
Esau, Rebecca Calendar
Rebecca.Esau@portlandoregon.gov
Monday, October 3, 2022 – Monday, October 31, 2022

October 2022
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October 2022

▲ **Mon, Oct 3**

- 9:30 AM – 10:30 AM Mieke Keenan Check-in
- 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
- 1:00 PM – 2:00 PM BDS Staff: Satellite Offices/Assessment of Communities
- 3:30 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
- 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in

▲ **Tue, Oct 4**

- 9:00 AM – 9:30 AM Kimberly Tallant Weekly Check-in
- 10:00 AM – 11:30 AM Senior Managers Weekly Meeting
- 11:30 AM – 12:00 PM Home Builders Association Monthly Meeting
- ▨ 1:30 PM – 2:00 PM Beth Benton and David Tebeau: Tactical meeting
- 2:00 PM – 2:30 PM Gabby Bruya Check-in
- 3:00 PM – 4:00 PM Development Review Advisory Committee Agenda Planning Meeting
- 4:00 PM – 4:30 PM Directors 2x Weekly Check-in

▲ **Wed, Oct 5**

- 9:30 AM – 10:00 AM Personnel Issue
- 11:00 AM – 12:00 PM Elshad Hajiyev and Leesha Posey: Discuss Bureau’s Equity Work & Community Engagement

■ 3:30 PM – 4:30 PM City Staff: Labor & Employment Monthly Check-In

▲ **Thu, Oct 6**

■ All Day Vacation – Out of Office

▲ **Fri, Oct 7**

■ All Day Flex – Out of Office

▲ **Mon, Oct 10**

- 9:30 AM – 9:45 AM Director Warner (PBOT) Monthly Check-in
 - 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
 - 1:00 PM – 1:50 PM TESC Monthly Meeting
 - 3:30 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
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▲ **Tue, Oct 11**

- 9:00 AM – 9:30 AM Kimberly Tallant Weekly Check-in
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Wed, Oct 12**

- 10:00 AM – 11:00 AM Andy Peterson Bi-weekly Check-in
 - 1:30 PM – 2:00 PM David Tebeau Bi-weekly Check-in
 - 2:00 PM – 2:30 PM Rob Yamachika Monthly Meeting
 - 3:00 PM – 3:30 PM Christina Ghan Check-in
 - 3:30 PM – 4:00 PM Brenda Fahey and Gabby Bruya: TTCI Workplans
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▲ **Thu, Oct 13**

- 9:00 AM – 9:30 AM Michael Jordan Monthly Check-in
 - 10:00 AM – 10:30 AM Colleen Poole and Gabby Bruya Weekly Check-in
 - 10:30 AM – 12:00 PM Planning & Development Directors Monthly Meeting
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:00 PM – 3:00 PM David Kuhnhausen Bi-weekly Check-in
 - 3:00 PM – 3:30 PM Grievance Settlement Follow Up
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Fri, Oct 14**

- 1:30 PM – 2:00 PM BDS Staff: Customer Survey Presentations
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▲ **Mon, Oct 17**

- 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
 - 2:00 PM – 2:30 PM Commissioner Ryan’s Office: Permit Task Force Preparation
 - 2:30 PM – 3:15 PM Doug Morgan Check-in
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▲ **Tue, Oct 18**

- 9:00 AM – 9:30 AM Kimberly Tallant Weekly Check-in
 - 10:00 AM – 12:00 PM 2022 BDS Monthly Management Team Meeting
 - ▨ 1:30 PM – 2:30 PM Beth Benton and David Tebeau: Tactical Meeting
 - 2:00 PM – 2:30 PM Gabby Bruya Check-in
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Wed, Oct 19**

- 9:30 AM – 10:00 AM Leesha Posey and Ami Fitzgerald: Discuss Solar for BIPOC Communities
 - 11:30 AM – 12:00 PM Chris Pagnotta Check-in
 - 3:00 PM – 4:00 PM Development Director's Monthly Meeting
 - ▨ 4:30 PM – 5:00 PM BDS Staff and Constituents: BDS In-Person Services
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▲ **Thu, Oct 20**

- 8:00 AM – 10:00 AM Development Review Advisory Committee Monthly Meeting
- 10:30 AM – 11:00 AM Beth Benton: Pendergast Foreclosure
- 11:00 AM – 11:30 AM Colleen Poole and Gabby Bruya Weekly Check-in
- 11:45 AM – 12:00 PM David Kuhnhausen and Brenda Fahey: Presentation Check-in
- 1:30 PM – 2:15 PM BDS Staff: Energy Code Requirements
- 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
- 4:30 PM – 5:00 PM Beth Benton: Blighted Building Downtown Recommendation(s)

▲ **Fri, Oct 21**

- All Day Flex Day – Out of Office

- 1:30 PM – 2:00 PM BDS and City Staff: 2022 Customer Survey Results Rollout
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▲ Mon, Oct 24

- 10:30 AM – 11:00 AM Travel Time
 - 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
 - 11:30 AM – 12:00 PM Travel Time
 - 2:30 PM – 3:00 PM Diane Parke Check-in
 - 3:30 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
 - 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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▲ Tue, Oct 25

- 9:00 AM – 9:30 AM Kim Tallant Weekly Check-in
 - 10:00 AM – 11:30 AM BDS Senior Managers Weekly Meeting
 - 1:00 PM – 2:00 PM Quarterly Meeting: BDS Empowerment Program Coordinators
 - 2:30 PM – 3:00 PM Employee Town Hall: Customer Survey
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ Wed, Oct 26

- 10:00 AM – 11:00 AM BDS Staff and HR Representative: Organizational Culture
 - 11:30 AM – 12:15 PM Andy Peterson Bi-weekly Check-in
 - 4:00 PM – 5:00 PM Bureau of Planning & Sustainability Staff and Bureau of Development Staff Monthly Check-in
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▲ Thu, Oct 27

- 8:30 AM – 9:00 AM BDS Staff and Office of Government Relations: 2023 Federal Legislative Agenda (review attachments)
 - 10:00 AM – 10:30 AM Gabby Bruya Check-in
 - 10:30 AM – 11:15 AM BDS/IA Optional Drop-in Session: New Internal Dashboard
 - 12:00 PM – 1:30 PM BDS 5 & 10 Years of Service Milestone Anniversary Celebration
 - 4:30 PM – 5:00 PM Elisabeth Perez Check-in
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▲ Fri, Oct 28

- 10:30 AM – 12:00 PM Permit Task Force Meeting



3:45 PM – 4:15 PM BDS Staff: Customer Survey Results

▲ **Mon, Oct 31**

- 9:00 AM – 10:00 AM Bias Awareness for Interview Panelists
 - 10:30 AM – 11:30 AM Director's Office Check-in
 - 1:00 PM – 4:30 PM Interviews for Analyst IV (2nd round)
 - 1:40 PM – 2:10 PM 1st Interview - Analyst IV
 - 2:30 PM – 3:00 PM 2nd Interview - Analyst IV
 - 3:20 PM – 3:50 PM 3rd Interview - Analyst IV
 - 4:30 PM – 5:00 PM Phone call with Crystal
 - 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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Esau, Rebecca Calendar

Rebecca.Esau@portlandoregon.gov

Tuesday, November 1, 2022 – Wednesday, November 30, 2022

November 2022

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November 2022

▲ Tue, Nov 1

- 9:00 AM – 9:30 AM Kimberly Tallant Weekly Check-in
 - 10:00 AM – 10:45 AM Senior Managers Weekly Meeting
 - 10:45 AM – 11:00 AM Doug Morgan: Constituent issue
 - 12:00 PM – 1:30 PM Bureau of Development Services 15, 20, 25, 30+ Years of Service Milestone Anniversary Celebration
 - 3:00 PM – 4:00 PM Development Review Advisory Committee Agenda Planning Meeting
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▲ Wed, Nov 2

- 10:30 AM – 11:00 AM Gabby Bruya: Review 2022 Customer Survey
 - 11:00 AM – 12:00 PM Monthly meeting: Discuss bureau's equity work & community engagement
 - 2:00 PM – 2:50 PM Mike Jordan Check-in
 - 3:30 PM – 4:00 PM City Staff: Labor & Employment Monthly Check-In
 - 4:00 PM – 4:30 PM Doug Morgan Bi-weekly Check-in
 - 4:30 PM – 5:00 PM Personnel Issue
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▲ Thu, Nov 3

- 11:00 AM – 11:15 AM Director Warner, PBOT: Monthly Check-in
- 1:00 PM – 1:30 PM Free
- 1:30 PM – 2:00 PM Building Official's Meeting
- 1:30 PM – 2:30 PM Dave Tebeau and Brenda Fahey: Business Systems Analyst for the Inspections Division

- 3:00 PM – 3:45 PM Commissioner Ryan’s Office and BDS Weekly Check-in
 - 4:00 PM – 4:30 PM Personnel Issues
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▲ **Fri, Nov 4**

- All Day Flex Day – Out of Office
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▲ **Mon, Nov 7**

- 9:00 AM – 9:30 AM Downtown Blighted Buildings
 - 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
 - 1:00 PM – 1:30 PM BDS and IBEW Local 48 Business Partnership
 - 2:00 PM – 2:30 PM Terri Theisen Bi-weekly Check-in
 - 3:30 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
 - 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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▲ **Tue, Nov 8**

- 9:30 AM – 9:45 AM Debrief Home Builders Association Forecast
 - 10:00 AM – 11:30 AM BDS Senior Managers Weekly Meeting
 - 1:00 PM – 3:00 PM Budget Advisory Committee
 - 4:00 PM – 4:30 PM City Staff: Single Point of Contact for Applicants
 - 5:00 PM – 5:30 PM Alice Nielsen
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▲ **Wed, Nov 9**

- 10:00 AM – 11:00 AM Andy Peterson Bi-weekly Check-in
 - 1:30 PM – 2:00 PM Arbitration
 - 2:00 PM – 2:30 PM Rob Yamachika Monthly Meeting
 - 2:30 PM – 3:00 PM Bureau Equity Committee Briefing
 - 4:10 PM – 4:40 PM Terri Theisen Check-in
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▲ **Thu, Nov 10**

- 9:00 AM – 9:30 AM Dave Tebeau Bi-weekly Check-in
- 9:30 AM – 10:00 AM David Kuhnhausen: Corrections Process
- 11:30 AM – 1:00 PM Bureau Directors meeting
- 2:00 PM – 3:00 PM BDS Veterans Appreciation Celebration
- 4:00 PM – 4:30 PM Kimberly Tallant: Waive Zoning Code Ordinance
- 4:30 PM – 5:00 PM Colleen Poole and Gabby Bruya: Director's Office Bi-weekly Check-in

▲ **Fri, Nov 11**

■ All Day Holiday - Veterans Day: City Offices Closed

▲ **Mon, Nov 14**

- 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
 - 1:00 PM – 1:50 PM TESC Monthly Meeting
 - 3:00 PM – 3:30 PM Personnel Issue
 - 3:30 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
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▲ **Tue, Nov 15**

- 9:00 AM – 9:30 AM Kimberly Tallant Weekly Check-in
 - 10:00 AM – 12:00 PM 2022 BDS Monthly Management Team Meeting
 - ▨ 1:30 PM – 2:00 PM Dave Tebeau and Beth Benton: Tactical meeting
 - 2:00 PM – 2:30 PM Gabby Bruya Check-in
 - 3:30 PM – 4:00 PM City Staff: Permitting and Technology Updates
 - 4:00 PM – 4:30 PM Bureau Directors Meeting
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▲ **Wed, Nov 16**

- 9:00 AM – 9:30 AM Doug Morgan Bi-weekly Check-in
 - 9:30 AM – 10:00 AM Ross Caron and Elshad Hajiyev Meeting
 - 3:00 PM – 4:30 PM City Staff: Inclusive Economic Development Strategy Leadership Roundtable
 - 3:30 PM – 4:00 PM David Tebeau Check-in
 - 4:00 PM – 4:15 PM Natalie Didion Check-in
 - 4:30 PM – 5:30 PM Elshad Hajiyev Check in
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▲ **Thu, Nov 17**

- 8:00 AM – 10:00 AM Development Review Advisory Committee Monthly Meeting
 - 10:00 AM – 10:45 AM Interview Panel Briefing: Coordinator IV
 - 11:00 AM – 11:15 AM Jody Orrison Check-in
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:00 PM – 3:30 PM Financial Advisory Committee Meeting #1
 - 3:30 PM – 5:30 PM Interview for Coordinator IV
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▲ **Fri, Nov 18**

■ All Day Flex Day
▨ 4:00 PM – 4:30 PM Coordinator IV

▲ **Mon, Nov 21**

■ All Day Out of Office (11/21-11/23; return 11/28/22)

▲ **Tue, Nov 22**

■ All Day Out of Office (11/21-11/23; return 11/28/22)

▲ **Wed, Nov 23**

■ All Day Out of Office (11/21-11/23; return 11/28/22)

▲ **Thu, Nov 24**

■ All Day Holiday – Thanksgiving: City Offices Closed

▲ **Fri, Nov 25**

■ All Day Holiday - City Offices Closed

▲ **Mon, Nov 28**

■ 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
■ 1:30 PM – 2:30 PM City Staff: Floodplains, Title 24, Title 33
■ 3:30 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
■ 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in

▲ **Tue, Nov 29**

■ 9:00 AM – 9:30 AM Kimberly Tallant Weekly Check-in
■ 4:00 PM – 4:30 PM Bureau Directors Meeting
■ 4:30 PM – 5:00 PM BDS Staff: Feedback on Erosion and Sediment Control Manual Implementation and Outreach

▲ **Wed, Nov 30**

■ 9:00 AM – 9:30 AM Doug Morgan Bi-weekly Check-in

- 10:30 AM – 11:00 AM Jeff Baer Check-in
 - 1:30 PM – 2:00 PM Gabby Bruya Check-in
 - 3:30 PM – 4:30 PM City Staff: Just Culture
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Esau, Rebecca Calendar
Rebecca.Esau@portlandoregon.gov
Thursday, December 1, 2022 – Saturday, December 31, 2022

December 2022
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December 2022

▲ **Thu, Dec 1**

- 11:00 AM – 11:30 AM Kimberly Tallant Check-in
- 11:30 AM – 12:00 PM Christina Ghan Monthly Check-in
- 1:30 PM – 2:00 PM Building Officials Meeting
- 2:00 PM – 2:30 PM Leesha Posey and Marco Meja Yopez Check-in
- 3:30 PM – 4:00 PM Elshad Hajiyev Check-in

▲ **Fri, Dec 2**

- 1:00 PM – 1:30 PM Doug Morgan Check-in

▲ **Mon, Dec 5**

- 11:00 AM – 11:45 AM Commissioner Ryan’s Office and BDS Weekly Check-in
 - 1:30 PM – 2:30 PM BDS Staff: Work session to finalize response to recommendations from Equity Partner Program member community recommendation
 - 2:30 PM – 3:00 PM Terri Theisen Bi-weekly Check-in
 - 3:30 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
 - 4:30 PM – 5:00 PM Terri Theisen and David Kuhnhausen: Single Point of Contact
 - 5:00 PM – 6:00 PM Elshad Hajiyev Weekly Check-in
 - 5:30 PM – 6:00 PM Elshad Hajiyev and Brenda Fahey: Technology, Training & Continuous Improvement Adjustments
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▲ **Tue, Dec 6**

- 10:00 AM – 11:30 AM BDS Senior Managers Weekly Meeting
 - 3:00 PM – 3:30 PM Doug Morgan: Division Updates
 - 4:00 PM – 4:30 PM Bureau Directors Meeting
 - 4:30 PM – 5:15 PM Keith Hawthorne: Human Resource Updates
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▲ **Wed, Dec 7**

- 10:00 AM – 11:30 AM Budget Advisory Committee (#2)
 - 3:00 PM – 4:00 PM City Staff: Labor and Employee Monthly Check-In
 - 5:00 PM – 5:30 PM Budget Advisory Committee Debrief
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▲ **Thu, Dec 8**

- 9:30 AM – 10:30 AM Director's Office Bi-weekly Check-in
 - 10:30 AM – 11:30 AM City Staff: Customer Survey
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:00 PM – 3:00 PM Annual BDS & IA Holiday Appreciation Gathering + Baking Competition
 - 3:30 PM – 4:00 PM Mike Jordan Check-in
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▲ **Fri, Dec 9**

- 10:00 AM – 11:00 AM David Kuhnhausen Check-in
 - 1:30 PM – 2:00 PM Mandatory Reporting of Child Abuse Training
 - 1:30 PM – 2:30 PM Bureau of Planning and Bureau of Development Services Monthly Check-in
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▲ **Mon, Dec 12**

- 11:00 AM – 11:45 AM Commissioner Ryan's Office and BDS Weekly Check-in
 - 3:00 PM – 4:00 PM Results Based Accountability (RBA) Performance Series: BDS Managers Briefing
 - 4:00 PM – 4:30 PM Permitting & Technology Coordination Weekly Meeting
 - 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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▲ **Tue, Dec 13**

- 9:00 AM – 9:30 AM Kimberly Tallant Check-in
- 10:00 AM – 11:30 AM BDS Senior Managers Weekly Meeting

- 11:30 AM – 12:00 PM Directors: Community/Economic Development (Quarterly)
 - 1:30 PM – 1:45 PM Director Warner, Portland Bureau of Transportation Monthly Check-in
 - 2:00 PM – 3:00 PM Terry Whitehill Retirement Event
 - 3:30 PM – 4:00 PM BDS PREP for 4pm Mtg: Discuss State Legislative Agenda
 - 4:00 PM – 5:00 PM BDS Staff & Oregon Government Relations: Discuss 2023 Legislative Session
 - 5:00 PM – 5:30 PM Elshad Hajiyev Check-in
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▲ **Wed, Dec 14**

- All Day Free
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▲ **Thu, Dec 15**

- All Day Free
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▲ **Fri, Dec 16**

- All Day Free
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▲ **Mon, Dec 19**

- All Day Free
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▲ **Tue, Dec 20**

- All Day Free
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▲ **Wed, Dec 21**

- All Day Free
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▲ **Thu, Dec 22**

- All Day Free
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▲ **Fri, Dec 23**

- All Day Free
- 9:30 AM – 10:00 AM MEET: Rebecca / Kurt / Christina / Sam

▲ **Mon, Dec 26**

All Day Holiday – Christmas Observed: City Offices Closed

▲ **Tue, Dec 27**

All Day Free

10:00 AM – 10:30 AM Rebecca / Kurt / Christina / Sam

▲ **Wed, Dec 28**

All Day Free

▲ **Thu, Dec 29**

All Day Free

▲ **Fri, Dec 30**

All Day Free
