your IVR number.
- Initiating ground disturbing activity prior to the required Pre-Construction Erosion Control Inspection approval will result in an enforcement fee. Review Erosion and Sediment Control Enforcement Administrative Rule for complete details.

I understand that this written Simple Site Plan is not an exemption from the requirements of PCC Title 10, Erosion and Sediment Control, and the Erosion and Sediment Control Manual. I agree to meet each requirement and implement all necessary erosion, sediment and pollution control measures as outlined above to prevent erosion, sedimentation, and pollutants from leaving the site to the maximum extent practical. I understand that BMPs must be maintained, and they may need to change during construction to prevent erosion and prevent sediment, sediment laden water, and pollutants from leaving the site to the maximum extent practical. I understand that inspections are required, and that failure to install or maintain adequate measures may result in re-inspection fees, fines, or other enforcement actions including a stop work order.

Signature of Responsible Party

Property Owner or Responsible Party _____ Date _____

