



**City of  
Portland, Oregon**  
**Bureau of Development Services**  
FROM CONCEPT TO CONSTRUCTION

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**BDS Budget Advisory Committee**

**Meeting Agenda**  
**Wednesday, December 8, 2021**  
**10:30 a.m. – 12:00 p.m.**

<b>1. 10:30 a.m.</b>	<b>Welcome</b> <ul style="list-style-type: none"> <li>Review Nov. 4, 2021 Meeting Notes</li> </ul>	Rebecca Esau
<b>2. 10:35 a.m.</b>	<b>Bureau Preparation Update</b> <ul style="list-style-type: none"> <li>BDS Budget Drop-In Sessions</li> <li>Current BDS Financial Status</li> <li>BDS Financial Advisory Committee</li> <li>Economic Outlook</li> <li>BDS Revenue Forecasting Process</li> </ul>	Kyle O'Brien, BDS
<b>3. 10:50 a.m.</b>	<b>BDS Equity Goals</b> <ul style="list-style-type: none"> <li>BDS Budget Equity Assessment Tool</li> <li>BDS Racial Equity Plan</li> </ul>	Leesha Posey, BDS
<b>4. 11:10 a.m.</b>	<b>BDS Budget Focus / Goals Discussion</b> <ul style="list-style-type: none"> <li>BDS Director's Priorities <ul style="list-style-type: none"> <li>Commitment to Equity, Inclusion and Anti-Racism</li> <li>Fiscal Sustainability</li> <li>Performance &amp; Service Delivery Enhancements</li> <li>Bureau workforce</li> <li>Climate Action</li> </ul> </li> </ul>	Rebecca Esau All
<b>5. 11:55 p.m.</b>	<b>Budget Advisory Committee Report</b>	Kyle O'Brien, BDS

**Handouts:**

- Draft 11-04-21 BAC Meeting Notes
- Major Workload Parameters
- Non-Cumulative Cost Recovery Report
- BDS Reserve Summary
- Business Continuity Plan Summary
- BDS Finance Advisory Committee Draft Meeting Notes 11-16-21
- Economic Outlook
- Budget Equity Assessment Tool
- BDS Director's Priorities Memo

## Bureau of Development Services

### Fall/Winter 2021-22 Budget Advisory Committee (BAC) Roster

Name	Representing	Organization
Adriel Person	Community	Community Member
Barbara Alexander	Community	Hacienda CDC
Cleo Davis	Community	Property Owner
Kevin Foster	Community	Property Owner
Lauren Golden Jones	Industry	Development Review Advisory Committee
Sean Green	Industry	Development Review Advisory Committee
Steve Lee	Industry	Development Review Advisory Committee
Susan Steward	Industry	Building Owners & Managers' Association
Chris Woo	BDS Equity Committee	Bureau of Development Services
Hannah Bryant	Represented Staff (Protec) Land Use Services	Bureau of Development Services
Oretha Storey	Non-Represented Staff Business Operations & Finance Services	Bureau of Development Services
Tara Carlson	Represented Staff (DCTU) Plan Review	Bureau of Development Services
Timothy Novak	BDS Equity Committee	Bureau of Development Services