



## QUICK STEPS

# AMANDA

## Searching for Properties

### SEARCH FOR A PROPERTY RECORD

1. Click the **Property** module:



Advanced Search opens in a window.

2. Enter information into any combination of one or more fields. Common ways to search for property records:

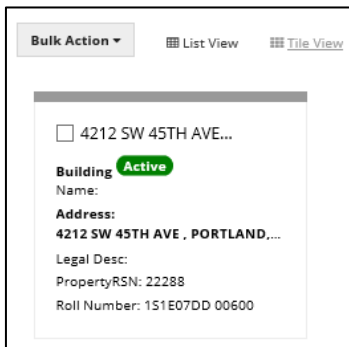
- House Number
- House Number and Prefix
- House Number, Prefix, and Street Name
- State ID
- R Number (6-digit R#)
- Alternate R# (9-digit R#)

3. Click **Search** or press **Enter**:



Search results are displayed.

4. Click a row in the list or click the tile:



The property record opens in a new window:

