

CHAPTER VI: CHILD ABUSE REPORTING

A. Rule

Under [Oregon law](#), all Auditor's Office employees are mandatory reporters who are required to immediately report suspected abuse or neglect of a child, whether observed at work or during non-work hours. The reporting duty is triggered when an employee has reasonable cause to believe that any child with whom they come in contact has suffered abuse or that any person with whom they come in contact has abused a child. Abuse is defined [here](#) and includes, among other harm, the negligent treatment or maltreatment of a child.

B. Reporting

Reports may be filed with Oregon's Department of Human Services (DHS) at: 1-855-503-7233. **Employees who find someone is in danger or is being hurt should call 911 immediately.**

C. Training

All Auditor's Office employees are required to view a short training video, available on CityLearner, which explains the requirements for child abuse reporting. More information about the training video and child abuse reporting obligations is available [here](#).

D. Reporting Abuse of Elders and Vulnerable Adults

Auditor's Office employees are also encouraged to report abuse of elders and vulnerable adults. More information about adult abuse prevention is available [here](#).

This Chapter was adapted from [City of Portland Human Resources guidance](#).