

City of Portland
Bureau of Development Services
Sign, Awning Permit and Registration Fee Schedule
Effective Date: July 1, 2024

Sign, Awning Permit and Registration Fees		Current Fee	Proposed Fee
Illuminated (electric) Sign Review and Permit Fee - Fascia, freestanding or projecting signs with direct (neon), internal or changing image lighting or other electrical components			
Up to 20 square feet	\$	299.00	\$ 323.00
Over 20 square feet and up to 40 square feet	\$	369.00	\$ 399.00
Over 40 square feet and up to 60 square feet	\$	427.00	\$ 462.00
Over 60 square feet and up to 80 square feet	\$	468.00	\$ 506.00
Over 80 square feet and up to 100 square feet	\$	511.00	\$ 552.00
Over 100 square feet and up to 120 square feet	\$	570.00	\$ 616.00
Over 120 square feet and up to 140 square feet	\$	597.00	\$ 645.00
Over 140 square feet and up to 160 square feet	\$	623.00	\$ 673.00
Over 160 square feet and up to 180 square feet	\$	656.00	\$ 709.00
Over 180 square feet	\$	681.00	\$ 736.00
Non-illuminated Sign Review and Permit Fee - Fascia, freestanding or projecting signs without direct or internal lighting or other electrical components			
Up to 20 square feet	\$	229.00	\$ 248.00
Over 20 square feet and up to 40 square feet	\$	313.00	\$ 339.00
Over 40 square feet and up to 60 square feet	\$	369.00	\$ 399.00
Over 60 square feet and up to 80 square feet	\$	384.00	\$ 415.00
Over 80 square feet and up to 100 square feet	\$	397.00	\$ 429.00
Over 100 square feet and up to 120 square feet	\$	426.00	\$ 461.00
Over 120 square feet and up to 140 square feet	\$	441.00	\$ 477.00
Over 140 square feet and up to 160 square feet	\$	468.00	\$ 506.00
Over 160 square feet and up to 180 square feet	\$	511.00	\$ 552.00
Over 180 square feet	\$	542.00	\$ 586.00
Wall painted or adhered signs (i.e. vinyl, paper or similar material) - <i>per square foot</i>	\$	1.49	\$ 1.61
Minimum Fee	\$	49.00	\$ 53.00
Additional Plan Review Fee: Charged for changes, additions or revisions to plans and for review of proposed "pre-approved" structural designs			
One half-hour or less of plan review time	\$	95.00	\$ 103.00
More than one half-hour of plan review time - <i>per hour or fraction thereof</i>	\$	190.00	\$ 206.00
Alternate methods Appeal Fees - Chapter 32.44 - <i>per appeal</i>	\$	353.00	\$ 382.00
Awning Review and Permit Fees			
Awning without signs - <i>per linear foot of awning</i>	\$	12.16	\$ 13.14
Sign and awning combinations - <i>per square foot of sign area</i>	\$	2.04	\$ 2.21
Signs added to existing awning - <i>Fee as required for non-illuminated sign</i>			
Early Assistance for Sign Permits			
Early assistance sign code meeting	\$	104.00	\$ 113.00
Fee for each additional staff in attendance	\$	122.00	\$ 132.00

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Inspections Outside of Normal Business Hours			
Minimum		\$ 258.00	\$ 279.00
Hourly Rate - <i>per hour or fraction of an hour</i>		\$ 258.00	\$ 279.00
Investigation Fee - For commencement of work before obtaining a permit			
Minimum		\$ 134.00	\$ 145.00
Hourly Rate - <i>per hour or fraction of an hour</i>		\$ 134.00	\$ 145.00
Other Inspections Not Specifically Identified Elsewhere			
Minimum		\$ 190.00	\$ 206.00
Hourly Rate - <i>per hour or fraction of an hour</i>		\$ 190.00	\$ 206.00
Permit Reactivation Processing Fee - Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit may be renewed only once. Fee - <i>The renewal fee shall be one half the amount required for a new permit</i>			
Minimum Fee		\$ 190.00	\$ 206.00
Portable Signs (A-Board) Registration			
1 years		\$ 100.00	\$ 108.00
2 years		\$ 178.00	\$ 193.00
4 years		\$ 320.00	\$ 346.00
Reinspection Fee - <i>per inspection</i>		\$ 134.00	\$ 145.00
Sign & Awning Plan Reivew			
<i>Maximum number of allowable checksheets: 2</i>			
Additional checksheet fee - <i>per checksheet</i>		\$ 271.00	\$ 293.00
Structural Alteration to Existing Sign - <i>same fee as for new sign</i>			
Structural Plan Review Fee - 65% of the permit fee			
Required for:			
Fascia signs over 400 pounds			
All projecting signs			
All freestanding signs over 6 feet in height			
All pitched roof signs			
All awnings			
Minimum Fee		\$ 190.00	\$ 206.00
Temporary Baloon Registration - <i>Maximum of once, per lot, per calendar year</i>		\$ 54.00	\$ 59.00
Tempoary Banner Registration - <i>Maximum of six (6) months, per lot, per calendar year - per month</i>		\$ 54.00	\$ 59.00
Tempoary Fascia or Temporary Freestanding Sign Registration - <i>per sign , per year</i>		\$ 105.00	\$ 114.00