
Esau, Rebecca Calendar
Rebecca.Esau@portlandoregon.gov
Saturday, July 1, 2023 – Monday, July 31, 2023

July 2023

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July 2023

▲ **Mon, Jul 3**

▲ **Tue, Jul 4**

■ All Day City Offices Closed: Independence Day Holiday

▲ **Wed, Jul 5**


- 11:15 AM – 11:45 AM Terri Theisen Bi-weekly Check-in
 - 1:30 PM – 2:00 PM Dave Tebeau Bi-weekly Check-in
 - 3:00 PM – 4:00 PM Elshad Hajiyev, Keith Hawthorne, and Alan Yoder: Labor & Employment Monthly Check-In
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▲ **Thu, Jul 6**


- 10:00 AM – 12:00 PM Leading Through Change
 - 1:30 PM – 2:00 PM Bureau of Development Staff: Building Official's Meeting
 - 3:30 PM – 4:00 PM Christina Ghan Monthly check-in
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▲ **Fri, Jul 7**


- 9:00 AM – 11:00 AM City Staff: IH Calibration Study Work Group Meeting #7
- 10:30 AM – 11:15 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
- 1:30 PM – 2:00 PM Commissioner Rubio, Megan Beyer, Jillian Schoene,


 2:00 PM – 2:30 PM Terri Theisen: Touching Base - Permitting
City Staff: Reorganization Meeting

▲ **Mon, Jul 10**


 10:00 AM – 1:00 PM IH Calibration Work Study Meeting #8

▲ **Tue, Jul 11**

 1:00 PM – 2:00 PM Elshad Hajiyev and Leesha Posey: Bureau's Equity Work & Community Engagement Monthly Meeting

 2:30 PM – 4:00 PM Bureau of Development Staff: Brainstorm Re-org and Process Improvement


▲ **Wed, Jul 12**

 All Day Out Of Office


▲ **Thu, Jul 13**

 All Day Out Of Office


▲ **Fri, Jul 14**


 2:00 PM – 2:30 PM Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization Meeting

▲ **Mon, Jul 17**

 10:00 AM – 11:00 AM Elshad Hajiyev and Kyle O'Brien: Cost Recovery


 11:00 AM – 11:30 AM Doug Morgan Bi-weekly Check-in

 1:00 PM – 2:00 PM City of Portland and City of Austin Staff: City of Austin Website - Permit Wizard


 3:00 PM – 3:30 PM Bureau of Development Staff: Oregonian Airbnb Licenses Inquiry

 3:30 PM – 4:30 PM Bureau of Development Staff: Permitting & Technology Coordination

 4:30 PM – 4:45 PM Colleen Poole Check-in

 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in

▲ **Tue, Jul 18**

 10:00 AM – 12:00 PM 2023 Bureau of Development Staff Management Team

Meetings

- 1:30 PM – 2:00 PM Matt Rozzell Bi-weekly Check-in
 - 2:00 PM – 2:30 PM Elshad Hajiyev and Beth Benton Monthly Check-in
 - 3:30 PM – 4:00 PM Kathy Saunders: Retirement Exit Interview
 - 4:00 PM – 4:30 PM City Bureau Directors: Bureau Director Meeting
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▲ Wed, Jul 19

- 8:30 AM – 9:00 AM Bureau of Development Staff: Airbnb Permits and Oregonian Interview
 - 9:30 AM – 10:00 AM Rob Yamachika Monthly Meeting
 - 12:30 PM – 1:00 PM Travel Time
 - 1:00 PM – 2:30 PM Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization Meeting
 - 4:00 PM – 4:30 PM Terri Theisen Bi-weekly Check-in
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▲ Thu, Jul 20

- 8:30 AM – 12:30 PM City Organization Workshop #2
 - 1:00 PM – 1:30 PM Dave Tebeau Bi-weekly Check-in
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:00 PM – 3:00 PM David Kuhnhausen Bi-weekly Check-in
 - 4:00 PM – 5:00 PM Gaby Bruya and Colleen Poole Bi-weekly Check-in
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▲ Fri, Jul 21

- 1:30 PM – 2:00 PM Commissioner Rubio, Jillian Schoene and Directors - Kimberly Branam, Donnie Oliveira and Molly Rogers Weekly Check-in
 - ▨ 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene and Directors - Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization Meeting
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▲ Mon, Jul 24

- 3:00 PM – 3:30 PM Bureau of Development Services Staff: Volunteer Equity Training Discussion
 - 4:30 PM – 4:45 PM Jeff Baer Check in
 - 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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▲ Tue, Jul 25

- 9:00 AM – 9:30 AM Travel Time
- 9:00 AM – 12:30 PM Council Work Session - Housing Production

- 11:30 AM – 12:30 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers, Jimmy Radosta
 - 1:30 PM – 2:15 PM Mayor Wheeler, Bobby Lee, Commissioner Rubio, Jillian Schoene Check-in
 - 4:30 PM – 5:00 PM Kimberly Tallant Check-in
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▲ **Wed, Jul 26**

- 9:00 AM – 10:00 AM Leesha Posey and Peter Maris: Results Based Accountability and Racial Equity Plan
 - 10:00 AM – 10:30 AM Doug Morgan Bi-weekly Check-in
 - 10:30 AM – 11:00 AM Gabby Bruya Bi-weekly Check-in
 - 12:00 PM – 1:00 PM Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization Phase Two Final check-in
 - 1:30 PM – 2:00 PM Commissioner Rubio Check-in
 - 3:30 PM – 4:00 PM Travel Time
 - 4:00 PM – 6:00 PM Home Building Association of Greater Portland's Portland Building and Urban Development (PBUD) Council
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▲ **Thu, Jul 27**

- 11:00 AM – 11:30 AM Travel Time
 - 11:30 AM – 1:00 PM City Bureau Directors: Portland ELT Panel: "Centering Equity through Organizational Change"
 - 2:00 PM – 3:00 PM Bureau of Development Services Staff: Empowerment Program Coordinators Quarterly Meeting
 - 3:30 PM – 4:00 PM Bureau of Development Services Staff: Path to Leadership Final Selections
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▲ **Fri, Jul 28**

- 9:00 AM – 9:30 AM Mike Liefeld Check-in
 - 9:30 AM – 10:00 AM Jim Scerenscko: Exit Interview
 - 10:30 AM – 10:45 AM Doug Morgan: Join Commissioner Meeting - BDS Plan Review Overview
 - 10:45 AM – 11:15 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 1:30 PM – 2:00 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers
 - ▨ 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization Meeting
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▲ **Mon, Jul 31**

- 1:00 PM – 1:30 PM Commissioner Rubio, Jillian Schoene, Megan Beyer, Terri Theisen, Kurt Krueger: City-wide Permit Improvement Check-in
 - 2:00 PM – 2:30 PM Terri Theisen Bi-weekly Check-in
 - 3:00 PM – 3:30 PM Dave Tebeau Check-in
 - 3:30 PM – 4:30 PM Permitting & Technology Coordination
 - 4:30 PM – 4:45 PM Beth Benton: Review & Finalize Noise Board Candidates
 - 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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Esau, Rebecca Calendar
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Tuesday, August 1, 2023 – Thursday, August 31, 2023

August 2023

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August 2023

▲ **Tue, Aug 1**

- 9:00 AM – 9:30 AM Joe Disciascio, Elshad Hajiyev, Keith Hathorne, Dave Tebeau: Inspections Hiring Practice
- 10:00 AM – 11:30 AM Bureau of Development Services Senior Managers Weekly Meeting
- 1:30 PM – 2:00 PM Matt Rozzell Bi-weekly Check-in
- 2:30 PM – 3:00 PM Development Review Advisory Committee Agenda Planning Meeting
- 3:30 PM – 4:00 PM Kimberly Tallant Check-in
- 4:00 PM – 4:30 PM Bureau Directors Meeting

▲ **Wed, Aug 2**

- 10:00 AM – 10:45 AM Mike Jordan Check-in
- 1:15 PM – 1:30 PM Colleen Poole: Constituent Project Update
- 1:30 PM – 2:00 PM Dave Tebeau Bi-weekly Check-in
- 2:30 PM – 3:00 PM Beth Benton, Tim Heron, Don Kienholz, Teresa Montalvo, Matt Rozzell: Café Nell Update
- 3:00 PM – 4:00 PM Bureau of Development Services and Labor & Employment Monthly Check-In

▲ **Thu, Aug 3**

- 10:00 AM – 10:30 AM Colleen Poole and Gabby Bruya: Director's Office Bi-weekly Check-in
- 11:00 AM – 11:30 AM Travel Time

- 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 1:00 PM – 1:30 PM Travel Time
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:00 PM – 3:00 PM David Kuhnhausen Check-in
 - 3:30 PM – 4:00 PM Christina Ghan Monthly Check-in
 - 4:00 PM – 4:30 PM Gabby Bruya Check-in
 - 4:30 PM – 4:45 PM Elshad Hajiyev Check in
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▲ Fri, Aug 4

- 10:00 AM – 10:30 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 11:00 AM – 11:30 AM Floodplains Regulations Title 24.50 Check-in
 - 11:30 AM – 12:15 PM BPS / BDS Alignment: Floodplain Regulations (Title 33 and Title 24.50)
 - ▨ 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization meeting
 - 2:30 PM – 3:30 PM Brenda Fahey and Elshad Hajiyev: Technology Check In
 - 3:45 PM – 4:00 PM Jason Butler-Brown: Floodplains Regulations Check-in
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▲ Mon, Aug 7

- 2:00 PM – 2:30 PM Kurt Abe, Brenda Fahey, and Elshad Hajiyev: Review Performance Metrics data
 - 4:45 PM – 5:45 PM Elshad Hajiyev: Weekly Check-in
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▲ Tue, Aug 8

- 9:00 AM – 10:00 AM City Staff: Permitting Discussion
 - 3:30 PM – 4:00 PM Priscilla Partch: Exit Interview
 - 5:00 PM – 6:00 PM Gabby Bruya Check-in
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▲ Wed, Aug 9

- 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 3:30 PM – 4:00 PM Mike Liefeld and Beth Benton: Accessory Short Term Rental
 - 4:45 PM – 5:45 PM Elshad Hajiyev Check-in
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▲ Thu, Aug 10

■ All Day Out of Office

▲ **Fri, Aug 11**

■ All Day Out of Office

▲ **Mon, Aug 14**

■ All Day Out of Office

▲ **Tue, Aug 15**

- 10:00 AM – 11:30 AM BDS Management Team Meeting
 - 11:30 AM – 1:00 PM Portland ELT Panel: "Understanding Deputy Administrator Roles and Responsibilities"
 - 1:30 PM – 2:15 PM Permit Improvement Task Force Quarterly Meeting
 - 2:30 PM – 3:00 PM Kimberly Tallant Check-in
 - 4:00 PM – 4:30 PM Bureau Director meeting
 - 4:30 PM – 4:45 PM Elshad Hajiyev and Rob Layne: Zenith Media Inquiry
 - 5:00 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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▲ **Wed, Aug 16**

- 9:00 AM – 9:15 AM Alice Nielsen: Lloyd Center
 - 10:00 AM – 10:30 AM Doug Morgan Check-in
 - 10:30 AM – 11:00 AM Beth Benton, Elshad Hajiyev, Kyle O'Brien: Property Compliance Financial Update
 - 11:00 AM – 12:30 PM FW: Lloyd Center Redevelopment TAC Mtg.
 - 2:00 PM – 2:30 PM Industry Partner: Lloyd Center - Master Plan Update
 - 2:30 PM – 3:00 PM Doug Morgan, Kurt Abe, and Vida Parandvash: Permit Improvement Task Force Goal Metrics
 - 4:00 PM – 5:00 PM Bureau of Planning and Sustainability / Bureau of Development Services Monthly Check-in
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▲ **Thu, Aug 17**

- 8:00 AM – 10:00 AM Development Review Advisory Committee
 - 9:30 AM – 4:30 PM City Bureau Director Organization Retreat
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▲ **Fri, Aug 18**

- 10:30 AM – 11:15 AM Commissioner Rubio, Jillian Schoene, Megan Beyer
Weekly Meeting
 - 11:15 AM – 11:30 AM Kimberly Tallant, Staci Monroe, Kara Fioravanti:
Regulatory relief and Design Review procedure types
 - 11:30 AM – 1:00 PM Colleen Poole: Director's Office Check-in
 - 1:30 PM – 2:00 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam,
Donnie Oliveira and Molly Rogers
 - 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam,
Donnie Oliveira and Molly Rogers: Reorganization
meeting
 - 3:30 PM – 4:00 PM City Staff: KMART Site
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▲ **Mon, Aug 21**

- 9:00 AM – 9:30 AM Kimberly Tallant, Elshad Hajiyev, Kyle O'Brien: Land Use
Financial Update
 - 10:00 AM – 11:00 AM Equity and Results Consultants and BDS Executive
Check in
 - 11:00 AM – 11:30 AM Benda Fahey and Elshad Hajiyev: Technology, Training,
Continuous Improvement Staffing Needs
 - 11:30 AM – 11:45 AM Doug Morgan: Customer Issue
 - 1:00 PM – 2:30 PM Advance Portland (AP) City Implementation Team
 - 2:00 PM – 3:00 PM Development Review Advisory Committee Members,
Elshad Hajiyev, Mark Fetters: Council Resolution Letter
Writing
 - 3:00 PM – 3:30 PM City Staff: Project at 1202 NW Irving Street
 - 3:30 PM – 4:00 PM Matt Rozzell Check-in
 - 4:00 PM – 4:30 PM Elshad Hajiyev and Leesha Posey: Monthly Equity Work
& Community Engagement
 - 4:30 PM – 4:45 PM Kimberly Tallant Check-in
 - 4:45 PM – 5:45 PM Elshad Hajiyev Check-in
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▲ **Tue, Aug 22**

- 10:30 AM – 11:30 AM Senior Managers Weekly Meeting
 - 11:30 AM – 12:00 PM Kimberly Tallant Check-in
 - 2:30 PM – 3:00 PM Doug Morgan, Elshad Hajiyev, Kyle O'Brien: Plan
Review Financial Update
 - 3:00 PM – 4:00 PM BDS Fleet Discussion
 - 4:30 PM – 5:00 PM Elshad Hajiyev, Kyle O'Brien, Brenda Fahey:
Technology, Training, Continuous Improvement
Financial Update
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▲ Wed, Aug 23

- 9:00 AM – 9:30 AM Doug Morgan Check-in
 - 9:30 AM – 10:00 AM Elshad Hajiyev and Kyle O'Brien: Business Operation & Finance Services Financial Update
 - 10:00 AM – 10:30 AM Gabby Bruya, Kurt Abe, and Colleen Poole: Hand-off Project and Communications Policy and Standards Check-in
 - 2:30 PM – 3:30 PM Bureau of Development Services & Home Builders Association Monthly Meeting
 - 3:30 PM – 4:00 PM BDS Staff: Volunteer Equity Training Discussion
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▲ Thu, Aug 24

- 9:00 AM – 9:30 AM Gabby Bruya Check-in
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 3:00 PM – 3:30 PM Equity & Policy Financial Update
 - 3:30 PM – 4:00 PM David Tebeau, Elshad Hajiyev, Kyle O'Brien: Inspections Financial Update
 - 4:00 PM – 4:30 PM Portland International Raceway
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▲ Fri, Aug 25

- 10:30 AM – 11:15 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 11:30 AM – 12:00 PM BPS / BDS Coordination: Floodplain Regulations (Title 33, Title 24.50)
 - 1:00 PM – 1:30 PM Personnel Issues
 - 1:30 PM – 2:00 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers
 - ▨ 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization meeting
 - 4:00 PM – 4:30 PM Kimberly Tallant Check-in
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▲ Mon, Aug 28

- 11:30 AM – 12:00 PM Christina Coursey, Beth Benton and Elshad Hajiyev: Debrief on proposed Cannabis report to Council
- 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
- 3:00 PM – 3:30 PM Elshad Hajiyev and Beth Benton Monthly Check-in
- 3:30 PM – 4:30 PM BDS Staff: ProjectDox Relaunch
- 4:45 PM – 5:45 PM Elshad Hajiyev Check-in

▲ **Tue, Aug 29**

- 9:00 AM – 10:00 AM Terri Theisen, Sonia Schmanski, Elshad Hajiyev, Brenda Fahey: Permit Improvement Project
- 10:00 AM – 11:30 AM Senior Managers Weekly Meeting
- 1:00 PM – 1:45 PM BiOp Directors: Floodplain Management Workplan Update
- 1:45 PM – 2:00 PM Matt Rozzell Check-in
- 2:30 PM – 2:45 PM Keith Hawthorne: Personnel Issue
- 3:30 PM – 4:00 PM Terri Theisen Check-in
- 4:00 PM – 5:00 PM BDS Staff: Transition Brainstorming

▲ **Wed, Aug 30**

- 9:45 AM – 11:30 AM City Council: Unify Permitting Functions to improve city's delivery of permitting services
- 2:00 PM – 5:00 PM City Council: Floodplain regulations (Time Certain: 1 of 2 Title 33 & 2 of 2 Title 24)

▲ **Thu, Aug 31**

- 9:30 AM – 10:00 AM Dave Tebeau Check-in
 - 10:00 AM – 10:30 AM Colleen Poole and Gabby Bruya: Director's Office Check-in
 - 10:30 AM – 11:00 AM Technology, Training, Continuous Improvement: Technology Project Priorities
 - 11:30 AM – 1:00 PM ELT/Chiefs: City Organization
 - 4:30 PM – 5:00 PM BDS Staff/Office of Government Relations: Potential HUD funding source
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Esau, Rebecca Calendar
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Friday, September 1, 2023 – Saturday, September 30, 2023

September 2023
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| <input checked="" type="checkbox"/> Out of Office | <input checked="" type="checkbox"/> Working Elsewhere | <input type="checkbox"/> Outside of Working Hours |

September 2023

▲ **Fri, Sep 1**

- 9:00 AM – 10:00 AM City Staff: Pathways To Removing Obstacles To Housing (Pro Housing) HUD NOFO
- 10:30 AM – 11:15 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
- 11:30 AM – 12:00 PM BDS Land Use Staff: BPS Regulatory Relief Project & Ground Floor Requirements
- 1:15 PM – 1:30 PM Kimberly Tallant Check-in
- 1:30 PM – 2:00 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers
- 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira and Molly Rogers: Reorganization meeting

▲ **Mon, Sep 4**

City Offices Closed: Labor Day

▲ **Tue, Sep 5**

- 10:00 AM – 11:30 AM Senior Managers Weekly Meeting
- 11:30 AM – 12:00 PM Kimberly Tallant Check-in
- 12:30 PM – 1:00 PM Bureau of Development Services Staff: Floodplain Discussion

- 2:00 PM – 3:00 PM BDS Staff: Middle Housing
 - 4:30 PM – 5:00 PM Donnie Oliveira Check in
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▲ Wed, Sep 6

- 9:00 AM – 9:30 AM Doug Morgan Bi-weekly Check-in
 - 10:15 AM – 10:55 AM Web Project Sponsor Update
 - 2:00 PM – 3:30 PM Planning & Development Directors Meeting
 - 3:30 PM – 4:00 PM Bureau of Development Services and Labor & Employment Monthly Check-In
 - 4:00 PM – 4:30 PM Portland Housing Bureau and Bureau of Development Services Check in
 - 4:30 PM – 5:00 PM Travel Time
 - 5:00 PM – 6:00 PM Mike Jordan Check-in
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▲ Thu, Sep 7

- 11:30 AM – 12:15 PM Bureau Directors Meeting
 - 12:15 PM – 12:30 PM Elshad Hajiyev Check In
 - 1:30 PM – 2:30 PM Bureau of Development Services and Interagency Partners: Ice Cream Social Appreciation Event
 - 3:30 PM – 4:00 PM Christina Ghan Monthly Check-in
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▲ Fri, Sep 8

- 9:30 AM – 9:50 AM David Kuhnhausen and Tracy Nistler: BDS Inspections Certificate of Occupancy for Backflow Devices
 - 10:30 AM – 11:15 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 2:00 PM – 2:30 PM Bureau of Development Services and Portland Housing Bureau
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▲ Mon, Sep 11

- 8:00 AM – 9:00 AM Mike Jordan and Permit Bureau Directors: Discuss Permitting
- 10:00 AM – 10:30 AM Commissioner Rubio, Jillian Schoene, Megan Beyer, Elshad Hajiyev, Christina Coursey, Beth Benton: Cannabis
- 2:00 PM – 2:30 PM Commissioner Rubio, Jillian Schoene, Terri Theisen, Kurt Krueger Biweekly: City-wide Permit Improvement Check-in
- 3:30 PM – 4:30 PM Permitting & Technology Coordination

■ 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in

▲ **Tue, Sep 12**

- 9:30 AM – 10:30 AM All Bureau of Development Services and Interagency Staff: Charter Reform City Organizational Changes and Permitting Unification
 - 10:30 AM – 11:00 AM Bureau of Development Services Senior Managers Weekly Meeting
 - 1:00 PM – 2:00 PM SAF v. UNC/Harvard - Bureau Directors meet with City Attorney's Office
 - 2:30 PM – 3:00 PM Matt Rozzell Bi-weekly Check-in
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▲ **Wed, Sep 13**

■ All Day Out of Office

▲ **Thu, Sep 14**

■ All Day Out of Office

▲ **Fri, Sep 15**

■ All Day Out of Office

▲ **Mon, Sep 18**

- 9:00 AM – 9:30 AM Tom Rinehart, Oregon Smart Growth Executive Director
 - 10:00 AM – 10:30 AM Kimberly Tallant Check-in
 - 11:30 AM – 11:45 AM Matt Rozzell and Colleen Poole: Constituent Project Issue
 - 2:00 PM – 2:30 PM Elshad Hajiyev & Beth Benton Monthly Check-in
 - 3:30 PM – 4:00 PM Elshad Hajiyev and Brenda Fahey: Technology Needs
 - 4:45 PM – 5:45 PM Elshad Hajiyev Weekly Check-in
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▲ **Tue, Sep 19**

- 9:00 AM – 10:00 AM BDS Staff: Training and Workforce Development: Work Planning and Priorities
- 10:00 AM – 11:00 AM 2023 Bureau of Development Services Management Team Meetings
- 1:00 PM – 1:30 PM Ross Caron and Elshad Hajiyev Monthly Meeting

■ 4:00 PM – 5:00 PM Employee Town Hall on City Transition

▲ **Wed, Sep 20**

- 9:30 AM – 10:00 AM Gabby Bruya Check-in
 - 10:00 AM – 11:00 AM Equity and Results Consultants and BDS Executive Check in
 - 11:00 AM – 12:30 PM City Staff: Lloyd Center Redevelopment
 - 1:30 PM – 2:00 PM Trung Tu, City Attorney
 - 2:00 PM – 2:30 PM Bureau of Development Services Staff: Volunteer Equity Training Discussion – Support & Options for Next Steps
 - 2:30 PM – 4:00 PM NAOP Commercial Real Estate and Building Owners and Managers Association City Meeting
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▲ **Thu, Sep 21**

- 8:00 AM – 10:00 AM Development Review Advisory Committee
 - ▨ 9:00 AM – 10:00 AM Employee Town Hall on City Transition
 - 11:30 AM – 1:00 PM Bureau Directors Meeting
 - 1:00 PM – 1:30 PM Life Safety All Team Meeting
 - 1:30 PM – 2:00 PM Bureau of Development Services Staff: Building Official's Meeting
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▲ **Fri, Sep 22**

- 9:00 AM – 9:15 AM Commissioner Rubio, Jillian Schoene, Megan Beyer and Elshad Hajiyev: Business Operation Finance Services Briefing
 - 9:00 AM – 9:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 10:00 AM – 11:30 AM Elshad Hajiyev, Leesha Posey, and Peter Maris: Racial Equity Plan
 - 11:30 AM – 12:15 PM David Kuhnhausen, Ellen Weeks, and Terri Theisen: Review Business Process Analysis Permitting Services Report
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▲ **Mon, Sep 25**

- 9:00 AM – 9:30 AM David Kuhnhausen, Elshad Hajiyev, Kyle O'Brien: Permitting Services Financial Update
- 9:30 AM – 10:00 AM Terri Theisen Bi-weekly Check-in
- 10:00 AM – 11:00 AM Elshad Hajiyev Weekly Check-in
- 1:00 – 6:00 PM Out of Office

▲ **Tue, Sep 26**

■ All Day Out of Office

▲ **Wed, Sep 27**

■ All Day Out of Office

▲ **Thu, Sep 28**

■ All Day Out of Office

▲ **Fri, Sep 29**

■ 1:30 PM – 2:00 PM Commissioner Rubio, Jillian Schoene, Kimberly Branam, Donnie Oliveira, and Branam Buonocore
