



MECHANICAL PERMIT APPLICATION

City of Portland, Oregon - Bureau of Development Services

1900 SW 4th Avenue, Portland, Oregon 97201 • 503-823-7300 • TTY 503-823-6868 • www.portland.gov/bds

Type of work

- New construction Addition/alteration/replacement
- Demolition Other:

Category of construction

- 1 & 2 family dwelling Commercial/industrial Accessory building
- Multifamily Master builder Other:

Job site information and location

Job no.: _____ Job address: _____

City/State/ZIP: _____

Suite/bldg./apt. no.: _____ Project name: _____

Cross street/directions to job site: _____

Subdivision: _____ Lot no. _____ Tax map/parcel no. _____

Description of work (example: upstairs bath fan/dryer exhaust)

Provide RS permit no. _____

Property owner Tenant

Name: _____ E-mail: _____

Address: _____

City/State/ZIP: _____

Phone: _____ FAX: _____

Owner signature: _____ Date: _____

Contractor Subcontractor

Business name: _____ E-mail: _____

Address: _____

City/State/ZIP: _____

Phone: _____ FAX: _____

Lic. no. _____ CCB lic. no. _____

Authorized signature: _____

Print name: _____ Date: _____

Applicant Contact Person

Business name: _____

Contact name: _____

Address: _____

City/State/ZIP: _____

Phone: _____ FAX: _____

E-mail: _____

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

Commercial Fee Schedule - Use Checklist

Mechanical permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar of all mechanical materials, equipment, labor, overhead and profit.

Value: \$ _____

Residential Equipment / Systems Fees

For special information use checklist

| Description | Qty. | Fee | Total |
|--|------|------|-------|
| Heating / cooling | | | |
| Air conditioner (site plan required) | | \$33 | |
| Furnace / burner including duct work / vent / liner | | \$69 | |
| Heat pump (site plan required) | | \$63 | |
| Air handling unit | | \$33 | |
| Hydronic hot water system | | \$40 | |
| Residential boiler (radiator or hydronic) includes piping | | \$40 | |
| Unit heaters (fuel type, not electric) in-wall, in-duct, suspended, etc. | | \$33 | |
| Vent for appliance other than furnace | | \$28 | |
| Alteration of existing HVAC system | | \$40 | |

Other fuel appliances

| | | | |
|---|--|------|--|
| Decorative gas fireplace | | \$32 | |
| Flue vent for water heater or gas fireplace | | \$28 | |
| Wood / pellet stove | | \$71 | |
| Gas or wood fireplace / insert | | \$71 | |
| Chimney / liner / flue / vent | | \$28 | |
| Other: | | \$40 | |

Environmental exhaust and ventilation

| | | | |
|---|--|------|--|
| Range hood / other kitchen equipment | | \$18 | |
| Clothes dryer exhaust | | \$18 | |
| Single-duct exhaust (bathrooms, toilet compartments, utility rooms) | | \$18 | |
| Exhaust system apart from Heating or AC | | \$28 | |
| Other: | | \$36 | |

Gas fuel piping

\$19 for the first four, \$3.29 for each additional. Please indicate number of fuel gas piping outlets below:

| | | | |
|--------------------------------|--|--|--|
| Furnace, etc. | | | |
| Gas heat pump | | | |
| Wall / suspended / unit heater | | | |
| Water heater / boiler | | | |
| Fireplace | | | |
| Range | | | |
| Barbecue | | | |
| Clothes dryer | | | |
| Other: | | | |

Other appliances

| | | | |
|---|--|------|--|
| Including oil tanks, gas and diesel generators, gas and electric kilns, gas appliances / equipment not included above | | \$40 | |
|---|--|------|--|

Mechanical permit fees

| | | |
|--|--|--|
| | Subtotal | |
| | Minimum permit fee (\$127) | |
| | Commercial plan review (60% of permit fee) | |
| | State surcharge (12% of permit fee) | |
| | TOTAL PERMIT FEE | |