

**City of Portland**  
**Bureau of Development Services**  
**Sign, Awning Permit and Registration Fee Schedule**  
**Effective Date: July 1, 2021**

Sign, Awning Permit and Registration Fees	Fee
<b>Illuminated (electric) Sign Review and Permit Fee</b> - Fascia, freestanding or projecting signs with direct (neon), internal or changing image lighting or other electrical components	
Up to 20 square feet	\$ 260.00
Over 20 square feet and up to 40 square feet	\$ 322.00
Over 40 square feet and up to 60 square feet	\$ 372.00
Over 60 square feet and up to 80 square feet	\$ 408.00
Over 80 square feet and up to 100 square feet	\$ 446.00
Over 100 square feet and up to 120 square feet	\$ 497.00
Over 120 square feet and up to 140 square feet	\$ 521.00
Over 140 square feet and up to 160 square feet	\$ 544.00
Over 160 square feet and up to 180 square feet	\$ 572.00
Over 180 square feet	\$ 594.00
<b>Non-illuminated Sign Review and Permit Fee</b> - Fascia, freestanding or projecting signs without direct or internal lighting or other electrical components	
Up to 20 square feet	\$ 200.00
Over 20 square feet and up to 40 square feet	\$ 273.00
Over 40 square feet and up to 60 square feet	\$ 322.00
Over 60 square feet and up to 80 square feet	\$ 335.00
Over 80 square feet and up to 100 square feet	\$ 347.00
Over 100 square feet and up to 120 square feet	\$ 372.00
Over 120 square feet and up to 140 square feet	\$ 385.00
Over 140 square feet and up to 160 square feet	\$ 408.00
Over 160 square feet and up to 180 square feet	\$ 446.00
Over 180 square feet	\$ 473.00
Wall painted or adhered signs (i.e. vinyl, paper or similar material) - <i>per square foot</i>	\$ 1.29
Minimum Fee	\$ 42.00
<b>Additional Plan Review Fee:</b> Charged for changes, additions or revisions to plans and for review of proposed "pre-approved" structural designs	
One half-hour or less of plan review time	\$ 86.00
More than one half-hour of plan review time - <i>per hour or fraction thereof</i>	\$ 172.00
<b>Alternate methods Appeal Fees - Chapter 32.44 - per appeal</b>	\$ 320.00
<b>Awning Review and Permit Fees</b>	
Awning without signs - <i>per linear foot of awning</i>	\$ 11.02
Sign and awning combinations - <i>per square foot of sign area</i>	\$ 1.85
Signs added to existing awning - <i>Fee as required for non-illuminated sign</i>	
<b>Early Assistance for Sign Permits</b>	
Early assistance sign code meeting	\$ 94.00
Fee for each additional staff in attendance	\$ 110.00

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<b>Inspections Outside of Normal Business Hours</b>	
Minimum	\$ 233.00
Hourly Rate - <i>per hour or fraction of an hour</i>	\$ 233.00
<b>Investigation Fee</b> - For commencement of work before obtaining a permit	
Minimum	\$ 121.00
Hourly Rate - <i>per hour or fraction of an hour</i>	\$ 121.00
<b>Other Inspections Not Specifically Identified Elsewhere</b>	
Minimum	\$ 172.00
Hourly Rate - <i>per hour or fraction of hour</i>	\$ 172.00
<b>Permit Reactivation Processing Fee</b> - Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit may be renewed only once. <i>Fee - The renewal fee shall be one half the amount required for a new permit</i>	
Minimum Fee	\$ 172.00
<b>Portable Signs (A-Board) Registration</b>	
1 years	\$ 90.00
2 years	\$ 161.00
4 years	\$ 289.00
<b>Reinspection Fee</b> - <i>per inspection</i>	\$ 121.00
<b>Sign &amp; Awning Plan Review</b>	
<i>Maximum number of allowable checksheets: 2</i>	
Additional checksheet fee - <i>per checksheet</i>	\$ 203.00
<b>Structural Alteration to Existing Sign</b> - <i>same fee as for new sign</i>	
<b>Structural Plan Review Fee</b> - 65% of the permit fee	
Required for:	
Fascia signs over 400 pounds	
All projecting signs	
All freestanding signs over 6 feet in height	
All pitched roof signs	
All awnings	
Minimum Fee	\$ 172.00
<b>Temporary Balloon Registration</b> - <i>Maximum of once, per lot, per calendar year</i>	\$ 48.00
<b>Tempoary Banner Registration</b> - <i>Maximum of six (6) months, per lot, per calendar year - per month</i>	\$ 48.00
<b>Tempoary Fascia or Temporary Freestanding Sign Registration</b> - <i>per sign , per year</i>	\$ 95.00