Bob Cozzie Calendar

Monday, April 1, 2024 – Sunday, June 30, 2024 Time zone: (UTC-08:00) Pacific Time (US & Canada) (Adjusted for Daylight Saving Time)

April 2024	May 2024
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<u>14 15 16 17 18 19 20</u>	12 <u>13</u> <u>14</u> <u>15</u> <u>16</u> <u>17</u> 18
21 <u>22 23 24 25 26</u> 27	19 <u>20</u> <u>21</u> <u>22</u> <u>23</u> <u>24</u> 25
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June 2024

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_	APCO Flash Day	Mon, Apr 1	9:00 – 9:30
	BOEC Update with Commissioner and DEPUTY CITY ADMINISTRATOR		10:35 – 11:20
	Partner Agency Liaison/Director		11:30 - 12:00
	Focus time		13:00 - 14:00
	Director/Training Manager		14:00 - 15:00
	In-Service		15:00 – 16:00
	SCIP Review		16:15 – 17:00
_	Focus time	Tue, Apr 2	8:00 – 10:00
	BOEC EQUITY AUDIT: Leadership Team		10:00 – 12:00
	SWIC/SIEC Chair Check-In		14:00 – 14:30
	Quality Assurance Update		15:00 – 16:00
	Tuesday EXECUTIVE LEADERSHIP TEAM		16:00 – 16:30
_	Data Analytics Update	Wed, Apr 3	9:00 – 9:30
	Tech Manager/Director		11:00 – 11:30

	Bi-Weekly Budget Check-in		11:30 – 12:00
	Deputy Director Update		12:00 - 13:00
	BOEC Labor Management Committee Meeting		13:30 – 15:00
	User Board ppt		15:00 – 17:00
_	Director/PIO Cuti	Thu, Apr 4	10:30 – 11:00
	Director/Equity Manager		11:00 - 11:30
	Focus time		14:00 – 15:00
	Statewide Interoperability Executive Council Exec Committee Monthly Meeting		15:00 – 16:00
	Focus time		16:00 – 17:00
•	Finalize agenda - Commissioner check-in	Fri, Apr 5	8:00 – 8:30
	Focus time		10:00 - 12:00
	<u>LEAD</u> pilot- Managing Change in Portland Government (reminder)		13:00 – 16:00
_	Travel day	Mon, Apr 8	
	City Hall	Mon, Apr 8	9:00 – 12:30
	BOEC Update with Commissioner and DEPUTY CITY ADMINISTRATOR		10:35 – 11:20
	Partner Agency Liaison/Director		11:30 – 12:00
	Director/Training Manager		14:00 – 15:00
•	Cyber Resilience Symposium - San Diego - TBD	Tue, Apr 9 to Wed, Apr 10)
	BOEC Leadership Team	Tue, Apr 9	10:00 – 11:30
•	Travel day	Thu, Apr 11	
_	Finalize agenda - Commissioner check-in	Fri, Apr 12	8:00 – 8:30
	1:1 Bob/Megan		9:00 – 9:30
	Chaplain/Director		10:00 - 10:30
	Focus time		13:00 – 17:00
•	National Telecommunicator Appreciation Week	Sun, Apr 14 to Sat, Apr 20)

•	Academy start	Mon, Apr 15	
	Focus time		9:00 - 10:00
	EMS/Behavioral Health/Law Enforcement Monthly		10:00 – 10:50
	BOEC Update with Commissioner and DEPUTY CITY ADMINISTRATOR		10:35 – 11:20
	Commissioner Gonzalez visit with BOEC Call-Takers/Dispatchers		11:20 – 12:00
	Partner Agency Liaison/Director		11:30 – 12:00
	Film Telecoms Message w/ Bob		12:00 – 12:15
	BOEC/BHCC co-location monthly check- in		13:00 – 14:00
	Director/Training Manager		14:00 – 15:00
	Focus time		15:00 – 17:00
_	Portland Management Meeting	Tue, Apr 16	8:00 – 8:30
	Focus time		9:00 – 9:30
	Data Analytics Update		9:30 – 10:00
	Meet new academy		10:00 - 11:00
	Rosa - Equity 15/15		10:00 - 11:00
	BOEC Leadership Team		10:00 – 11:30
	Speech writing		11:30 – 12:00
	PDCC Meeting		13:00 – 15:00
	SWIC/SIEC Chair Check-In		14:00 – 14:30
	User Board check-in		15:00 – 16:00
_	NTW Proclamation	Wed, Apr 17	9:00 – 12:00
	Deputy Director Update		13:00 - 14:00
	Tech Manager/Director		14:00 – 14:30
	24/7 BOEC Services		14:30 – 15:15
	Focus time		15:30 – 17:00
	Justice Fellowship Presentation: First Responders		18:00 – 20:00
•	Bi-Weekly Budget Check-in	Thu, Apr 18	9:30 – 10:00
	Director/Equity Manager		11:00 – 11:30
	Workplace Culture and Equity Audit		11:30 – 12:00
	BOEC User Board Meeting		13:30 – 15:30
	Focus time		15:30 – 17:00

•	Finalize agenda - Commissioner check-in	Fri, Apr 19	8:00 - 8:30
	FW: Oregon SCIP Champions/Timelines Meeting		10:00 – 12:00
	Kidus in office		12:00 - 13:00
	1:1 Bob/Megan		13:00 – 13:30
	Focus time		14:00 – 16:00
•	Focus time	Mon, Apr 22	9:00 – 10:30
	BOEC Update with Commissioner and DEPUTY CITY ADMINISTRATOR		10:35 – 11:20
	Partner Agency Liaison/Director		11:30 – 12:00
	Just Culture Training Scope		12:00 – 13:00
	Director/Training Manager		14:00 – 15:00
	Pause x BOEC – Discovery Call		15:00 – 15:45
	Meeting Chief Smith/Director Cozzie (BOEC)		16:00 – 17:00
_	Commissioner Mapps/Jacq Tjaden SAL	Tue, Apr 23	9:00 – 10:00
	Melanie - Attrition/Retention discussion		10:00 - 11:00
	BOEC Leadership Team		10:00 - 11:30
	Director/PIO Cuti		11:30 - 12:00
	SUCCESS FACTORS - QA Manager/Director		13:00 – 14:30
	Deputy Director Update		15:00 – 16:00
	Non-emergency app discussion		16:00 – 17:00
_	Data Analytics Update	Wed, Apr 24	9:00 – 9:30
	BOEC/BTS Check In		9:30 - 9:55
	Bus Ops 1:1		10:00 - 10:30
	Tech Manager/Director		11:00 – 11:30
	Leadership discussion prep		13:00 – 15:00
	Just Culture Annual Refresher		13:00 – 21:00
	Community Safety Chiefs Bi-Weekly Check-in		15:00 – 15:30
•	BOEC IGA Discussion	Thu, Apr 25	9:30 – 10:30
	Peer Panel and Workshop		11:30 – 13:30
	MEET: Bob/Dan check-in		14:00 – 14:30

•	Patrick's retirement day	Fri, Apr 26	
	Finalize agenda - Commissioner check-in		8:00 - 8:30
	1:1 Bob/Megan		9:30 – 10:00
	BOEC Operations/HR/Legal check-in		10:00 – 10:30
	Director/Equity Manager		10:30 – 11:00
	Focus time		13:00 – 15:00
	BOEC Wellness plan update/discussion		15:00 – 16:00
•	BOEC & BTS IT BUSINESS RELATIONSHIP MANAGER Recurring Check-In	Mon, Apr 29	10:00 – 10:50
	BOEC Update with Commissioner and DEPUTY CITY ADMINISTRATOR		10:35 – 11:20
	Director/Training Manager		14:00 – 15:00
	Focus time		15:00 – 17:00
_	Merry Broughal Visit	Tue, Apr 30	8:30 – 10:00
	Leadership Discussion		10:00 - 11:00
	BOEC Leadership Team		10:00 – 11:30
	Motorola visit		12:30 – 13:00
	Focus time		13:00 – 14:00
	SWIC/SIEC Chair Check-In		14:00 – 14:30
	PSAP Monthly Call		15:00 – 16:00
	Focus time		16:00 – 17:00
_	Data Analytics Update	Wed, May 1	9:00 – 9:30
	Tech Manager/Director		11:00 – 11:30
	Bi-Weekly Budget Check-in		11:30 – 12:00
	Deputy Director Update		12:00 – 13:00
	BOEC Labor Management Committee Meeting		13:30 – 15:00
	QA Manager/Director		15:00 – 16:00
	Focus time		16:00 – 17:00
_	Bus Ops 1:1	Thu, May 2	9:00 – 9:30
	Director/PIO Cuti		9:30 – 10:00
	Focus time		10:00 - 11:00
	Director/Equity Manager		11:00 – 11:30
	EXECUTIVE LEADERSHIP TEAM Proposed Budget Preview		12:30 – 13:00
	<u>CJIS</u> Test		14:00 – 15:00

	Statewide Interoperability Executive Council Exec Committee Monthly Meeting		15:00 – 16:00
	Focus time		16:00 – 17:00
•	Vacation	Fri, May 3	
	Finalize agenda - Commissioner check-in	Fri, May 3	8:00 – 8:30
•	BOEC/DEPUTY CITY ADMINISTRATOR Monthly 1:1	Mon, May 6	9:00 – 9:25
	Check in on BOEC cost allocation		9:00 - 9:30
	BOEC Fire Liaison/User Board Funding Model Discussion		9:30 – 10:00
	BOEC Update with Commissioner and DEPUTY CITY ADMINISTRATOR		10:35 – 11:20
	Final Review of Call Response Restructuring Statement of Work		11:30 – 12:00
	Director/Training Manager		13:00 – 14:00
	Trainee welfare discussion		14:00 – 15:00
	NG9-1-1 ESC Meeting		15:00 – 17:00
•	BOEC Leadership Team	Tue, May 7	10:00 – 11:30
	BOEC User Board IGA Discussion		13:00 – 13:30
	Pause x BOEC – Strategy Call		14:00 – 14:30
	BOEC - Cyber Incident TTX Follow Up		14:30 – 14:55
	QA Manager/Director		15:00 – 16:00
	Portland Fire Awards Ceremony - Stephen Zipprich		18:30 – 20:00
•	Data Analytics Update	Wed, May 8	9:00 – 9:30
	Warren Loomis - Versaterm Visit		10:30 - 11:30
	Tech Manager/Director		11:00 – 11:30
	Director/Assistant Ops Managers		13:00 – 14:00
	BOEC User Board Leadership Check-in		14:00 - 15:00
	Save-the-Date: OR-Alert Governance Committee		14:00 – 15:30
	Community Safety Chiefs Bi-Weekly Check-in		15:00 – 15:30
	Bus Ops 1:1		15:30 – 16:00
•	Director/PIO Cuti	Thu, May 9	9:30 – 10:00

Finance Committee prep		10:00 – 10:25
Bob/Ken Bi-Weekly Check-In		10:30 - 11:00
Director/Equity Manager		11:00 – 11:30
EXECUTIVE LEADERSHIP TEAM r	monting	11:30 – 13:00
BOEC User Board Finance Comn	_	13:00 – 13:50
		14:00 – 14:45
University of Chicago Represent Visit	tative	14:00 – 14:45
1:1 Bob/Megan		15:00 – 15:30
Focus time		15:30 – 17:00
Community Safety Strategic Plan Advisory Committee	n	18:00 – 20:00
Finalize agenda - Commissioner	check-in Fri, May 10	8:00 – 8:30
Chaplain/Director		10:00 – 10:30
▲ City Hall	Mon, May 13	9:00 – 12:30
BOEC Update with Commissione DEPUTY CITY ADMINISTRATOR	er and	10:35 – 11:20
Focus time		13:00 – 14:00
Director/Training Manager		14:00 - 15:00
BOEC Monthly Budget Check-in		15:30 – 16:20
▲ APCO/NENA Quarterly meeting	Tue, May 14	9:00 – 12:00
Pre-SIEC EC Meeting		12:00 - 13:00
SIEC Meeting		13:30 – 15:30
SWIC/ <u>SIEC</u> Chair Check-In		14:00 – 14:30
Focus time		15:30 – 17:00
ECS Meeting - AM (2024)	Wed, May 15	7:00 – 9:00
Data Analytics Update		9:00 - 9:30
Emergency/Facilities Manager/I	Director	9:30 - 10:00
Bus Ops 1:1		10:00 - 10:30
GPL Alternative 911 Emergency Response Implementation Coho		11:00 – 12:30
Deputy Director Update		13:00 - 14:00
Tech Manager/Director		14:30 – 15:00
1:1 Bob/Megan		15:00 – 15:30
QA Manager/Director		16:00 – 17:00
▲ Mind Base Demo	Thu, May 16	8:30 – 9:30

	Director/PIO Cuti		9:30 – 10:00	
	Public Safety Long Range Facility Planning BOEC 911 and BTS Focus Group		10:00 – 11:00	
	Focus time		11:30 – 12:00	
	Celebrate Trade 2024 (TABLE #42)		17:30 – 21:00	
_	Vacation	Fri, May 17		
	Finalize agenda - Commissioner chec	k-in Fri, May 17	8:00 – 8:30	
_	Vacation	Mon, May 20		
	EMS/Behavioral Health/Law Enforcement Monthly	Mon, May 20	10:00 – 10:50	
•	Just Culture Workshop recap - Ryan/Sherrie	Tue, May 21	10:00 – 11:00	
	BOEC Leadership Team		10:00 – 11:30	
	PPB Memorial		12:00 – 13:00	
	Vacation		13:00 – 17:00	
_	Placeholder: Valley Comm 911 Site V	isit Wed, May 22	9:00 – 13:00	
	Emergency/Facilities Manager/Direct	tor	9:30 – 10:00	
	Bus Ops 1:1		10:00 - 10:30	
	Tech Manager/Director		11:00 – 11:30	
	Director/Equity Manager Check-in		11:30 – 12:00	
	Data Analytics Update		12:00 – 12:30	
	Deputy Director Update		13:00 – 14:00	
	Focus time		14:00 – 15:00	
	Community Safety Chiefs Bi-Weekly Check-in		15:00 – 15:30	
•	EXECUTIVE LEADERSHIP TEAM Retrea	at – Thu, May 23	9:00 – 16:30	
	Transition Ambassador Head Shot Photo Opportunity- 3rd Session		10:00 – 11:00	
	Focus time		16:30 – 17:00	
_	Finalize agenda - Commissioner chec	k-in Fri, May 24	8:00 - 8:30	
	1:1 Bob/Megan		9:30 – 10:00	

	Bob/Sean (<u>SIEC</u> /SWIC)		10:30 – 11:00
	QA Manager/Director		11:30 – 12:00
	Focus time		13:00 – 15:00
•	Memorial Day	Mon, May 27	
_	Focus time	Tue, May 28	9:00 – 10:30
	SWIC/SIEC Chair Check-In		14:00 - 14:30
	Block		16:00 – 17:00
_	Emergency/Facilities Manager/Director	Wed, May 29	9:30 – 10:00
	Bus Ops 1:1		10:00 - 10:30
	Tech Manager/Director		11:00 - 11:30
	Bi-Weekly Budget Check-in		11:30 – 12:00
	Deputy Director Update		13:00 - 14:00
	M. Jordan City Administrator & Bob Cozzie check-in		14:00 – 14:25
	CONFIRMED: Interview with RedFlash Group (Lorie Parch)		14:30 – 15:00
	Equity Transition Meeting		15:30 – 16:00
	QA Manager/Director		16:00 – 17:00
_	Data Analytics Update	Thu, May 30	9:00 – 9:30
	Director/PIO Cuti		9:30 - 10:00
	Police Request for Medical: discussion/demo		10:00 – 11:00
	Director/Equity Manager		11:00 - 11:30
	Workplace Culture & Equity Audit Report - preview of findings		11:30 – 12:30
	Portland Police & 911 Vector Scheduling (CrewSense)		13:00 – 14:30
	Charter Transition Town Halls		15:00 – 16:00
_	Finalize agenda - Commissioner check-in	Fri, May 31	8:00 – 8:30
	1:1 Bob/Megan		9:30 - 10:00
	Call Type restructuring Check in		10:00 - 10:30
	Focus time		14:00 – 17:00
•	BOEC/DEPUTY CITY ADMINISTRATOR Monthly 1:1	Mon, Jun 3	9:00 – 9:25

	BOEC Update with Commissioner and DEPUTY CITY ADMINISTRATOR		10:35 – 11:20
	Director/Training Manager		13:00 – 14:00
	Focus time		14:00 – 15:00
•	Strategic plan champion updates	Tue, Jun 4	10:00 – 11:00
	BOEC Leadership Team		10:00 - 11:30
	Focus time		11:30 – 12:00
	Deputy Director Update		13:00 – 14:00
	Public Safety Facility Master Plan - Alternatives Workshop		14:00 – 16:00
	Tuesday EXECUTIVE LEADERSHIP TEAM		16:00 – 16:45
_	Emergency/Facilities Manager/Director	Wed, Jun 5	9:30 – 10:00
	QA Manager/Director		10:00 - 11:00
	Data Analytics Update		10:45 – 11:15
	PPB Liaison Discussion		11:30 - 12:30
	MEET: Bob/Dan check-in		13:00 - 13:30
	BOEC Labor Management Committee Meeting		13:30 – 15:00
	Community Safety Chiefs Bi-Weekly Check-in		14:30 – 15:30
	Focus time		16:00 – 17:00
•	Director/PIO Cuti	Thu, Jun 6	9:30 – 10:00
	IGA prep		10:00 - 11:00
	Director/Equity Manager		11:00 - 11:30
	Bob/Ken Bi-Weekly Check-In		12:30 - 13:00
	ECC/PCC Monthly Facilities Stakeholder Update		13:00 – 14:00
	IGA prep		14:00 - 15:00
	Statewide Interoperability Executive Council Exec Committee Monthly Meeting		15:00 – 16:00
	Focus time		16:00 – 17:00
_	Meet Steve	Fri, Jun 7	9:00 – 10:00
	DPSST BT142 Graduation		11:00 – 12:30

•	Grand Floral Parade Fire-Medical Operations Briefing	Sat, Jun 8	8:30 – 9:00
•	Director/Training Manager	Mon, Jun 10	13:00 – 14:00
	Focus time		14:00 – 15:00
	Code & Charter Match - Bureau Reps. Monthly Check in		15:00 – 15:30
	BOEC Monthly Budget Check-in		15:30 – 16:20
•	Focus time	Tue, Jun 11	9:00 – 10:00
	GETS Exercise - Mike		10:00 - 11:00
	Strat Plan champion updates - 5.1 and 5.2		10:00 – 11:00
	BOEC Leadership Team		10:00 – 11:30
	SUCCESS FACTORS: Emergency/Facilities Manager/Director		11:00 – 12:00
	SUCCESS FACTORS: Deputy Director Update		13:00 – 14:00
	SWIC/ <u>SIEC</u> Chair Check-In		14:00 – 14:30
	IGA prep		15:00 – 17:00
_	Data Analytics Update	Wed, Jun 12	9:00 – 9:30
	Bus Ops 1:1		10:00 - 10:30
	Touch basis on Call type meeting		10:30 - 10:40
	Strategic Plan Visioning		11:30 – 12:00
	Vector Solutions BOEC Review and Planning		12:00 – 13:00
	SIEC Strategic Planning Committee Meeting		13:00 – 14:00
	BOEC User Board Leadership Check-in		14:00 – 15:00
	SUCCESS FACTORS: QA Manager/Director		15:00 – 16:00
	Focus time		16:00 – 17:00
	ECS Meeting - PM (2024)		19:00 – 22:00
•	Bob Cozzie/Lisa Freeman	Thu, Jun 13	10:00 - 10:45
	Breakout EXECUTIVE LEADERSHIP TEAM meeting		11:30 – 13:00
	EXECUTIVE LEADERSHIP TEAM + DEPUTY CITY ADMINISTRATORS Meeting		11:30 – 13:00
	BOEC IGA Workgroup		14:00 – 15:00

	Focus time		15:00 – 17:00
•	1:1 Bob/Megan	Fri, Jun 14	10:30 – 11:00
	Focus time		13:00 - 15:00
	Call type restructuring meeting		15:00 – 15:45
•	EMS/Behavioral Health/Law Enforcement Monthly	Mon, Jun 17	10:00 – 10:50
	SUCCESS FACTORS: Director/Training Manager		11:00 – 12:00
	12:40 PSSA Video Shoot		12:00 – 14:00
	Update Discussion - BOEC IGA - Gullberg/Seth Reeser		14:00 – 15:00
	Alternatives Milestone Briefing - Public Safety Long-Range Facilities Master Planning		15:30 – 17:00
•	BOEC Media Training	Tue, Jun 18	10:00 – 12:00
	Focus time		13:00 - 16:00
	Tuesday EXECUTIVE LEADERSHIP TEAM		16:00 – 16:30
•	Juneteenth Holiday	Wed, Jun 19	
•	SUCCESS FACTORS: Director/Equity Manager	Thu, Jun 20	11:00 – 12:00
	SUCCESS FACTORS: Bob/Steve		13:00 – 14:00
	Director/PIO Cuti		14:30 – 15:00
	Focus time		15:00 – 17:00
_	1:1 Bob/Megan	Fri, Jun 21	9:30 – 10:00
	BOEC Operations/HR/Legal check-in		10:00 - 10:30
	Transition Ambassador Meeting		10:00 - 11:00
	Bob/Ken Bi-Weekly Check-In		11:00 - 11:30
	Focus time		13:00 – 17:00
•	Collaboration on Integrating Justice Fellows into Policy and Program Discussions	Sat, Jun 22	11:00 – 15:00
	Justice Fellowship Closing Ceremony (1 hour)		15:00 – 16:00

•	BOEC & BTS IT BUSINESS RELATIONSHIP MANAGER Recurring Check-In	Mon, Jun 24	10:00 – 10:50
	Background Review - August Academy		12:30 – 14:00
	Director/Training Manager		13:00 – 14:00
	BOEC check Kathleen, Bob, and Nakita		14:30 – 15:30
	Focus time		15:30 – 17:30
^	2024 Classification and Compensation Study Public Safety Service Area Leaders Interview Session	Tue, Jun 25	8:30 – 9:30
	Laura Pierson Equity 15/15		10:00 - 11:00
	BOEC Leadership Team		10:00 - 11:30
	Focus time		14:00 - 15:00
	ODEM 9-1-1 PSAP Monthly Call		15:00 - 16:00
	Focus time		16:00 – 17:00
_	Travel	Wed, Jun 26	9:00 – 10:00
	Annual David Campbell Memorial Service		10:00 – 11:00
	GPL Alternative 911 Emergency Response Implementation Cohort Call		11:00 – 12:30
	Deputy Director Update		13:00 – 14:00
	Emergency/Facilities Manager/Director		14:00 - 14:30
	Data Analytics Update		14:30 – 15:00
	Bi-Weekly Budget Check-in		15:30 – 16:00
	QA Manager/Director		16:00 – 17:00
•	SUCCESS FACTORS: Director/Equity Manager	Thu, Jun 27	8:30 – 9:00
	Monthly Check-in / Bureau Directors and DEPUTY CITY ADMINISTRATOR with Commissioner Gonzalez		10:00 – 11:00
	Quarterly Check in - Cmr. Gonzalez & EMS Medical Director, Multnomah County		11:00 – 12:00
	Thursday EXECUTIVE LEADERSHIP TEAM		11:30 - 13:00
	SUCCESS FACTORS: Tech Manager/Director		13:30 – 14:30
	Director/PIO Cuti		14:30 – 15:00
	Focus time		15:00 - 17:00