

City of Portland, Oregon - Bureau of Development Services



1900 SW Fourth Avenue • Portland, Oregon 97201 | 503-823-7300 | www.portland.gov/bds

Facility Permit Program Deferred Submittal Requirements and Application

winimum Submittai Requirements (cnec	ck all boxes and sign below):		
A copy of this application	Prior to submitting the deferred submittal, the Engineer of Record and/or Architect of Record		
Plans stamped and signed by a	responsible for the building shall review the		
Design Engineer or Architect	deferred submittal plans and supporting materia and add a notation indicating that the deferred		
registered in Oregon. One PDF copy of plans for electronic submittals or	submittal documents have been reviewed and		
three copies for paper submittals.	found to be in general conformance with the		
	design of the building. The notation shall be made		
Calculations and product information.	on the deferred submittal drawings. Review stamps on letters of transmission are not		
One PDF copy for electronic	acceptable. Exception: the notation is not require		
submittals or two copies for paper	on deferred submittals for roof trusses in		
submittals	residential construction when an Engineer or		
	Architect of Record is not involved with the design		
Plan views and elevations identifying the location(s) as approved by the	of the building.		
Engineer and/or Architect of Record			
must be submitted as appropriate but			
are required when the deferred			
submittal items include exterior			
elements			
I certify this deferred submittal applicated requirements as outlined above. Applicant Signature:			
Contractor submittal information:			
Contact name			
Address			
City	StateZip Code		
PhoneE-mail			
Value of deferred submittalIssued FPP building permit #			
lab aita addusas			
Job site address			

Description/Scope of work:

Engineer/Architect of Record for the building information (Not Required for roof trusses in residential		
construction when an Engineer or Architect of Record is not involved with the design of the building)		
Name :	_ Phone	
Design Engineer for the deferred items		
Name :	_ Phone	

Deferred Submittal Guidelines

Helpful Information

<u>Bureau of Development Services</u> 1900 SW 4th Avenue, Portland, OR 97201

Important Telephone Numbers

BDS main number	503-823-7300
DSC automated information line	503-823-7310
Building code information	503-823-1456
BDS 24-hour inspection request line	503-823-7000
Residential information for	
one- and two-family dwellings	503-823-7388
City of Portland TTY	503-823-6868

Information is subject to change